

Posted: 03/31/2022

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library, 18 Library Street

6:30 pm

followed by

Regular Meeting

Non-public Session (if necessary)

Agenda

Monday, April 4, 2022

Estimated
time

6:30pm

A. Call to Order

Pledge of Allegiance

6:33pm

B. Public Input

Hudson residents are welcome and encouraged to share feedback with the board on agenda items

6:48pm

C. Presentations to the Board

1. FFA State Convention - Information

Palmer students will share their experience at the FFA State Convention

2. Alvirne Science Trip - Discussion

Alvirne science teachers, Doug Peckham and Erica Foskitt, will review a proposed science trip to Peru for February 2024

[Memo](#)

[Trip Itinerary](#)

7:08pm

D. New Business

1. Election Debrief - Information

The board will discuss absentee ballot issues and formatting town and school warrant articles

7:20pm **E. Requests of the Board**

1. Travel Request – Decision

Business Administrator Jen Burk will review a travel request for Food Service Director Abigail Kaplan

[Memo](#)

[Sample program](#)

7:25pm **F. Recommended Action**

1. Manifests – Recommended action: Make necessary corrections and sign
2. [Minutes – March 21, 2022 - Draft minutes](#)

7:30pm **G. Reports to the Board (Information)**

District administrators will share updates for the board and public

1. Superintendent Report
2. Assistant Superintendent Report
3. Director of Special Services Report
4. Business Administrator Report

7:40pm **H. Committee Reports**

Board members will share committee updates (if necessary)

7:45pm **I. Correspondence (Information)**

1. [School Board Calendar](#) - approved calendar for School Board meeting dates
2. [School Board Committee Assignments](#)

7:50pm **J. Board of Selectmen – Liaison Comments**

7:55pm **K. Board Member Comments**

8:00pm **L. Non-Public Session**

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- b. The hiring of any person as a public employee.*
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- d. Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- i. Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

8:15pm **M. Adjourn**

Upcoming Meetings

Meeting	Date	Time	Location	Purpose
School Board	April 18, 2022	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	April 21, 2022	6:00 pm	Randy Bell Conference Room - SAU	NHSBA Training
School Board	May 9, 2022	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	May 23, 2022	6:30 pm	Hills Memorial Library	Regular Meeting

Jodi C. Hallas
Associate Principal

Jason C. Tesini
Associate Principal

Sarah T. Gilliam
Assistant Principal

Eric C. Frauwirth
Career & Technical
Education Director

ALVIRNE HIGH SCHOOL

Home of the Broncos

200 Derry Road
Hudson, NH 03051

Steven J. Beals, Principal

Phone: (603) 886-1260 Fax: (603) 816-3513

William R. Hughen
District Director
of School Counseling

Karen E. Bonney
Director of Athletics

Susan E. Bureau
Dean of Academics

Sara D. Brown
Department Chair for
Special Services

To: Hudson School Board

From: Erica Foskitt, Science Department Chair
Douglas Peckham, Anatomy/Science Teacher

Date: March 31, 2022

Re: Proposal for "Peru: Land of the Incas" Trip February 2024

The Science teachers at Alvirne High School propose an educational adventure to the Land of the Incas in Peru for the Winter Break 2024. EF (Education First) Educational Tours offers experiential learning trips all over the world. They are the leaders in educational travel and have been in operation for over 50 years. EF has schools and offices all over the world and is still run by the original owner and founder. We have run two successful tours with EF at Alvirne: Costa Rica in Feb 2020 and Panama April 2022.



Educational Purpose:

The educational purposes of this trip are twofold, as it encompasses both biological concepts and increases the cultural and global awareness of our students. This trip is an awe-inspiring portal to the world of the Inca, one of the world's great ancient civilizations. Spellbinding sites like Machu Picchu (one of the new & Wonders of the World), informative exhibits at Larco Museum, and monuments like Sacsayhuaman bring it all into focus. Our core value of curiosity will be pushed to its limit around every turn. This experience will expose our students to several

conservation projects, ecology principles, and earth science concepts. The trip includes exposure to the Andes Mountains and jungles in Peru.

The other facet of this adventure is the globalization and cultural awareness that will be gained by our students. This trip exposes the students to a great number of historical sites unrelated to scientific discoveries. There are many stops to Incan historical sites and also a day spent visiting Lima where students will be exposed to Peruvian culture. This experience will teach students about other cultures and expose them to some of the possibilities beyond New Hampshire. With the 11-day tour, students will visit Iquitos and visit an indigenous village on the Amazon River to learn the customs and traditions of a local tribe. On an Amazon River excursion students will see pink Amazon River Dolphins, hike through the rainforest, and experience a nighttime boat ride to identify many nocturnal species of the Amazon basin. This three-day extension will deepen their global awareness and reinforce our core values of community, character, and commitment.

