

Posted: Friday, January 6, 2023

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library 18 Library Street

6:30 pm Regular Meeting
followed by non-public session (if necessary)

Hudson School Board Agenda – January 9, 2023

Estimated
time

- 6:30pm **A. Call to Order**
Pledge of Allegiance
- 6:31pm **B. Bond Hearing**
Pursuant to RSA 33:8-a (I) and RSA 40:13, II-a (c), the Hudson School Board shall hold a public hearing to discuss the proposed bond issuance in the amount of \$27,000,000 for construction and renovations to Alvirne High School.
[RSA33:8-a](#)
[RSA 40:13](#)
[Alvirne High School Renovation Project](#)
- 7:00pm **C. Public Input**
Hudson residents are welcome and encouraged to share feedback with the board on agenda items
- 7:30pm **D. Good News Update (Information)**
Alvirne High School social studies teacher Cameron Debrusk and economics students Aidan Nye, Nicolas Ford and Elliott Hill will share details about their first-place finish in the New Hampshire Stock Market Game
- 7:35pm **E. New Business**
- 1. 2023 American Culinary Federation Annual Convention (Decision)**
Chef David Bressler will request approval to travel to the 2023 ACF Conference taking place in New Orleans
[ACF School Board memo](#)
[ACF Conference information](#)
 - 2. Hudson Federation of Teachers Contract Approval (Decision)**
Superintendent Moulis and Business Administrator Jen Burk will present details of the proposed HFT contract for the Board to ratify

7:50pm **F. Old Business**

1. **Budget FY23-24 (Discussion)**

Business Administrator Jen Burk will review proposed cuts to the budget

[Proposed Budget cuts](#)

[Updated warrant articles](#)

2. **Policies – Second Reading (Decision)**

DGA Authorized Signatures	<ul style="list-style-type: none">• Current policy• NHSBA policy (proposed) replaces whole policy
EHAC Electronic Digital Recordings and Signatures	<ul style="list-style-type: none">• New policy (proposed) for the district, recommend adoption
EEAE School Bus Safety Program	<ul style="list-style-type: none">• New – NHSBA version (proposed)
JLCB Immunization of Students	<ul style="list-style-type: none">• Current policy, last updated in 2004• NHSBA version (proposed) replaces current version
JLCDA Medical Treatment – Parental Consent	<ul style="list-style-type: none">• New policy (proposed)
JLDBB Suicide Prevention and Response Plan	<ul style="list-style-type: none">• Current policy (proposed) with NHSBA revisions

8:15pm **G. Recommended Action**

1. Manifests – Recommended action: Make necessary corrections and sign
2. Minutes – [December 19, 2022 – Draft minutes](#)

8:20pm **H. Reports to the Board (Information)**

District administrators will share updates for the board and public

1. Superintendent Report
2. Assistant Superintendent Report
3. Director of Special Services Report
4. Business Administrator Report

8:30pm **I. Committee Reports**

Board members will share committee updates (if necessary)

8:35pm **J. Student Representative Comments**

8:40pm **K. Board Member Comments**

8:50pm **L. Non-Public Session (if necessary)**

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- b. The hiring of any person as a public employee.*
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- d. Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- i. Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*
- k. Consideration by school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or of district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.*
- l. Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*
- m. Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.*

8:50pm **M. Adjourn**

Upcoming Meetings

Meeting	Date	Time	Location	Purpose
School Board	January 23	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	February 6	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	February 11	9:00 am	Community Center 12 Lions Ave	School Deliberative Session

TITLE III TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 33 MUNICIPAL FINANCE ACT

Section 33:8-a

33:8-a Procedure for Authorizing Bonds or Notes in Excess of \$100,000. –

I. There shall be at least one public hearing concerning any proposed municipal bond or note issue in excess of \$100,000 held before the governing board of any municipality. Said hearing shall be held at least 15 days, but not more than 60 days prior to the meeting, or adjourned session thereof, at which the bond or note issued is to be voted upon. Notice of the time, place and subject of such hearing shall be published in a newspaper of general circulation in the municipality at least 7 days before it is held. Whenever possible the governing board shall determine the form of the warrant article after the public hearing.

II. All articles appearing in the warrant which propose a bond or note issue exceeding \$100,000 shall appear in consecutive numerical order and shall be acted upon prior to other business except the election of officers, action on the adoption, revision, or amendment of a municipal charter, and zoning matters or as otherwise determined by the voters at the meeting. Polls shall remain open and ballots shall be accepted by the moderator on each such article, for a period of not less than one hour following the completion of discussion on each respective article. A separate ballot box shall be provided for each bond article to be voted upon pursuant to this section.

III. The provisions of this section shall not apply to cities nor to any borrowing under the authority of RSA 33:7, relative to tax anticipation notes.

IV. Upon favorable approval on the motion to reconsider the vote on a bond or note issue under paragraphs I and II, actual reconsideration of the bond issue shall not take place until the expiration of at least 7 days from the date on which the original vote on the motion was taken. Notice of time and place where such reconsideration shall take place shall be published in a newspaper of general circulation in the municipality at least 2 days before the reconsideration vote. Wherever required, the provisions of RSA 33:8-a shall apply.

V. Bonding authority under this section may be limited or rescinded as provided in RSA 33:8-f.

Source. 1971, 270:1. 1973, 25:1; 543:1. 1979, 43:1. 1983, 160:3, eff. Aug. 9, 1983. 2009, 229:2, eff. Jan. 1, 2010. 2014, 292:3, eff. Sept. 30, 2014.

TITLE III TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 40 GOVERNMENT OF TOWN MEETING

Optional Form of Meeting-Official Ballot Referenda

Section 40:13

40:13 Use of Official Ballot. –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their

annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second

Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision's governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

"Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. ___ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"

IX. (a) " Operating budget " as used in this subdivision means " budget, " as defined in RSA 32:3, III, exclusive of " special warrant articles, " as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) " Default budget " as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may result in a higher or lower amount than the proposed operating budget.

(c) " Contracts " as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the

department of revenue administration to demonstrate how the default budget amount was calculated. The line item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget including identification of specific items that constitute a change by account code, and the reasons for each change;
- (3) One-time expenditures as defined under subparagraph IX(b); and
- (4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

"Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ _____? Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first

and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5.

Source. 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018. 2019, 192:2, eff. July 10, 2019.

Warrant Article 1 - Alvirne High School Renovation Project

In December 2022, the School Board voted to approve the renovation project for Alvirne High School as presented by Lavallee Brensinger. The major drivers for this project are security recommendations from the NH Department of Homeland Security. The district submitted an application for building aid through the NH Department of Education (NH DOE) and completed a walk through with NH DOE officials. The district was notified in November that the Alvirne renovation project is eligible for \$8.1M in aid and ranked ninth out of seventeen school districts for receiving building aid. The legislature will determine building aid appropriations in the upcoming state budget.

Project Priorities

- Safe and secure school entrance
- Safe and secure drop-off sequence (site improvements)
- Improved security for high school cafeteria
- Enhanced co-curricular spaces and community spaces, including an auditorium