In addition to the educational and cultural benefits experienced on the trip, students will be granted access to the WeShare platform. This is a platform that allows students to design, develop, and execute research projects for .5 high school (Alvirne High school) or college credit (\$215 at SNHU [PDHU 480D: Interculturalism and Global exploration](#)). This is done individually and does not need to be completed during the trip. Access to this platform allows students to take their experiences and connect it directly to their lives. Opportunities like this will create a deeper understanding of scientific concepts.

This is a once in a lifetime adventure that will allow our students to grow as scientists and as humans.

Target Audience:

We are hoping to get 24-30 students who are interested in the STEM field to join us on this adventure. The proposed audience is:

- Next year's Freshman in the Class of '26
- Current Freshman in the Class of '25
- Current Sophomores in the Class of '24

Pricing is as follows:

- 11 Day Tour - \$4445 per student or \$198/mo for 28 months
- For every six students, a chaperone travels free
- Ms. Foskitt, Mr. Peckham, Mr. Reece, and Mrs. DeTour have all agreed to chaperone
- This allows 24 students to travel
- If we get 24 student travelers, we can offer \$500 in scholarship
- If we get 30 student travelers, we can offer \$1000 in scholarship

Price includes:

- Airfare
- Hotels and accommodations (3-4 students per room)
- Breakfast and dinner every day (Lunches are included on days 3-6)
- All guided tours

- EF Tour guide from beginning to end (expert local guides)
- Personal Motorcoach around the country
- Boat/ train rides
- Global Travel Protection
- Access to the WeShare platform

Peru: Land of the Incas Itinerary – 11-Day Tour

Day 1: Fly to Peru

- Meet your Tour Director at the airport in Lima

Day 2: Lima

- Take a tour of Lima:
 - Government Palace
 - Archbishop’s Palace
 - Lima Cathedral
- Visit the Larco Museum

Day 3: Lima / Sacred Village

- Fly to Cuzco
- Tour Koricancha Temple
- Tour the Sacsayhuaman fortress
- Journey to the Sacred Village

Day 4: Sacred Village

- Weaving demonstration
- Visit Maras salt ponds
- Glimpse Ollantaytanmo’s canals on a guided tour

Day 5: Sacred Valley/ Machu Picchu

- Travel by train to Machu Picchu, the fabled “Lost City of the Incas”
- Visit the Santa Cruz Highlands

Day 6: Machu Picchu/ Sacred Valley/ Pisac/ Cuzco

- Travel by train to Ollantaytambo in the Sacred Valley
- Visit a ceramics studio
- Visit an Indian market in Pisac
- Travel to Cuzco

Day 7: Cuzco

- Visit Cuzco’s local market
- Visit a local community

Day 8: Cuzco/ Iquitos

- Fly to Iquitos
- Travel to a jungle lodge on the Amazon River
- Hike through the rainforest (experience local plants and animals)
- Nighttime boat ride on the Amazon River to observe nocturnal animal species

Day 9: Iquitos

- Visit an indigenous village to learn customs and traditions of a local tribe
- River excursion to see the Amazon River Dolphin (pink freshwater dolphin)

Day 10: Iquitos/ Lima/ Depart for Home

- Visit a local community to experience everyday life on the Amazon River
- Travel by boat to Iquitos and then Lima
- Board overnight flight for US