Cost: \$27 million

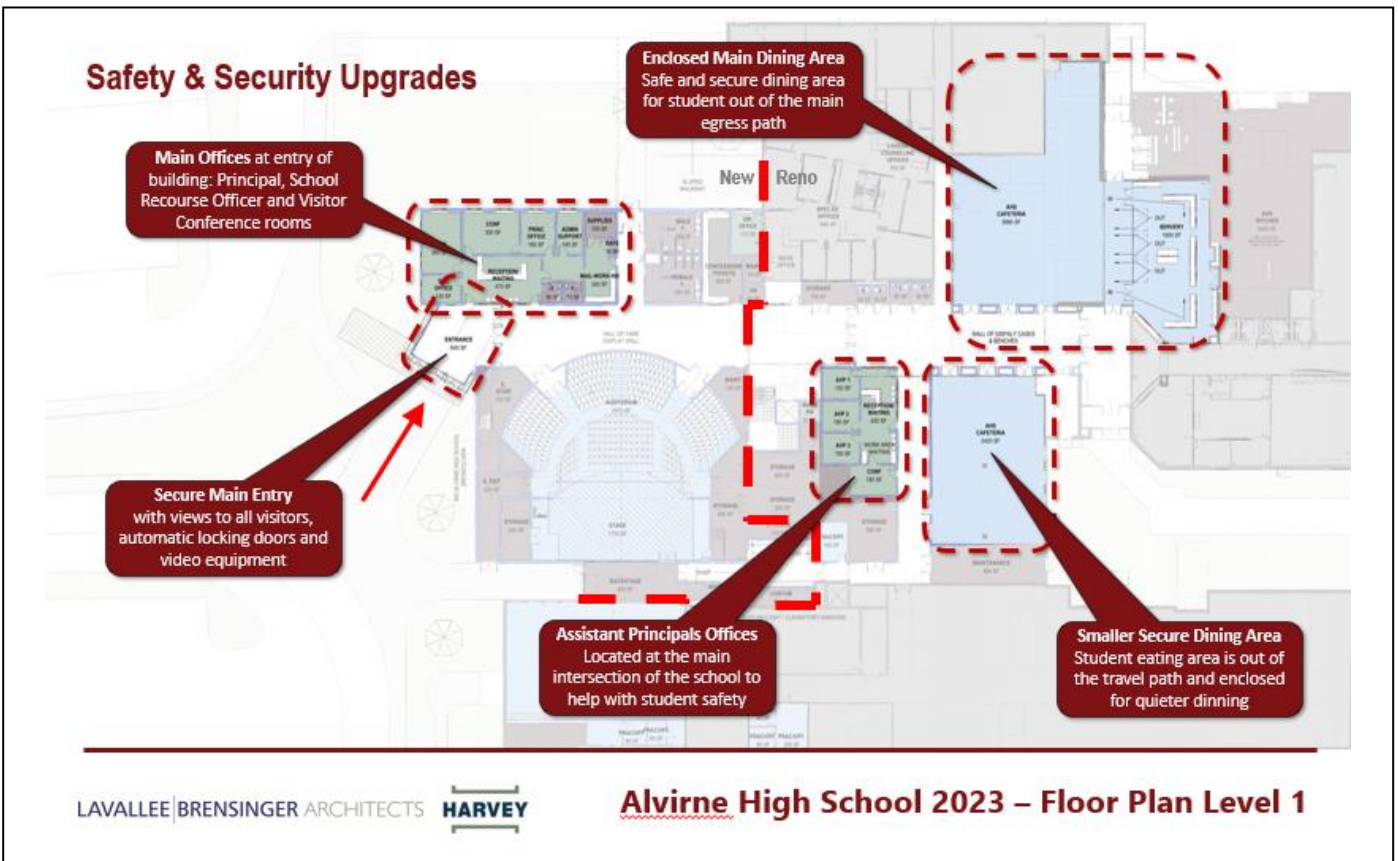
Project Area	Cost
New main entrance and office	\$3.5 million
Site improvements	\$2.3 million
Renovation of school*	\$7.0 million
New auditorium	\$5.4 million
General conditions and design fees	\$4.5 million
Furnishings, equipment, and contingency	\$4.3 million

*Enclosed cafeteria, kitchen, music area, assistant principal offices, locker rooms, restrooms, elevator, concession stand, gym mechanical system

Estimate for \$27M Bond

Term	Rate Estimate	Total Cost
20-years	5.5%	\$42,525,000
30-years	6%	\$51,975,000

Renovation Project Highlights

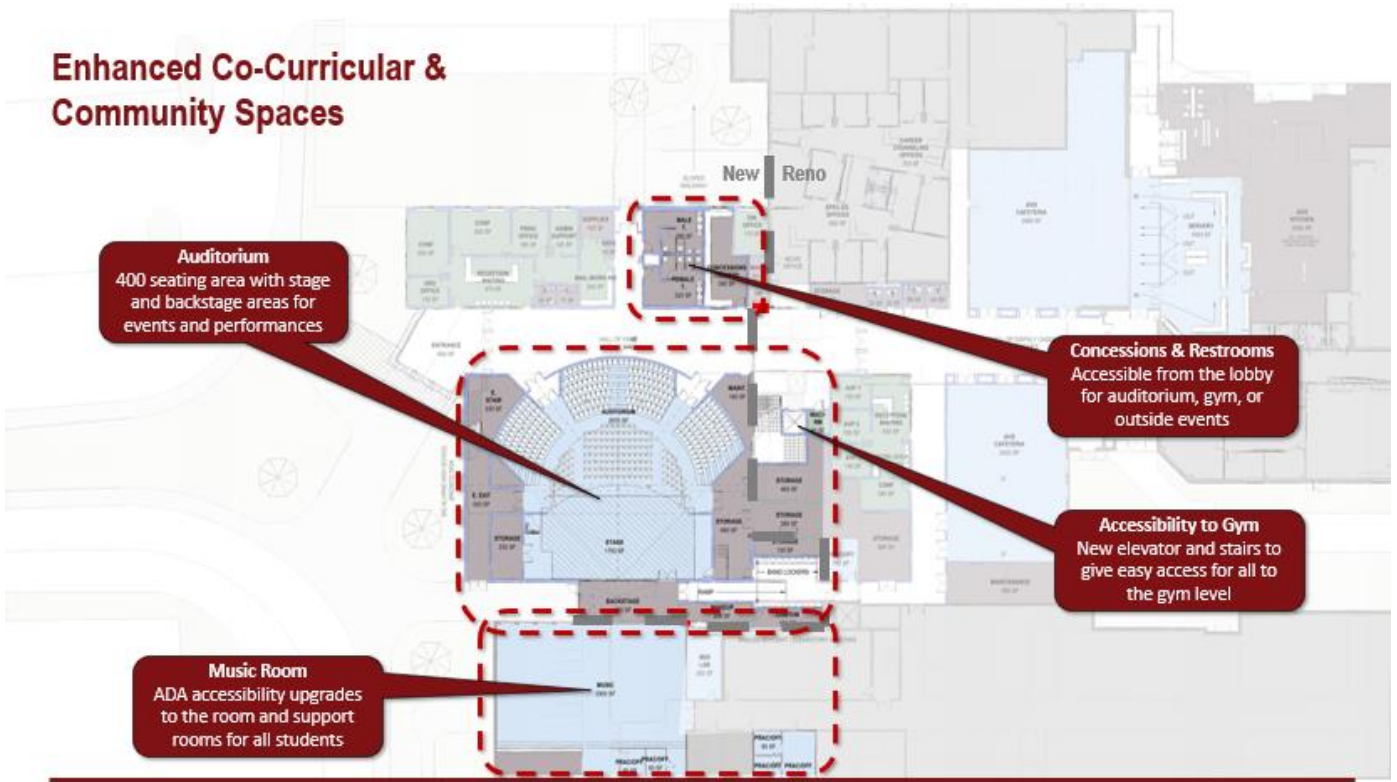




HOMELAND SECURITY RECOMMENDATIONS

- | | |
|---------------------------|--|
| 1. Secure vestibule | 6. Secure hardware |
| 2. Security cameras | 7. Strategically located meeting areas |
| 3. Vehicular impediments | 8. Strategically located staff |
| 4. Sight lines | 9. Consolidated entrance |
| 5. Securable public areas | |

Enhanced Co-Curricular & Community Spaces





**PALMER CTE CENTER
HUDSON SCHOOL DISTRICT
MEMORANDUM**

TO: HUDSON SCHOOL BOARD

FROM: DAVID BRESSLER, CULINARY INSTRUCTOR
ERIC FRAUWIRTH, CTE DIRECTOR

SUBJECT: ACF CONFERENCE

DATE: 12/14/22

CC: JENNIFER BURK

We are requesting permission for David Bressler to attend the 2023 American Culinary Federation Annual Convention in New Orleans, July 16-19.

This convention will provide professional development opportunities for Chef Bressler, along with curriculum support for him to bring back to the classroom as we pursue programmatic accreditation.

The total cost will be approximately \$2,200 and paid for through Perkins funds and our local ACF chapter.

Thank you for your consideration.

[Home](#) » [Events](#) » National Convention



2023 ACF National Convention

We are excited for you to join us in New Orleans for the 2023 ACF National Convention. Please be sure to check back for additional information as we continue to finalize details.

Location: [New Orleans Ernest N. Morial Convention Center, 900 Convention Center Blvd, New Orleans, LA 70130](#)

Dates: July 16–19, 2023

Registration

[Register Online](#)

Convention Rates

2022 Conference Rates

Available through December 31, 2022

- Professional Member - \$775

- Student/Senior Member - \$650
- Non-ACF Member - \$1,175

Early Bird

January 1–March 31, 2023

- Professional Member - \$850
- Student/Senior Member - \$675
- Non-ACF Member - \$1,375

Regular

- Professional Member - \$975
- Student/Senior Member - \$700
- Non-ACF Member - \$1,375

A la Carte

- GoldPass Lounge Upgrade - \$150
- Awards Luncheon - \$65
- Welcome Reception - \$100
- Tradeshow - \$50
- AAC Dinner - \$195
- AAC Spouse's Lunch - \$60
- President's Gala - \$150

A full registration includes a program badge with access to all seminars and demos, general session, trade show, networking breaks and the following meal functions:

- Sunday - Welcome Reception
- Monday - Grab and Go Breakfast, Awards Lunch
- Tuesday - Grab and Go Breakfast
- Wednesday - Grab and Go Breakfast and President's Grand Ball

Please note that Education Only badges will no longer be available.