Day 11: Arrive home

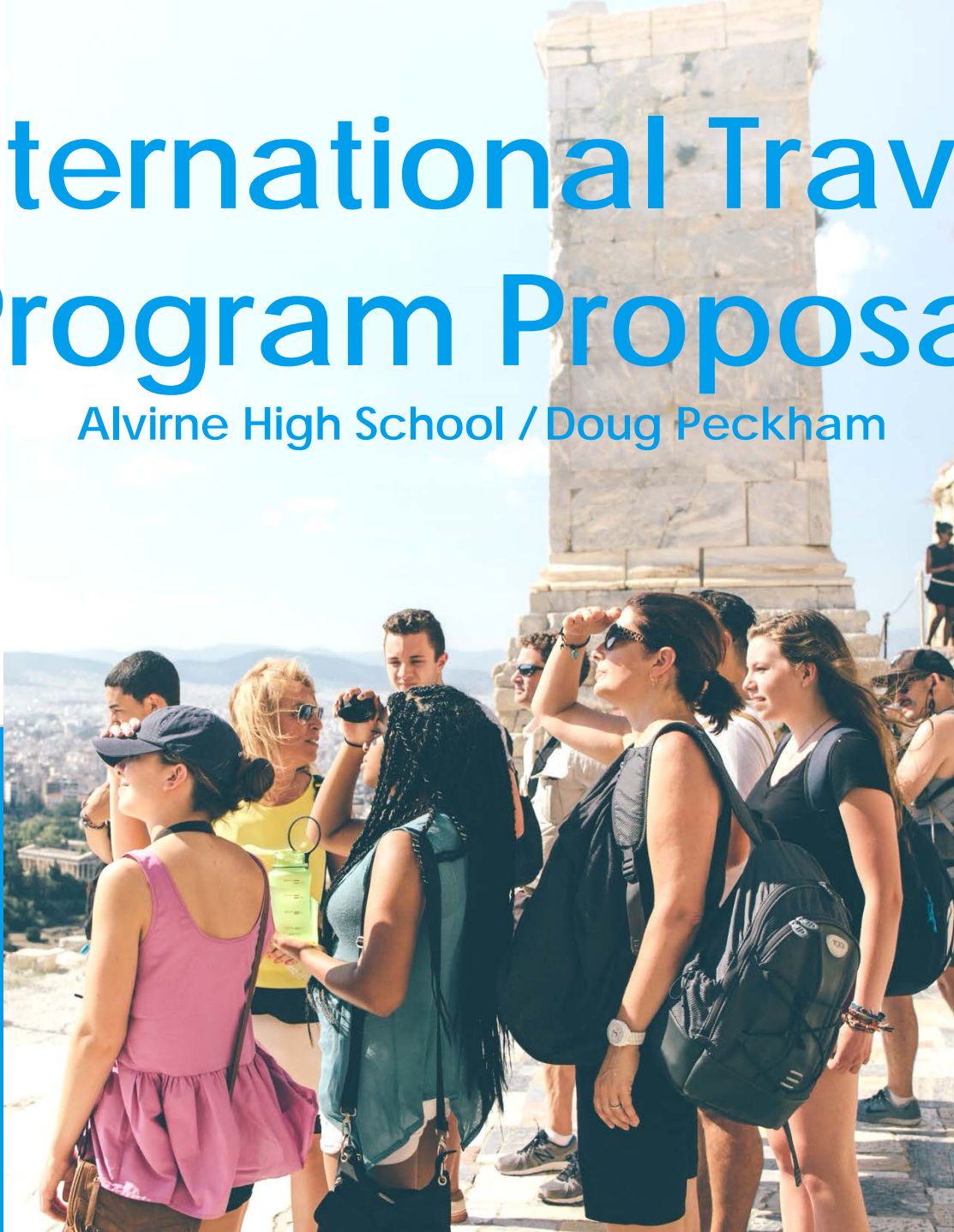
Thank you for your consideration of this exciting opportunity. Please feel free to contact us directly with any additional questions or concerns. We look forward to hearing from you regarding your decision. We can be reached at efoskitt@sau81.org or dpeckham@sau81.org by email.



EDUCATIONAL
TOURS

International Travel Program Proposal

Alvirne High School / Doug Peckham



Peru: Land of the Inca - February 2024

eftours.com/pex

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's contained in this document

- Pg. 2** Safety
- Pg. 4** Liability protection
- Pg. 6** Affordability
- Pg. 7** Educational value
- Pg. 8** Itinerary specifics
- Pg. 8** Cost and payment options
- Pg. 9** Sample hotels
- Pg. 10** Sample meals
- Pg. 11** Next steps

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

*For specific information on EF's response to COVID-19, visit [eftours.com/covid](https://www.eftours.com/covid)

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response

Team – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team

– Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

Tour Consultant – This itinerary expert is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to offering fundraising advice and creating long-term travel programs for your school community. They work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

COVID Peace of Mind

Provided to groups departing before October 1, 2022

In addition to our standard Peace of Mind Program, EF provides an exclusive COVID-19 Peace of Mind Program to account for situations related to the COVID-19 pandemic. This program is automatically included for all travelers and can be enacted up to 45 days prior to departure at the group level, while specific options can be implemented at the individual level.