2023 American Academy of Chefs Annual Induction Dinner

Location: [Marriott Warehouse Arts District Hotel, New Orleans, Louisiana](#)

Date: July 18, 2023

\$195 per person. Black tie attire is requested. Tickets are now on sale.

[Purchase Tickets](#) [Reserve Seating](#)

Hotels

ACF has negotiated a discounted room rate for our attendees at the Courtyard New Orleans Downtown/Convention Center and SpringHill Suites.

[Hotel Information](#)

Events

ACF National Convention

Hotels

2023 Convention Registration

MasterCraft Summit Series

Awards

Competitions

Event FAQs

Presenter Information

CHEF INA PINKNEY



“
THERE'S GREAT
POWER IN BEING
UNDERESTIMATED.”

BE INSPIRED

Smithfield.
CULINARY 
CREATING MEAT INSPIRATION

She
BRINGS THE
HEAT

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240
(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D
Superintendent of Schools
(603) 886-1235
dmoulis@sau81.org

Kimberly Organeck
Assistant Superintendent
(603) 886-1235
korganeck@sau81.org

Rachel Borge
Director of Special Services
(603) 886-1253
rborge@sau81.org

Jennifer Burk
Business Administrator
(603) 886-1258
jbork@sau81.org

To:	Hudson School Board
From:	Daniel Moulis, Superintendent Jennifer Burk, Business Administrator
Date:	January 6, 2023
Re:	Budget Committee Reductions FY24

The Budget Committee made reductions totaling \$3,169,379 to the proposed operating budget at their meeting on December 15, 2022.

Superintendent Statement

Over the course of Fall 2022, district administrators and principals worked together to create a comprehensive budget that meets the needs of the district. This budget was presented to the Board in October and November.

One of the top priorities of the Board and district administration is the successful negotiation and passage of the teachers' contract. Teachers are *the most* important factor in students' success. Hudson salaries are below average in the southern NH area and it places us at a significant disadvantage for recruiting, hiring and retaining teachers.

The Board reviewed the budget and, in November, made cuts to the proposed operating budget with the teachers' contract as a priority.

District administrators and building leaders shared grade-level, school and districtwide assessment results in the fall. These conversations are important to develop both short-term and long-term goals towards continuous improvement. We have created action plans for targeted instruction, academic interventions and student support.

The staff in the Hudson School District are dedicated to our students and have proactively problem-solved for teacher and staff shortages, including taking on additional classes, responsibilities and duties. This is not sustainable in the long term. The cuts made by the Budget Committee will have a deep and lasting impact on our ability to educate and support our students and to retain our staff. A significant concern is the impact on the district's culture resulting in staff leaving to go to other districts and our district not being able to hire people to replace them.

Budget Committee Cuts

Below is a summary of line-item cuts made by the Budget Committee at their meeting on December 15, 2022 (please note positions include salaries and all benefits).

Account Code	School	Account Description	Budget Change
10001100-121	District-Wide	Long-Term Substitute	-\$89,103
10025110-110	District-Wide	Vacant Technology Integration Specialist	-\$103,613
10002490-540	District-Wide	Advertising (legal notices and job postings)	-\$2,536
10002490-580	District-Wide	District-Wide Travel (mileage reimbursement)	-\$3,022
10002721-519	District-Wide	Transportation (regular education)	-\$57,104
10002722-519	District-Wide	Transportation (special services)	-\$27,810
10001100-330	District-Wide	Section 125 (Paraprofessional Benefit)	-\$15,000
440 Obj Codes	District-Wide	Printers & Copiers budgets for schools	-\$60,000
10001200-335	Special Services	Legal Services	-\$10,000
10002213-320	District-Wide	Professional Development (contracted services)	-\$15,000
10002840-430	Technology	Repairs & Maintenance	-\$15,000
13505110-110	Alvirne	Vacant Science Teacher position (line 63)	-\$66,191
10012311-890	District-Wide	School Board – Miscellaneous Expenses	-\$5,000
<i>TBD</i>		<i>Bottom Line Reduction – see details below</i>	<i>-\$2,700,000</i>
		TOTAL REDUCTION	-\$3,169,379

- The budget proposed by the Superintendent initially was \$64,066,172, which represented an overall increase of \$655,323 or 1% over the current FY23 operating budget.
- The School Board made several changes to account lines resulting in a reduction of \$673,686, bringing the budget down to \$63,392,486 which was just below the FY23 operating budget of \$63,410,849.
- The changes made by the Budget Committee results in a budget for FY24 of \$60,223,107, which is around a 5% reduction below the current FY23 budget, which was the default budget.

The Superintendent and Business Administrator met with district and building-level administrators regarding the specific reductions that were approved by the Budget Committee, as well as the additional bottom-line reduction of \$2.7M that needed to be identified to get to the proposed budget level.

Recommended Changes Based on Budget Committee Cuts

Below are the recommended budget changes to meet the \$2.7M general reduction.

Account Code	School	Account Description	Budget Change
10001100-110	Elem	Academic Assistance Program	-\$39,572
10812520-117	District-Wide	Separation Pay	-\$15,296
10142610-110	Nottingham	Cut Vacant Custodian Position	-\$79,172
13541304-110	CTE	Cut Vacant P/T Computer Science teacher	-\$23,989
10025110-110	District-Wide	Cut the Tech Integration Specialist (RIF)*	-\$125,253
10112410-117	Elementary	Cut a P/T Admin Assistant (RIF)	-\$14,624

13518131's	CTE	Eliminate the Forestry/Natural Resources program – cut entire program budget (RIF)	-\$42,491
10001100-110	District-Wide	Cut the SEL Interventionists from ESSER Grant (RIF) and move the Pathways Coordinator and Instructor from the budget into the grant (RIF)	-\$218,944
Various	District-Wide	Cut all NEW positions (Kindergarten teacher, 1 st Grade teacher, HGS teacher, Business teacher for CTE and P/T Receptionist at NWES)	-\$369,325
Various	District-Wide	Cut additional VACANT positions (English and Math teachers at Alvirne, Careers in Ed teacher at CTE, P/T Heavy Duty Mechanics at CTE, Reading Specialist at HMS, Mental Health Counselor)	-\$608,521
1200-114's	District-Wide	Reduce an additional 10 Vacant Paraprofessional positions to \$1	-\$174,950
10352410-112	Alvirne	Cut the Dean of Academics position	-\$148,807
10111200-110	Nottingham	Move 1 Special Services teacher from Nottingham into the vacancy at ELC (not replace staff member at NWES)	-\$103,614
Various 117's	District-Wide	Reduce some Admin Assistant position from 260 days down to 208 days	-\$44,847
10002721-519	Alvirne	Cut 2 High School Buses	-\$144,000
519's	Alvirne	Reduce co-curricular & interscholastic transportation lines	-\$4,488
10351100-110	Alvirne	Reduce Academic Assistance Program	-\$30,541
10241100-110	Memorial	Reduce Academic Assistance Program	-\$13,746
10002225-110	District-Wide	Eliminate the IT Summer Intern	-\$19,378
Various	District-Wide	Level-fund facilities overtime & sub accts	-\$23,310
Various	School	Level-fund lunch/recess monitor accts	-\$44,878
10002212-641	District-Wide	Cut the new Reading program (pilot in FY23)	-\$117,900
250 & 260 Obj	District-Wide	Reduce UC & WC Insurance renewals	-\$7,565
270 & 320's	District-Wide	Reduce Course Reimb/Workshops accounts	-\$23,685
10812320's	District-Wide	Reduce various Superintendent Serv lines	-\$7,020
10812520's	District-Wide	Reduce various School Resource lines	-\$13,268
10001100-333	District-Wide	Reduce the Consultants/Tutors line	-\$10,000
10002212-650	District-Wide	Cut the Prof Dev Software line	-\$10,000
2620-430 & 610's	Facilities	Reduce supplies & repairs accounts	-\$62,500
734 & 737's	Schools	Reduce furniture & equipment lines	-\$37,584
650's	District-Wide	Cut software lines	-\$23,891
10002225-744	District-Wide	Reduce IT Laptop Replacements account	-\$37,500
2225-748's	Elementary	Reduce IT Cart Replacements accounts	-\$21,000
2225-430's	HMS/AHS	Reduce IT Laptop Repairs accounts	-\$10,000
610's	Schools	Reduce general supply accounts for schools	-\$18,790
10002212-110	District-Wide	Additional Professional Development funds	-\$9,551
		TOTAL REDUCTION	\$2,700,000