COVID Care Promise

Provided to all groups

If your child is diagnosed with COVID-19 while on tour, we will coordinate and facilitate support services and logistics including translation services, connections with local health care providers, communication with family, and flights home at no additional cost.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (18 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Donation pages – Each student has access to their own unique and customizable donation page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$215.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$285/\$450) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Tour Price Quote

Peru: Land of the Inca

Prepared For Erica Foskitt	Prepared On March 18, 2022
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Tour Page
www.efours.com/PEX

Lowest Price

Price valid for travelers enrolled March 18, 2022 - March 31, 2022*

Student \$4,445 <small>or \$188 / 22 mos</small>	Adult \$4,995 <small>or \$223 / 22 mos</small>
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Price Breakdown

Program Price (includes extension)	\$4,280
Global Travel Protection	\$165

*Adult supplement required for travelers age 20 and older at the time of travel. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at efours.com/baggage. All prices subject to verification by an EF Tour Consultant. Program price validity excludes special discounts. To view EF's Booking Conditions, visit efours.com/bc.

Your travel details

Total Length
11 days

Departing From
Boston (MA)

Requested Travel Dates
Saturday, February 24, 2024 - Tuesday, March 5, 2024

Your Departure Date Range

Earliest
Thu, Feb. 22

Requested
Sat, Feb. 24

Latest
Mon, Feb. 26

Your experience includes

An All-Inclusive Tour
Round trip airfare, hotels with private baths, regional-style meals, on-tour transportation and sightseeing activities are covered. Discover all of your itinerary details at www.efours.com/PEX.

Full-time Tour Director
Your culturally connected Tour Director is with your group 24/7, providing deep local insight while handling all on-tour logistics.

Expert Local Guides
Your expert local guides are natural historians, adding cultural insight and global perspective on your sightseeing tours.


Personalized Learning Support
Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project for academic credit.

Continuous Support
Your dedicated EF team helps you every step of the way—from recruiting and enrolling travelers to planning and managing your tour.

Worldwide Presence
EF has over 500 schools and offices in more than 50 countries worldwide so wherever you go, we're there too.

24-hour Emergency Service
Travelers and their families can count on EF's dedicated emergency service team.

Peace of Mind Program
Feel secure knowing your group can change their destination or travel dates due to unforeseen circumstances. Learn more about your flexible options at efours.com/peaceofmind.



Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

Suites Larco 656 | Lima

www.suiteslarco656.com

Situated in the heart of Miraflores, Lima's safest and most modern district, the Suites Larco 656 is a family run hotel with private rooms. The surrounding area includes restaurants, shopping and entertainment, and the district's famous Inca Market is also just a short walk from the hotel. Each room includes cable television, a telephone and a private bathroom.

Cusco Pardo | Cuzco

www.cuscopardohotel.com

Conveniently located just outside Cuzco's main square and steps from the train station, Cusco Pardo achieves a balance of modern comforts and regional style. Each of the 33 guestrooms includes private bathroom, telephone, flat-screen TV, Wi-Fi and more. This hotel also offers elevator service, an onsite restaurant, laundry service and additional amenities.

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of what travelers can expect at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.



Peru: Sample Meals

Soup, salad, chicken with fries, fresh fruit

Salad, spaghetti & meat balls, vegetables

How I can help with next steps

My name is Zoe Simpson and I am Alvirne High School's dedicated Tour Consultant. That means I'll be working with Doug Peckham every step of the way to make sure everything is perfectly planned.

I hope this overview has given you the information you need to feel confident in EF as an educational travel provider. Should you have any questions or need any additional information, please don't hesitate to reach out to me directly. EF is excited to partner with your school to bring this life-changing experiential learning opportunity to your students.

Sincerely,
Zoe Simpson
EF Tour Consultant
617-453-9744
zoe.simpson@ef.com

"I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel."

Angela M., Administrator, Brunswick, ME

"I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy."

- Chuck C., Group Leader, Central, SC

From a single tour to a whole program

A single tour can open up endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.

HUDSON SCHOOL DISTRICT

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Memorandum

Date: March 28, 2022
To: Hudson School District School Board
From: Abigail Kaplan MS RD, Food Service Director
RE: Attending Serving up Science: The Path to Safe Food in Schools

I was nominated by the State of New Hampshire to participate in *Serving up Science: The Path to Safe Food in Schools*, a one-week program designed for nutrition professionals. The purpose of this program is to help children nutrition professionals better understand the food system and the principles of food science that provide the basis for a strong food safety plan.

Each state is allowed to nominate five nutrition professionals.

The program is held at Kansas State University and is taking place Monday, June 20 – Friday, June 24. If selected to attend, all costs incurred during and for travel to and from Manhattan, Kansas is the responsibility of the participation / employer, if approved. Other program expenses, including meals and lodging, are provided Monday evening through noon on Friday.

Anticipated costs:

Airfare: Delta airlines from Boston, MA to Manhattan, Kansas - \$450

Costs covered by the program:

- Meals
 - o Continental breakfast from hotel
 - o Conference provides lunch daily (Tuesday – Friday)
 - o Dinner will be paid out of pocket and will be reimbursed the state reimbursement rate after the program completion

- Transportation from airport to facility - Hotel shuttle provided

Program outline: Sample agenda from 2019 conference attached

Upon completing this program, I will be able to*:

- Initiate a culture of food safety in a school food service operation
- Access and evaluate food safety information about food products and processing
- Relate basic food microbiology principles to operational decisions
- Describe the flow of meat and dairy, fruit and vegetables, and grain commodities from point of origin through food processing/ production to the kitchen
- Utilize key food manufacturing and processing terminology
- Identify regulatory agencies, laws, and rules and regulations that protect the food supply
- Describe the purpose of food ingredients and additives used in common products associated with school foodservice
- Evaluate information in the media related to current food safety issues and devise a strategy for addressing questions from the media and/or parents regarding school foods
- Provide science-based food safety information to the school nutrition and local community
- Plan and deliver programs that focus on employee behavior change

*Objectives were pulled directly from <https://cnsafefood.k-state.edu/resources/serving-up-science/>

I am seeking consideration for approval of travel expenses to attend this training opportunity in Kansas. I believe this training would be a great asset to the Hudson Food Service Department in future years.



**Serving Up Science:
The Path to Safe Food in Schools
June 2019
Agenda**

Monday, June 10

Holiday Inn

6:00-7:00 PM Welcome Table at Holiday Inn

Tuesday, June 11

Justin Hall 164

7:40 AM	Leave hotel and walk to Justin Hall	
8:00 AM	Introductions	
8:30 AM	Creating a Food Safety Culture	Kevin Roberts
9:30 AM	Break	
9:45 AM	Basic Food Microbiology	Sara Gragg
11:15 AM	Microbiology Activity	Sara Gragg
11:45 AM	Lunch/Bingo	
12:45 PM	Food Allergies	Kevin Sauer
1:45 PM	Meat Color Video	Melvin Hunt
2:15 PM	Break	
2:30 PM	1: Temperature Lab	
	2: Risk of Outbreaks in Schools	Paola Paez
3:30 PM	1: Risk of Outbreaks in Schools	
	2: Temperature Lab	
4:30 PM	Center Partnerships	Paola Paez

Wednesday, June 12

Justin Hall 164

7:30 AM	Leave hotel and walk to Justin Hall	
7:45 AM	School Foodservice HACCP	Paola Paez
8:30 AM	1: Dairy Products	
	2: Dairy Tour (8:45 AM)	Karen Schmidt
9:30 AM	1: Break	
	2: Travel back to Justin Hall	
9:45 AM	1: Dairy Tour (10:00 AM)	
	2: Dairy Products	Jeffery Stevenson
10:45 AM	1: Travel Back to Justin Hall	
	2: Break	
11:00 AM	Travel to Junction City	
11:30 AM	1. Lunch	
	2. Armour Eckrich Tour	Janet Pippen
12:45 PM	1. Armour Eckrich Tour	
	2. Lunch	
2:00 PM	Travel to Justin Hall	
2:30 PM	Break	
2:45 PM	Food Additives	Martin Talavera
3:30 PM	Beef Production & Processing	Barry Bradford
4:15 PM	Break	
4:30 PM	Additives Analysis Activity	Kerri Cole Paola Paez

Thursday, June 13**Justin Hall 164**

7:45 AM	Leave hotel and walk to Justin Hall	
8:00 AM	Reimbursement Paperwork	Kerri Cole
8:15 AM	Poultry and Egg Production and Processing	Scott Beyer
9:00 AM	Topics in Beef Safety	Randal Phebus
10:15 AM	Current Topics in School Nutrition	Kevin Sauer
11:15 AM	Temperature Lab Results	Kerri Cole
11:45 AM	Lunch	
12:45 PM	Evaluating Food Safety Messages and News	Jason Ellis
2:15 PM	Communicating Food Safety Information	Jason Ellis
3:15 PM	Break	
3:30 PM	Developing a Behavior Based Food Safety Program	Kevin Sauer Kevin Roberts