*RIF – reduction in force

Impact of Budgetary Cuts

- Class sizes at the Early Learning Center will increase.
 - In kindergarten, class sizes will increase to an average of 21 students per class, up from 18 per class, with one less teacher and no consistent paraeducator support.
 - In grade 1, class sizes will increase to 19 students per class, up from 17 per class with one less teacher and no consistent paraeducator support.
- Class sizes at the high school will increase.
 - Currently, there are full-time vacancies at Alvirne High School in English, math and science.
 - The Dean of Academics and one assistant principal are teaching English classes.
 - Vacancies at the high school that are eliminated will cause additional strain to the high school.
 - Not filling the math teacher and science teacher positions will cause increases to class sizes and require our current math teachers to teach an additional course beyond the traditional teaching course load, which increases teacher burnout.
- Academic assistance provides academic support to students in English, mathematics, science, and in all courses at the elementary, middle school and high school. Budgetary cuts to these positions will directly impact students' academic progress. Additionally, not filling the Reading Specialist position will impact students who's reading skills are not at grade level, leaving them without the necessary support to improve skills in reading comprehension, vocabulary acquisition, and inferencing to increase reading understanding. All of this is critical to learning.
- The reduction in CTE positions impacts choices for our CTE students who tuition in from other districts as well as elective offerings for Alvirne students. Cutting the Careers in Education teacher and part-time Natural Resources, Forestry, and Heavy Duty-Mechanics teachers reduces the options for students seeking different career pathways.
- The Technology Integration Specialists provide embedded instructional development and coaching for teachers in the classrooms across the district. The loss of these positions will impact instructional innovation in the classroom and student engagement in learning.
- The Dean of Academics position not being filled will significantly impact the high school. That role is a key instructional leader and losing the position will cause current administrators to take on additional responsibilities that will increase administrative burnout.
- The district and the community recognize students need social and emotional support in schools and the need has only increased due to the pandemic. Social Emotional Learning Interventionists provide coaching and support to teachers and students, which in turn helps students be better prepared to learn. With the removal of these positions, students that need support will not develop the skills needed to be ready to learn, which will directly impact students, teachers and the schools.

- The Mental Health Counselor, Special Services teacher and paraeducator positions across the district are crucial to providing support to students. These cuts will have systemic impact on students, teachers, and learning in all schools. Existing staff will be required to take on larger caseloads and greater responsibilities, ultimately resulting in reduced availability to students.
- The reduction in days for specific administrative assistant positions from 260 contracted days to 208 contracted days has ramifications to the Special Services department and administrative offices.
- The removal of two high school buses will increase the length of high school routes and increase the number of students on each bus.
- Specific districtwide account lines including technology, facilities and school supplies are currently responsibly budgeted. Reductions will negatively influence the day-to-day operations of the schools and the district.

Jennifer Burk
Business Administrator

Daniel Moulis, Ed. D
Superintendent

WARRANT ARTICLES

HUDSON SCHOOL DISTRICT State of New Hampshire

To the inhabitants of the School District of Hudson, New Hampshire qualified to vote in district affairs:

FIRST SESSION OF ANNUAL MEETING (DELIBERATIVE SESSION)

You are hereby notified to meet in the Hudson Community Center in said district on the 11th day of February 2023 at 9:00 am for the first session of the annual school district meeting, for explanation, discussion, and debate of the Warrant Articles **1 through 11**. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

SECOND SESSION OF ANNUAL MEETING (OFFICIAL BALLOT VOTING)

You are hereby notified to meet again at the Hudson Community Center or the Alvirne High School Cafeteria in said district on Tuesday, March 14, 2023 between the hours of 7:00 am and 8:00 pm for the second session of the annual school district meeting to vote by official ballot upon the following subjects:

ELECTION OF OFFICERS (Separate Ballot Vote)

- To choose two (2) members of the School Board for the ensuing three (3) years
- To choose one (1) School District Treasurer for the ensuing three (3) years
- To choose one (1) School District Clerk for the ensuing three (3) years
- To choose one (1) School District Moderator for the ensuing three (3) years

WARRANT ARTICLES 2023-2024

Warrant Article 1 Alvirne High School Renovation

[Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee.] Shall the Hudson School District vote to raise and appropriate the sum of \$27,000,000 for the design, construction, and equipping of additions and renovations to Alvirne High School; to authorize the issuance of not more than \$27,000,000 in bonds or notes in accordance with the Municipal Finance Act, (RSA Chapter 33); to authorize the School Board to apply for, obtain and accept a grant or grants and/or any other federal, state, or other aid which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell, and deliver such bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; to authorize the School Board to take any other action necessary to carry out this vote or pass any other vote relative thereto; and further raise and appropriate the additional sum of **\$750,000** for the first year payment on the bond?

(3/5 ballot vote required)

Estimated tax rate impact: **\$.16**

Recommended by the Hudson School Board 3-2
Not/Recommended by the Budget Committee X-X

WARRANT ARTICLES

Warrant Article 2 Operating Budget

Shall the Hudson School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session for the purposes set forth therein, totaling \$60,223,107? Should this article be defeated, the operating budget will be \$63,748,201 which is the same as last year with certain adjustments required by previous action of the Hudson School District or by law; or the governing body may hold one special meeting under RSA 40:13-X and XVI to take up a revised operating budget only.

Estimated tax rate impact: (\$.40)

Default tax rate impact: \$.34

Estimated tax rate: \$XX.XX

Default estimated tax rate: \$XX.XX

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

Warrant Article 3 Collective Bargaining Agreement between the Hudson School Board and the Hudson Federation of Teachers

Shall the Hudson School District vote to approve the cost items in the collective bargaining agreement between the Hudson Federation of Teachers, Local 2263 AFT-NH, AFL-CIO and the Hudson School Board which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

2023-24	\$XXX,XXX
2024-25	\$XXX,XXX

and to further raise and appropriate \$XXX,XXX for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement that would be paid at current staffing levels.

Estimated tax rate impact: \$.XX

Not/Recommended by the Hudson School Board X-X
Not/Recommended by the Budget Committee X-X

Warrant Article 4 Collective Bargaining Agreement between the Hudson School Board and the Teamsters

Shall the Hudson School District vote to approve the cost items in the collective bargaining agreement between the Teamsters Local No. 633 of NH for the Hudson School District Custodians, Electricians, HVAC Technicians and Maintenance Staff and the Hudson School Board which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

2023-24	\$116,106
---------	-----------

WARRANT ARTICLES

2024-25 \$66,435
2025-26 \$74,970

and to further raise and appropriate \$116,106 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement that would be paid at current staffing levels.

Estimated tax rate impact: \$.02

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

Warrant Article 5 Roof Replacement at Library Street Elementary School

Shall the Hudson School District vote to raise and appropriate a sum of \$400,000 to replace the roof at Library Street Elementary School?

Estimated tax rate impact: \$.08

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

Warrant Article 6 Science Labs at Hudson Memorial School

Shall the Hudson School District vote to raise and appropriate a sum of up to \$200,000 to upgrade two Science Classrooms/Labs at Hudson Memorial School? This sum is to come from the June 30 fund balance available for transfer on July 1 with no amount to be raised by additional taxation. This is a special warrant article.

Estimated tax rate impact: \$.00

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

Warrant Article 7 Replace the Chair Lift in the SAU Office

Shall the Hudson School District vote to raise and appropriate a sum of up to \$75,000 to replace the chair lift in the SAU Office? This sum is to come from the June 30 fund balance available for transfer on July 1 with no amount to be raised by additional taxation. This is a special warrant article.

Estimated tax rate impact: \$.00

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

WARRANT ARTICLES

Warrant Article 8

Band Uniforms for Alvirne High School Marching Band

Shall the Hudson School District vote to raise and appropriate a sum of up to \$56,200 to replace 125 Band Uniforms for the Alvirne High School Marching Band? This sum is to come from the June 30 fund balance available for transfer on July 1 with no amount to be raised by additional taxation. This is a special warrant article.

Estimated tax rate impact: \$.00

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

Warrant Article 9

Music Instruments at Alvirne High School

Shall the Hudson School District vote to raise and appropriate a sum of up to \$27,350 to purchase musical instruments for Alvirne High School? This sum is to come from the June 30 fund balance available for transfer on July 1 with no amount to be raised by additional taxation. This is a special warrant article.

Estimated tax rate impact: \$.00

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

Warrant Article 10

Expand Playground at Dr. H.O. Smith Elementary School

Shall the Hudson School District vote to raise and appropriate a sum of up to \$30,000 to expand the playground at the Dr. H.O. Smith Elementary School? This sum is to come from the June 30 fund balance available for transfer on July 1 with no amount to be raised by additional taxation. This is a special warrant article.

Estimated tax rate impact: \$.00

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

Warrant Article 11

Paving at the SAU Office

Shall the Hudson School District vote to raise and appropriate a sum of \$150,000 to repave the driveway and parking lot at the SAU Office?

Estimated tax rate impact: **\$.03**

Recommended by the Hudson School Board 5-0
Not/Recommended by the Budget Committee X-X

WARRANT ARTICLES

GIVEN UNDER OUR HANDS AT SAID HUDSON THIS _____ DAY OF JANUARY _____.

True Copy of Warrant – Attest:

Hudson School Board

DRAFT

HUDSON SCHOOL DISTRICT

POLICY CODE: DGA Authorized Signatures	FIRST ADOPTION: 7/22/2019
RELATED POLICIES: [Related Policy Codes]	LATEST REVISION: 7/22/2019 Page 1 of 1

AUTHORIZED SIGNATURES

Accounts payable checks drawn on the general fund or any special fund (except for the activity fund) will require the signature of the School District Treasurer and will be released to the payee only after approval of manifests by a majority of the Board. All manifest will be supported by original invoices.

A check may be released by the Business Administrator, with approval from the Superintendent and prior to Board approval, under extreme circumstances.

Checks drawn on an activity fund will require two signatures.

The checks used by the District will be pre-numbered.

Legal References:
RSA 197:23-a Treasurer's Duties

First Adoption: 07/22/2019
Second Reading 07/22/2019
Initial Reading: 06/17/2019

HUDSON SCHOOL DISTRICT POLICY

DGA Authorized Signatures

Updated: NHSBA version replaces [current policy](#) – School Board Second Reading - January 9, 2023

Related Policies: BDC, DFA, DIH, DK & EHAC

Category: Priority/Required by Law

The Superintendent is directed to create internal controls to ensure that contracts, checks and other official documents are accurate, authorized and signed by the appropriate persons and that necessary actions are taken to prevent mistakes, fraud, embezzlement, and District liability, and to comply with applicable state or federal laws and regulations.

In general, the Superintendent or his/her designee may sign documents on behalf of the District or the Board. When a signature of one Board member is required, the Chair, or in his/her absence, the Vice Chair, is authorized to sign on behalf of the Board. Other District personnel and District officials (e.g., Treasurer, school nurses, etc.) are authorized to sign documents or instruments on behalf of the District or School Board as required by any statute, regulation, or Board policy or as directed by the Superintendent.

Execution of a document on behalf of the District or the Board is indication by the person so signing that the document is accurate, has been adequately approved by the Board or other district personnel as appropriate and necessary and is in the best interest of the district.

Electronic signatures may be used if in accordance with Board Policy EHAC.

Legal References

RSA 197:23-a, Treasurer's Duties

RSA 294-E, Uniform Electronic Transfers Act

First Reading: June 17, 2019

Second Reading: July 22, 2019

Adopted or Reviewed: July 22, 2019

First Reading: December 19, 2022

Second Reading: January 9, 2023

HUDSON SCHOOL DISTRICT POLICY

EHAC Electronic/Digital Records and Signatures

Updated: **New – NHSBA version - School Board Second Reading – January 9, 2023**

Related Policies: DGA, EHAA, EHAB & EHB

Category: Recommended

A. Statement of Policy

Electronic or digital signatures can take many forms and can be created using many different types of technology. The authenticity and reliability of electronic signatures relating to transactions are dependent on the accompanying processes, supplemental records and the overall context in which records are created, transferred, and signed. The School Board adopts the following policy with respect to the use of electronic records and signatures in connection with its communications with parents, guardians, or other persons having control over a child enrolled in the District.

B. Definitions

- “Attribution” or “Attributable to” – An electronic record or electronic signature is attributable to a person if it was the act of the person. The act of the person may be shown in any manner, including a showing of the efficacy of any security procedure applied to determine the person to which the electronic record or electronic signature was attributable. The effect of an electronic record or electronic signature attributed to a person under paragraph I is determined from the context and surrounding circumstances at the time of its creation, execution, or adoption, including the parties' agreement, if any, and otherwise as provided by law
- “Digital” – As used in the title or otherwise in this policy is intended to have the same meaning as or as a sub-category of “Electronic”. "Electronic record"– Means a record created, generated, sent, communicated, received, or stored by electronic means
- "Electronic signature"– Means an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record
- "Record"– Means information that is inscribed on a tangible medium or that is stored in an electronic or other medium and is retrievable in perceivable form

C. Applicability

This policy applies to parents, guardians, and other persons having control or charge of a child enrolled or formerly enrolled in the District, eligible students as used in the Family Educational Rights and Privacy Act; and, to individuals affiliated with the District, whether employees or not, paid, or unpaid, including but not limited to teachers, administrators, staff, students, affiliates, and volunteers.

D. Acceptance, Use and Issuance of Electronic Records and Signatures

1. The District may receive and accept as original, electronic records and signatures so long as the communication, on its face, appears to be authentic and is not otherwise precluded by law.
2. The District, through the Superintendent, shall maintain an electronic recordkeeping system that can receive, store, and reproduce electronic records and signatures relating to communications and transactions in their original form. Such system should include security procedures whereby the District can:
 - a. Assure signature intent
 - b. Verify the attribution of a signature to a specific individual
 - c. Allow for reliable access and use to those who would have access to the record if in hard copy form for the period required under the District's Data/Records Retention Policy (EHB) and Schedule (EHB-R)
 - d. Detect changes or errors in the information contained in a record submitted electronically
 - e. Protect and prevent access, alteration, manipulation or use by an unauthorized person
 - f. Provide for nonrepudiation through strong and substantial evidence that will make it difficult for the signer to claim that the electronic representation is not valid
3. The Superintendent shall ensure that all electronic records and signatures are capable of being accurately reproduced for later reference and are retained until such time as all legally mandated retention requirements are satisfied.
4. Any electronic records or electronic signatures technology shall comply with the District's Data Governance and Security Plan.

E. Electronic Records

Electronic records created or received by the District shall be appropriately attributed to the individual(s) responsible for their creation and/or authorization or approval. The District shall utilize available technology to implement reliable methods for generating and managing electronic records. Any electronic record filed with or issued by the District may be given full force and effect of a paper communication if the following conditions are satisfied:

1. The communication is an electronic filing or recording and the District, through the School Board Chair, or the Superintendent or his/her delegate, agrees to accept or send such communication electronically; and
2. If a signature is required on the record or communication by any statute, rule or other applicable law or School Board policy, the electronic signature must conform to the requirements set forth in this policy governing the use of electronic signature, and any other standards required by applicable law or regulation.

F. Electronic Signatures

An electronic signature may be used whenever a signature is required, unless there is a specific statute, regulation, or policy that requires records to be signed in non- electronic form. The issuance and/or acceptance of an electronic signature by the District may be permitted in accordance with the provisions of this policy and all applicable state and federal law. If permitted, such electronic signature shall have the full force and effect of a manual signature only if the electronic signature satisfies all of the following requirements:

1. The electronic signature identifies the individual signing the document by his/her name and title
2. The electronic signature is unique to the signer
3. The District and the other party have agreed to the use of electronic signatures (need not be a formal agreement)
4. The identity of the individual signing with an electronic signature is capable of being validated using an audit trail
5. The electronic signature and the document to which it is affixed cannot be altered once the electronic signature has been affixed
6. The electronic signature conforms to all other provisions of this policy and applicable law

Legal References

20 U.S.C. 1232g, Family Educational Rights and Privacy Act (FERPA)

RSA Chapter 294-E, Uniform Electronic Transactions Act

“Electronic Signatures Analysis and Implementation Guide”, N.H. Dept. of Information, N.H. Dept. of Administrative Services Technology, N.H. Secretary of State, October 12, 2012

First Reading: December 19, 2022

Second Reading: January 9, 2023

Adopted:

HUDSON SCHOOL DISTRICT POLICY

EEAE School Bus Safety Program

Updated: **New - NHSBA version for Policy Committee – School Board – Second Reading - January 9, 2023**

Related Policies: ECAF, EEA, EEAB, GBCD & JICC

Category: Recommended

School Bus Safety Program

The safety and welfare of student riders will be the first consideration in all matters pertaining to transportation. Safety precautions will include the following:

1. The Transportation Coordinator will assure that students using District transportation are provided annual instruction as to the proper procedure for boarding and exiting from a school bus, and in proper and safe conduct while aboard. Additionally, the Transportation Coordinator will assure that emergency evacuation drills from school buses will be conducted at least two times a year to acquaint student riders with procedures in emergency situations (See RSA 189:6-a, I & II). Additionally, the Transportation Coordinator, is encouraged to establish guidelines for families relative to safe practices for students in between home and bus stops.
2. All vehicles used to transport children will be inspected on a regular schedule to see that they meet applicable safety regulations.
3. All drivers, whether employed by the District or a contracted vendor, and whether certified school bus drivers or contracted carriers under RSA 376:2, VII, will be screened before employment for physical condition, proper license, criminal records background check (per Board policy GBCD), and experience. The prior driving record of each driver will be checked for drug and alcohol, or other convictions and a criminal records check must also be completed. All checks and screenings will be conducted in accordance with Board policy EEAEA.
4. To help ensure the health, welfare, and safety of students, passengers, and others relative to District provided transportation, the School Board has authorized use of video and/or audio surveillance on school buses. Conducting such surveillance, and the use of any subsequent recordings in student disciplinary proceedings, will be in accordance with Board policy ECAF.
5. The School District or independent contractor will comply with all state and federal laws and regulations pertaining to the operation of school buses and will make these requirements known to bus drivers. It will also cooperate with local safety officials in formulating and accomplishing its school bus safety program.