Friday, June 14**Call Hall 205**

7:30 AM	Load Luggage for 12:31 Flight (Charlotte, Rory, Diane, Brian, Carole, Heather, Valerie, Alex)		
7:45 AM	Leave hotel and walk to Call Hall		
8:00 AM	Grain Products		Karen Blakeslee
8:30 AM	1. Fruits and Vegetables	2. Dairy Processing Tour	Karen Blakeslee
9:30 AM	1. Dairy Processing Tour	2. Fruits and Vegetables	Jared Parsons
10:30 AM	Developing a Culture of Food Safety		Paola Paez
11:00 AM	Evaluations and Certificates		
	12:31 Flight leaves for MHK		
11:15 AM	Boxed Lunch Pick up and dismissal		



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library, 18 Library Street

6:30 pm Regular Meeting
followed by Non-public Session

Minutes

March 21, 2022

In attendance:

Board Members

Gary Gasdia, Chairman
Gretchen Whiting, Vice Chair
Ethan Beals
Mike Campbell
Maureen Dionne

SAU Staff

Larry Russell, Superintendent of Schools
Rachel Borge, Director Special Services
Jen Burk, Business Administrator
Kim Organek, Assistant Superintendent of Curriculum & Instruction

A. Call to Order [0:00:20] Superintendent Larry Russell Presiding

Mr. Russell called the meeting to order at 6:30pm. The Pledge of Allegiance was said.

B. Public Input [0:00:50]

There was no public input.

C. Oath of Office [0:00:57]

Maureen Dionne and Gary Gasdia were sworn in by Moderator Paul Inderbitzen as Hudson School Board members.

D. Board Reorganization [0:03:26]

1. Election of Chairperson, Superintendent Larry Russell Presiding

Ms. Whiting made a motion to nominate Mr. Gasdia as School Board Chair. Mr. Campbell seconded the motion. Motion passed 5:0. Roll call vote.

2. Election of Vice-Chairperson, Chairperson Presiding

Mr. Gasdia resumed leadership of the meeting as Chair. He thanked voters and the Board members for their support.

Mr. Campbell made a motion to approve Ms. Whiting as School Board Vice Chair. Mr. Beals seconded the motion. Motion passed 5:0. Roll call vote.

Ms. Whiting congratulated Ms. Dionne and Mr. Gasdia for winning the election and she looked forward to serving on the School Board.

3. Proposed 2022-23 School Board Meeting Calendar

An updated draft of the FY23 School Board Meeting Calendar was distributed. The board adjusted some meeting dates to spread them more evenly through the summer and the beginning of the school year. June 6 is Scholarship night at Alvirne High School - the school board meeting is moved to June 7. The July meeting will be June 18. The August meetings will be on August 8 and August 22. In March 2023, the first Monday is immediately following break. The two March meetings are scheduled for March 13 and March 27.

4. Committee Assignments

CONTRACT NEGOTIATIONS	
Hudson Federation of Teachers (HFT)	Gretchen Whiting Mike Campbell
Teamsters	Ethan Beals Mike Campbell
STRATEGIC PLANNING COMMITTEE	Ethan Beals Maureen Dionne
HSB POLICY COMMITTEE	Gretchen Whiting Gary Gasdia
FACILITIES COMMITTEE	Ethan Beals
CAPITAL IMPROVEMENT COMMITTEE	Ethan Beals Maureen Dionne
HUDSON MUNICIPAL BUDGET COMMITTEE LIAISON	Gretchen Whiting TBD
ALVIRNE TRUSTEES	Mike Campbell Maureen Dionne
BOARD OF SELECTMEN	Gary Gasdia Mike Campbell
CABLE UTILITY COMMITTEE	Mike Campbell
JUSTICE, EQUITY, DIVERSITY, AND INCLUSION (JEDI)	Ethan Beals Maureen Dionne
COST SAVINGS COMMITTEE	Mike Campbell Gretchen Whiting

5. Role of a School Board Member

Information on the role of a School Board member was part of the agenda packet. There is a

Webinar training session available for School Board members. Additionally, the NH School Boards Association could come to a School Board meeting and give a refresher presentation. Mr. Russell would reach out to the NHSBA for possible dates to give a presentation.