Student Conduct on School Buses

Student conduct on District transportation shall be regulated in accordance with Board policy JICC.

See also Board policy EEA.

Legal References

20 U.S.C. §1232g, Family Educational Rights and Privacy Act

RSA 189:6-a, School Bus Safety

RSA 189:9-a Pupils Prohibited for Disciplinary Reasons

RSA 189:13-b, School Bus Driver & Transportation Monitor Criminal History Records Check

RSA 376:2, VII, Motor Carriage of Passengers

RSA 570-A:2, Interception and Disclosure of Telecommunication or Oral Communications

49 C.F.R. § 40.1-40.13 (2001), Transportation Workplace Drug Testing Program

49 C.F.R. Part 382 (2021) Controlled Substances and Alcohol Use and Testing

49 C.F.R. Part 391 (1995), Qualifications of Drivers

First Reading: December 19, 2022

Second Reading: January 9, 2023

Adopted or Reviewed:

Proposed

HUDSON SCHOOL DISTRICT

POLICY NUMBER: JLCB Immunizations of Students	ADOPTED: 12/20/2004
Page 1 of 1	First Reading: 12/6/2004 Second Reading: 12/20/2004

IMMUNIZATION REQUIREMENTS

The parent or guardian of any child being admitted to the District must present proof of meeting the physical examination and immunization requirements in accordance with RSA 141-C:20-a at the time the child is registering at the school. Failure to comply with this provision may result in exclusion from school for the child.

Principal, nurse or designee will notify parents of this requirement at the earliest possible date, so that the necessary plans can be made with the family physician or other medical resources to accomplish this standard prior to a child being admitted to school.

A child shall be exempted from the above immunization requirements if he/she presents evidence from his/her physician that immunization will be detrimental to his/her health in accordance with RSA 141-C:20-c. A child shall be excused from immunization for religious reason, upon the signing of a notarized form by the parent or guardian stating that the child has not been immunized because of religious beliefs.

Immunization requirements for students defined as homeless shall be implemented in accordance with McKinney-Vento and in accordance with School Board policy 3.4(1) Education of Homeless Students.

Statutory & Statutory References:

RSA 141-C:20-a

RSA 141-C:20-c

RSA 200:38

Ed. 311:01

Regulatory Reference:

Ed/311.02(d), (m)

HUDSON SCHOOL DISTRICT POLICY

JLCB Immunizations of Students

Updated: NHSBA version replaces the [current policy](#) – School Board Second Reading – January 9, 2023

Related Policies: EBCF, EBCG, JFABD, JFAM, JLC & JLCA

Category: Recommended

A. Immunizations Required

Any child being admitted to the District must present written documentation of meeting the then current New Hampshire immunization requirements, unless exempted for medical reasons under RSA 141-C:20-c, or for religious reasons as provided in paragraph D of this policy. All immunizations must meet minimum age and interval requirements for each vaccine. A 4-day grace period is allowed; however, live attenuated vaccines (e.g., MMR, Varicella, nasal influenza vaccine, etc.) that are not administered on the same day must be administered at least 28 days apart.

The District will notify parents/guardians of immunization requirements at the earliest possible date, so that the necessary plans can be made with the healthcare provider or other medical resources to accomplish this standard prior to a child being admitted to school.

B. Conditional Enrollment

A child who has not met the immunizations requirements of paragraph A, above, may be "conditionally" enrolled and allowed to attend school when the parent/guardian provides:

1. Documentation of at least one dose for each required vaccine; AND
2. The appointment date for the next dose of required but incomplete vaccine

The appointment date referred to in B.2, above, shall serve as the exclusion date if the child does not keep the scheduled appointment. Conditional enrollment shall not be extended to the next school year for the same dose of vaccine.

C. Homeless Students and Unaccompanied Youth

Pursuant to the McKinney-Vento Act and Board Policy JFABD, homeless students and/or unaccompanied youth, may enroll and attend school while the Homeless Liaison works with the family/student to obtain examinations or documentation of the same.

D. Military Children and Military Connected Students

Pursuant to the Interstate Compact on Educational Opportunity for Military Children (RSA 110-D:5, III) and Board Policy JFAM, immunization(s) (or for a series of immunizations, the initial vaccination(s)) shall be obtained within 30 days from the date of the military child/military connected student's enrollment, or within a time frame determined under the rules of the Interstate Commission.

E. Health and Religious Exemptions

1. **Medical Exemption.** A student shall be exempted from the above immunization requirements if he/she presents written documentation in accordance with RSA 141-C:20-c, I from his/her physician that immunization will be detrimental to his/her health. An exemption under this paragraph shall apply only to the specific immunization referenced in the physician's written statement and will continue for the greater of one year or the length of time stated in the physician's statement.
2. **Religious Exemption.** In accordance with RSA 141-C:20-c, II, a child will be excused from immunization for religious reasons, upon receipt of a statement, signed by the child's parent/guardian, stating that the child has not been immunized because of religious beliefs.

In the event of an outbreak, students who have been exempted from immunization requirements will be excluded from school for a period of time, to be established after consultation with the NH Dept. of Health & Human Services (NHDHHS), if such students are considered to be at risk for the disease or virus that they have not been immunized against.

F. Records

The school nurse, principal or designee trained in state immunization requirements is responsible for documenting that all students have been immunized prior to school entrance in accordance with RSA 141-C:20-a, or that one of the circumstances described in paragraphs B-D, above apply.

The Superintendent shall assure that the District maintains immunization records in accordance with NHDHHS regulations.

Legal References

RSA 110-D:5, III, Educational Records and Enrollment
RSA 141-C:20-a, Immunization
RSA 141-C:20-c, Exemptions
RSA 141-C:20-d, Exclusion During Outbreak of Disease
RSA 200:38, Control and Prevention of Communicable Diseases: Duties of School Nurse
N.H. Dept. of Ed., Admin. Rule Ed 311.01, Immunization Program
N.H. Dept. of Health & Human Services, Admin. Rule He-P 301, Communicable Diseases
42 U.S.C. § 11432(g)(3)(C)(iii) - McKinney-Vento Act

First Reading: December 6, 2004

Second Reading: December 20, 2004

Adopted or Reviewed: December 20, 2004

First Reading: December 19, 2022

Second Reading: January 9, 2023

HUDSON SCHOOL DISTRICT POLICY

JLCDA Parental Consent to Medical Treatment

Updated: **New - NHSBA version for School Board- Second Reading – January 9, 2023**

Related Policies: JLC, JLCE/EBBC, JLCD

Category: Recommended

A student's participation in any program that provides medical or dental treatment in a school setting shall require the explicit written consent of the child's parent or legal guardian.

The Superintendent will ensure that the handbook and policy review process that every family must complete at the beginning of the school year will include specific consent options for:

1. Screenings (including vision, hearing, scoliosis, and other screening)
2. Disclosure of student health status to school staff
3. Authorization for providing medication (see Board policy JLCD)
4. Non-emergency care or treatment
5. Other specific consents the Superintendent, in consultation with the nursing staff, finds appropriate or necessary

When a student signs up for a school co-curricular program or activity, the Superintendent will ensure that those students' parents/guardians provide consent for first aid, treatment, and screenings with respect to any injury or condition occurring as a result of the activity or that would potentially impact the student's ability to participate or return to play and or school. This consent form may be incorporated into the parent permission sheet that allows students to participate in extracurricular athletics. See Board policies JLCJA and JLCJ.

If a program that provides medical or dental treatment (e.g., "children's oral health initiative") is scheduled after the start of the school year and does not fall within the consent forms in the handbook and policy review process, the Superintendent or his/her designee will ensure that each student's parent/guardian provides written consent prior to their child's participation.

The Principal or his/her designee will be responsible for ensuring each student returns a copy of the signed consent form(s) and maintaining the forms in an accessible manner.

Legal References

RSA 126-A:5, XIV-b: Consent to Medical and Dental Treatment in Schools

RSA 126-A:4-g, II: Children's Oral Health Initiative

RSA 200:27-a: Consent of Parent or Legal Guardian Required

RSA 21:2: Common Usage

First Reading: December 19, 2022

Second Reading: January 9, 2023

Adopted or Reviewed:

HUDSON SCHOOL DISTRICT

JLDBB Suicide Prevention and Response

Updated: Current policy with tracked changes - School Board- First Reading – December 19, 2022

Category: Priority/Required by Law

-Related Policies: JLD

The School Board is committed to protecting the health, safety and welfare of its students and school community. This policy supports federal, state, and local efforts to provide education on youth suicide awareness and prevention; to establish methods of prevention, intervention, and response to suicide or suicide attempt (“postvention”); and to promote access to suicide awareness, prevention and postvention resources.

A. District Suicide Prevention Plan and Biennial Review

~~No later than May 31, 2020, the Superintendent shall develop and provide to the Board for approval, The district shall maintain~~ a coordinated written District Suicide Prevention Plan (the “Plan”) to include guidelines, protocols, and procedures with the objectives of prevention, risk assessment, intervention and response to youth suicides and suicide attempts.

1. Specific Requirements for Plan Terms

The District Suicide Prevention Plan shall include terms relating to:

- a) Suicide prevention (risk factors, warning signs, protective factors, referrals)
- b) Response to in-or-out-of-school student suicides or suicide attempts (postvention, suicide contagion)
- c) Student education regarding safe and healthy choices, coping strategies, recognition of risk factors and warning signs of mental disorders and suicide; and help seeking strategies
- d) Training of staff, designated volunteers, and contracted personnel on the issues of youth suicide risk factors, warning signs, protective factors, response procedures, referrals, post-intervention, and resources available within the school and community
- e) Confidentiality considerations
- f) Designation of any personnel, in addition to the District Suicide Prevention Coordinator and Building Suicide Prevention Liaisons, to act as points of contact when students are believed to be at an elevated risk of suicide
- g) Information regarding state and community resources for referral, crisis intervention, and other related information
- h) Dissemination of the Plan or information about the Plan to students, parents, faculty, staff, and school volunteers

- i) Promotion of cooperative efforts between the District and its schools and community suicide prevention program personnel
- j) Other provisions deemed appropriate to meet the objectives of this Policy (e.g., student handbook language, reporting processes, “postvention” strategies, memorial parameters, etc.)

2. Biennial Review

No less than once every two years, the Superintendent, in consultation *[with the District Suicide Prevention Coordinator and Building Suicide Prevention Liaisons and]* with input and evidence from community health or suicide prevention organizations, and District health and guidance personnel, shall update the District Suicide Prevention Plan, and present the same to the Board for review. Such Plan updates shall be submitted to the Board in time for appropriate budget consideration.

B. Suicide Prevention Coordinator and Liaisons

1. District Suicide Prevention Coordinator

The Director of School Counseling is designated as the District Suicide Prevention Coordinator, who, under the direction of the Superintendent shall be responsible for:

- a) Developing and maintaining cooperative relationships with and coordination efforts between the District and community suicide prevention programs and personnel
- b) Annual updating of:
 - i. State and community crisis or intervention referral intervention information
 - ii. Names and contact information of Building Suicide Prevention Liaisons, for inclusion in student handbooks and on the District’s website
- c) Developing - or assisting individual teachers with the development – of age-appropriate student educational programming, such that all students receive information in the importance of safe and healthy choices and coping strategies, recognizing risk factors and warning signs of mental disorders and suicide in oneself and others, and providing help-seeking strategies for oneself or others, including how to engage school resources and refer friends for help
- d) Developing or assisting in the development of the annual staff training required under section C of this policy
- e) Such other duties as referenced in this Policy or as assigned by the Superintendent

2. Building Suicide Prevention Liaison

The school counselor, or, in his/her absence, the building principal, shall be designated as the Building Suicide Prevention Liaison, and shall serve as the in-building point-of-contact person when a student is believed to be at an elevated risk for suicide. Employees who have reason to believe a student is at risk of suicide, or is exhibiting risk factors for suicide, shall report that information to the Building Liaison, who shall, immediately or as soon as possible, establish and implement a response plan with the District Suicide Prevention Coordinator.

C. Annual Staff Training

The Superintendent shall assure that beginning with the 2020-21 school year, all school building faculty and staff, designated volunteers, and any other personnel who have regular contact with students, including contracted personnel or third-party employees, receive at least two hours of training in suicide awareness and prevention. Such training may include such matters as youth suicide risk factors, warning signs, protective factors, intervention, response procedures, referrals, and postvention and local resources.

D. Dissemination

Student handbooks and the District's website will be updated each year with the contact information for the Building Suicide Prevention Liaisons, State and community crisis or intervention referral intervention resources. The District Suicide Prevention Plan will be made available on the District's, and each school's respective websites.

~~D~~-E. E. Student Identification Cards

The National Suicide Prevention Lifeline shall be labeled on student identification cards and include the telephone number; National Suicide Prevention Lifeline 988. Prior to the start of each school year, the Superintendent shall certify that the contact information for the National Suicide Prevention Lifeline is accurate and up to date.

Legal References

RSA 193-J: Suicide Prevention Education

Other Resources:

- *The New Hampshire Department of Education's Bureau of Student Wellness, Office of Social and Emotional Wellness (OSEW), provides resources and technical assistance to school districts to work collaboratively with their community to respond to the needs of students through a multi-tiered system of support for behavioral health and wellness. For further information see: www.nhstudentwellness.org*
- *American Foundation for Suicide Prevention (AFSP) - <https://www.afsp.org>*
- *Suicide Prevention Resource Center - <http://www.sprc.org>*
- *The National Suicide Prevention Lifeline – <https://www.suicidepreventionlifeline.org>*
- *The Trevor Project - <https://www.thetrevorproject.org>*

District Policy History

Adopted: February 3, 2021

First Reading: December 19, 2022

Second Reading:

Adopted or Reviewed:



HUDSON SCHOOL BOARD

18 Library Street Hudson, New Hampshire

5:00pm Non-Public Session

6:30pm Regular Meeting

Non-Public Session

DRAFT Minutes

December 19, 2022

In Attendance

Board Members

Gary Gasdia, Chairman
Gretchen Whiting, Vice Chair
Ethan Beals
Mike Campbell (absent)
Maureen Dionne

SAU Staff

Dan Moulis, Superintendent of Schools
Kimberly Organek, Assistant
Superintendent of Schools
Rachel Borge, Director Special Services
Jen Burk, Business Administrator

Emily Dozois, Student Representative

A. Non-Public Meeting Per RSA 91-A:3 II (c) [5:00pm]

Student matter

B. Return to General Session [6:15pm]

C. Call to Order [0:00:13]

1. Pledge of Allegiance

Chair Gary Gasdia called the meeting to order at 6:30pm. Emily Dozois led the Pledge of Allegiance.

D. Public Input [0:00:40]

There was no public input.

E. Good News Update (Information) [0:00:51]

Ms. Organek shared good news with the community:

- December 8- NH Department of Education 20th Annual Celebrating Leadership in Education awards where Lt. Colonel Cheetham was honored as NH Teacher of the Year.
- Last Friday, Superintendent Moulis, Assistant Superintendent Kim Organek and Director Special Services Rachel Borge attended the *Frosty the Snowman* at Alvirne High School. The students put on two great shows.

F. New Business [0:02:28]

1. Drug Prevention at Alvirne High School (Information)

Alvirne High School Principal Steve Beals and Director of School Counseling Bill Hughen discussed drug preventative strategies. One of the biggest problems at Alvirne is vaping. It is a challenge to catch students in the act. A major focus is on prevention with programs starting in grade 4, recognition of Red Ribbon week and working with Breath NH on vaping awareness. School counseling works to support students before they turn to substances, including partnering with Greater Nashua Mental Health.

The NH Department of Health and Human Services conducts the Youth Risk Behavior Survey, which helps identify risky behaviors. This survey is given once every two years. Parents and guardians will receive the notification with the ability to opt their student out of taking the survey.

Principal Beals noted that managing the bathrooms at the high school is an issue, with students congregating and staff constantly needed to monitor. He shared several potential tools to help identify vaping.