E. Presentations to the Board [0:30:49]

1. March 8, 2022 Voting Day Results - Mr. Inderbitzen

Highlights of the March 8 voting day results included: custodial staff, culinary arts program, etc. doing a good job. Was a steady, non-hectic day between the two locations (Ward 1 and 2). The highway crew did well after the elections. It was one of the largest percentage turnouts in Town/School elections: partly due to the removal of almost 4,500 names from the checklist of voters who did not vote since 2016. Out of 15,000 voters, about 4,200 voted, which was about average for a Town election. He noted that, regarding the September 2022 election, voters will need to be notified of any changes of location (unexpected expense). All school district warrant articles passed with the exception of the operating budget and the face mask petitioned warrant article. A recount will be done on a Town Article on Wednesday that won by one vote. It should reaffirm that the election went well and the machines operated well. The board thanked Mr. Inderbitzen for his work.

D. Good News Update [0:39:12]

Ms. Organek shared the following: Adult Education classes will begin on March 28 at The Palmer Center; CTE students attended the NH Health Occupations Students of America (HOSA) conference and received multiple awards; and The Barnyard Cafe will open to the public on March 24.

E. New Business [0:41:52]

1. Extracurricular Nominations (decision)

Mr. Russell presented HMS spring nominations: Girls Softball and Boys Baseball

Mr. Beals made a motion to approve the FY22 HMS spring nominations for Girls Softball (Becky Radziewicz) and Boys Baseball (Jeremy Drown) as presented. Ms. Whiting seconded the motion. Motion passed 5:0.

2. 2022-2023 Proposed Alvirne Trustees Budget

Principal Steve Beals presented the FY23 proposed Alvirne Trustees budget. Trustees manage the Hills family trust related to Alvirne properties.

CTE Requests

Skidder (B. Marshall) \$40,000

Alvirne Requests

Hills House Sign (L. Lathrop) \$50,000

Wenger Staging (R. Scagnelli) \$16,000

Bioscience Lab Pack (E. Foskitt) \$5,000

Virtual Reality Field Trip Set (M. Tieman) \$10,000

Challenge Day - 6 days (S. Beals) \$25,000

Farm Requests

Corn Auger Cutter and Wagon (E. Nadeau) \$35,000

TOTAL REQUEST**\$181,000**

Principal Beals noted that the Historical Society agreed to handle future elements of electrical use to the Hills House sign. Additional costs over the \$50,000 would be paid by the Historical Society. A design of the sign was reviewed. Ms. Whiting asked if the lab pack and field trip set could fit into the operating budget if the Trustees did not approve them, as they were part of the curriculum. Mr. Ethan Beals was concerned about how often the skidder would be used and if it would be sitting outside exposed to the weather and if students would be driving the equipment (larger than a typical fire tractor). There was garage space available; usage concerns had been reviewed and the CTE Director figured that industry-standard equipment/materials should be used while running the forestry program. Not all students would be using the skidder in the beginning. Mr. Gasdia asked about priorities. Principal Beals supported the connection between Alvirne and the Hudson Historical Society so he would give priority to the Hills House Sign and also the skidder (thereby spending money within the context of the farm). Mr. Campbell asked if the exchange student from the Ukraine would want to attend a Board meeting. Principal Beals asked the board to let the superintendent know if they would like her to attend a future meeting. She has taken on an Ambassador role. Alvirne was holding a donation drive in support of Ukraine.

3. HFT Sick Bank Memorandum of Understanding

Ms. Burk reviewed the proposed MOU regarding donation of unused sick time to the sick bank. The balance was at 320 days as of March 15, 2022; the proposal was a one-time opportunity to replenish the bank by voluntary donations from staff members.

Ms. Whiting made a motion to approve the HFT Sick Bank Memorandum of Understanding as proposed. Mr. Campbell seconded the motion. Motion passed 5:0.

F. Recommended Action [1:12:60]**1. Manifests: Sign****2. Minutes**

- a) 2/26/2022 Draft Minutes
- b) 3/7/2022 Draft Minutes

Ms. Whiting made a motion to approve the minutes of 2/26/2022 and 3/7/2022 as presented. Mr. Campbell seconded the motion. Motion passed 4:0:1 (Ms. Dionne abstention).

G. Reports to the Board - Information [1:14:14]**1. Superintendent Report**

Mr. Russell gave an update on the Superintendent transition. Dr. Moulis met with the SAU staff last week; a transition calendar was being drafted; the focus was on District operations; he will meet with Principals and staff, and collective bargaining groups. The feeling was that school was back to normal. Behavior and achievement gaps were being addressed.

2. Assistant Superintendent Report

Preparations are being done for the Professional Development day this Friday: iReady and IXL training, mental health training and curriculum. Preparations were also underway to invite

summer scholars this year.