2. New England School Development Council Enrollment Projections (Information) [0:40:40]

Superintendent Moulis shared the NESDEC Enrollment Projections report. The report includes historical enrollment since FY2013, projected enrollment through 2027 and 2033 and bar graphs of grade levels and trends.

2013 Enrollment: 3,962

Current Enrollment: 2,960

Some board members noted a narrative would be helpful for the increases and decreases and whether the data factors enrollment in private schools.

3. Hills House Field Use Request (Decision) [0:54:00]

There was a request to use the Hills House field for the British Cars of NH annual fundraiser.

Ethan Beals made a motion to approve the request to use the Hills House field for the British Cars of NH annual fundraiser as presented. Maureen Dionne seconded the motion. Motion passed 4:0.

4. Youth Risk Behavior Survey (Discussion) [0:54:30]

Superintendent Moulis and Principal Steve Beals discussed the YRBS survey. There is a computer option for the survey now with an opt-out provision and is given every two years. Consideration is to do a full-school implementation during flex time to get a specific sharable school report. Past data is not consistent with the perception that exists. This is a data-driven tool to help get student voice. Seventy percent of high schools in NH participate in this survey. In a technical advisory, with RSA law, the YRBS survey was opt-out vs. opt-in (non-academic surveys).

Gretchen Whiting made a motion to approve the use of the Youth Risk Behavior Survey in a school-wide format. Maureen Dionne seconded the motion. Motion passed 4:0.

G. Old Business [1:09:40]

1. New England Association of Schools and Colleges Survey Follow-Up (Decision)

Additional information was presented regarding the NEASC student survey for the accreditation process at Alvirne High School. Legal counsel was approached for information. NH RSA states that non-academic surveys except the YRBS require an opt-in from parents and guardians. Principal Beals spoke with NEASC survey administration. NEASC suggested the high school could direct students to answer only the first 16 academic questions regarding conditions and facts of the school, and skip the ones that were more non-academic at the end. Another option is to send the link to parents via email and ask them to share it with their students. Mr. Beals felt that this was beneficial to the district (offering the survey schoolwide) with possible opt-in; he felt student voice was helpful. There was concern about setting precedent about going against policy opt-in and then enforcing other policies. Mr. Beals noted that multiple districts had “lived in the gray area” regarding opting-in/out with no issues.

Superintendent Moulis shared a technical advisory in the packet and spoke to the NH Department of Education, who confirmed that consent is a requirement for the NEASC survey.

Gretchen Whiting made a motion to send the opt-in link for the NEASC survey to parents. Maureen Dionne seconded the motion. Motion passed 4:0.

2. Discipline Report (Discussion) [1:34:24]

Superintendent Moulis and Director of Strategic Engagement and Communication Teresa Wolf shared an updated version of the discipline data for discussion. It was clarified that the percentage at Nottingham West should be .003%. Historically, numbers of days (for incidents) were reported for discipline; people felt that this was not helpful information. Student privacy is considered when reporting, especially low numbers can identify a student. Relabeling the report was suggested for more clarity. The key data points are reported to the State for accountability at the end of the year. Having commentary and labeling of terms would be beneficial to help determine certain drivers. Another draft would be prepared before the next Board meeting.

3. Policies - First Reading (Discussion) [1:56:21]

DGA - Authorized Signatures

- Current policy

- NHSBA policy (proposed) replaces whole policy

EHAC - Electronic Digital Recordings and Signatures

- New policy (proposed) for the District, recommend adoption

EEAG - Use of Private Vehicles to Transport Students

- Current policy (proposed) with NHSBA suggested changes
- There were questions about the second paragraph and last sentence of first paragraph regarding permission/liability/high bar regarding needing certificates of insurance for coaches, etc. The referring RSA was 376:2. Having a parental waiver was suggested. This would go back to the policy committee for review.

EEAE - School Bus Safety Program

- New - NHSBA version (proposed)

JLCB - Immunization of Students

- Current policy, last updated in 2004
- NHSBA version (proposed) replaces current version

JLCDA - Medical Treatment – Parental Consent

- New policy (proposed)

JLDBB - Suicide Prevention and Response Plan

- Current policy (proposed) with NHSBA revisions
- Ms. Dionne asked if the plan existed and when it will be added to the website. (when it became policy, including the liaison and crisis prevention information which should be added to the policy for the next school year).

H. Recommended Action [2:12:20]

Manifests – Recommended action: Make necessary corrections and sign

Minutes – December 5, 2022 - Draft minutes

It was noted that there might have been an action item in B (1) regarding assisting with lacking functioning skills that was not recorded in the minutes. The item about Schoology was referenced in the minutes. Ms. Whiting agreed with approving the minutes, but she might review the recording.

Maureen Dionne made a motion to approve the minutes of December 5, 2022 as written. Ethan Beals seconded the motion. Motion passed 4:0.

I. Reports to the Board (Information) [2:16:01]

Superintendent Moulis reported the following:

- The district participated in a review with the Department of Homeland Safety and Security emergency management review regarding the hoax on December 8. He also met with the Hudson Police Department and Hudson Fire Department for a follow up discussion. Future

training was discussed for all staff. The Emergency Management Committee met last week and continues to review response plans and reunification.

- The Administrative team read *The 10 Mind Frames for Leaders: the Visible Learning Approach to School Success*; he thanked Ms. Organek for organizing the professional read.
- He attended the recent concert last week where there were combined choruses. He thanked Rebecca Servo, Mike Gallagan, and Rob Scagnelli (band).
- Frosty the Snowman was performed by students at Alvirne. He thanked Ms. Dennis and Mr. Gallagan for great performances.
- The celebration where Lt. Colonel Cheetham was honored as NH Teacher of the Year as previously mentioned.
- Superintendent Moulis conducted walkthroughs of all school on Saturday, December 10 with four Budget Committee members
- He attended Wreaths Across America on Saturday, December 17
- Staff were recognized for their hard work and dedication, and he wished everyone a nice holiday break.

J. Committee Reports [2:20:30]

Ms. Dionne - The DEI Committee met last week. Core documents were being translated in Spanish and Portuguese. The district website can translate to four different languages. Mr. Beals added that additional members were being sought for participation from every school.

Mr. Beals attended the Capital Improvement Committee meeting last week. The committee reviewed an update on the Alvirne renovation project and discussed the Alvirne sawmill, electric charging stations and solar panels at Alvirne. Field/access will become an important discussion.

Ms. Whiting provided an update on the Budget Committee meetings. The committee had discussed the default budget and the Chair asked the Department of Revenue and Town Administrator how the default budget was created to see if any adjustments were needed in the default budget. The Town Administrator said it was contractual and legally authorized. There were discussions on ESSER grant projections for FY25. Budget cuts equaling \$3,169,379 were made. The school tour went well. Ted Trust is resigning from the Budget Committee in March 2023.

Ms. Gasdia was at a school concert and missed the Board of Selectmen meeting last week. Bret Gagnon (the school board liaison) resigned as Selectmen last week as he is moving out of town. He was thanked for his work for the town and the board.

K. Correspondence [2:29:37]

1. Warrant Article Follow-Up (Decision)

Superintendent Goals (Information)

Assessment benchmark data points were added (5-10% increase based upon where current assessments were in State and iReady); the graduation rate goal was set at 90%; and a professional growth goal (#6) was added for conferences, leadership practices and seminars. The reading assessment goals should be 65 not 62 and a multi-year approach would be specified. iReady language should be added (“at or above grade level”).

Superintendent Evaluation

Change was based upon the last page: standard 12 regarding professional learning. A suggestion was to add how was he improving himself as an administrator - specific areas of personal improvement. A part "D" in the current version should be added and specify "insert future goals here".

Financials Update (information)

L. Student Representative Comments [2:42:30]

Emily Dozois wished everyone a nice winter break.

M. Board Member Comments [2:42:40]

Mr. Beals wished everyone safe and happy holidays.

The Administration were thanked by Ms. Whiting and Mr. Gasdia for attending the Budget Committee meeting and helping provide information and they wished everyone a nice holiday. Mr. Gasdia spoke about the past year, and he thanked everyone for their work.

N. Non-Public Session per RSA 91-A:3 II (k) [2:44:45]

At 9:19pm, Ethan Beals made a motion to enter into non-public session per RSA 91-A:3 II (k). Maureen Dionne seconded the motion. Motion passed 4:0.

Student tuition matter discussed

O. Motion to Exit non-Public and Adjourn [3:41:45]

At 10:16pm Gretchen Whiting made a motion to exit non-public and adjourn. Ethan Beals seconded the motion. Motion passed 4-0.

Submitted by
Susan DeFelice