3. Director of Special Services Report

Ms. Borge attended a conference focusing on the science of reading and strengths-based intervention. How to support students in self-regulating behavior (and building on individual strengths).

4. Business Administrator Report

Ms. Burk mentioned that USDA does not expect to extend the waivers for free meals (they will expire on June 30, 2022). Families could fill out forms for free and reduced lunch when they were available over the summer. Mr. Beals suggested there be different ways of relaying the message to families of the benefit of filling out those forms (for students and Title I funding).

H. Correspondence (Information) [1:22:25]

1. Discipline Report

There was an increase in behavior issues from February to March 2022. It is typical to see an increase after February break. Information on students with multiple suspensions was included. Ms. Whiting suggested having a graph that compared discipline data from year to year.

I. Board of Selectmen Liaison Comments [1:26:40]

Ms. Roy congratulated Mr. Gasdia and Ms. Dionne. She looked forward to serving the town for another three years and collaborating with the District.

J. Board Member Comments [3:00:57]

Mr. Campbell congratulated the elections of Ms. Roy, Mr. Gasdia and Ms. Dionne. He was pleased warrant articles 2, 3, and 4, collective bargaining agreements, passed as well as the playground. *Cabaret* will be back at Alvirne High School on Saturday, March 26 and Sunday, March 27. Tickets were available sau81.org > Alvirne High School.

Ms. Dionne congratulated Mr. Gasdia and Ms. Roy. She hoped the high community engagement would continue this year. She was looking forward to working with the Board this year.

Mr. Beals welcomed Ms. Dionne, Mr. Gasdia and Ms. Roy. He appreciated the Superintendent transition plan update.

Ms. Whiting was happy to have Mr. Gasdia back on the Board and welcomed Ms. Dionne. She was excited for a collaborative and fruitful School Board year.

Mr. Gasdia congratulated Ms. Roy and Ms. Dionne. He thanked the Board for entrusting him to be Board Chair again. He spoke about good collaboration between the Board and SAU and Cabinet. He mentioned that Ruth Servant recently passed away, a longtime district employee. She dedicated many years to the District and was the first Special Education Bus Driver of the Year and was an Alvirne custodian for 30 years.

K. Non-Public Session per RSA 91-a:3 II (c) [1:32:26]

(NOTE: VIDEO ENDED BEFORE VOTE - NOT SURE WHO MOTIONED/SECONDED)

1. Student Matter

At 8:03pm, Mr. Beals made a motion to enter into non-public session per RSA 91-A:3 II (c): Student Matter. Mr. Campbell seconded the motion. Motion passed 5:0. Roll call vote.

(Note – this section will be updated at the April 4 meeting)

L. Return to General Session

At _____pm, _____made a motion to return to general session. _____seconded the motion. Motion passed 5:0. Roll call vote.

M. Adjournment

At _____pm, _____made a motion to adjourn the meeting. _____seconded the motion. Motion passed 5:0. Roll call vote.

Hudson School Board Meeting Calendar – 2022-2023

Hills Memorial Library, 18 Library Street

School Board Meetings

District Holidays

April 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 25-28, 2022 Spring Break
 May 30, 2022 Memorial Day (observed)
 July 4, 2022 Independence Day
 September 5, 2022 Labor Day
 October 10, 2022 Columbus Day (observed)
 November 11, 2022 Veterans Day

November 23-25, 2022 Thanksgiving Break
 December 26-30, 2022 Holiday Break
 January 2, 2023 New Year's Day (observed)
 January 16, 2023 Martin Luther King, Jr. Day
 February 27-March 3, 2023... Winter Break
 March 14, 2023 Hudson Votes

Hudson School Board Committee Assignments 2022-2023

Contract Negotiations	
Hudson Federation of Teachers (HFT)	Gretchen Whiting Mike Campbell
Teamsters	Ethan Beals Mike Campbell
Strategic Planning Committee	Ethan Beals Maureen Dionne
HSB Policy Committee	Gretchen Whiting Gary Gasdia
Facilities Committee	Ethan Beals
Capital Improvement Committee	Ethan Beals Maureen Dionne
Hudson Municipal Budget Committee Liaison	Gretchen Whiting TBD
Alvirne Trustees	Mike Campbell Maureen Dionne
Board of Selectmen	Gary Gasdia Mike Campbell
Cable Utility Committee	Mike Campbell
Justice, Equity, Diversity, And Inclusion (JEDI)	Ethan Beals Maureen Dionne
Cost Savings Committee	Mike Campbell Gretchen Whiting