

Posted: Thursday, August 3, 2023

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library 18 Library Street

6:30 pm Regular Meeting
followed by non-public session

Hudson School Board Agenda August 7, 2023

Estimated
time

6:30pm

Call to Order

Pledge of Allegiance

6:31pm

Public Hearing (Decision)

Pursuant to RSA 198:20-b, and in accordance with Article 4 of the March 6, 1992, Town Meeting and Board [Policy KCD](#), the Hudson School Board shall hold a public hearing to receive a donation of property

[Vehicle Donation Memo](#)

[Memo from Principal Beals on vehicle](#)

6:35pm

Donation of Property (Decision)

The School Board will vote on the donation

6:37pm

Public Input

7:07pm

New Business

1. Approval of the use of Hills House Grounds (Decision)

- Old Home Days – August 10th – 13th
- Alvirne CTE for STEM Day with the National Guard – September 20th

2. Proposed Concrete and Barn Work (Decision)

Principal Beals will request permission to move forward with work, as quoted, at the Alvirne Farm (Trustees)

[AG Structures Quote](#)

[Farm and Barn Work Memo](#)

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New Business, continued

3. Shed Mule Purchase (Decision)

Principal Beals will request permission to purchase a shed mule for the Building Construction program (Trustees)

[Shed Mule Memo](#)

[Shed Mule Quote](#)

4. CTE at Alvirne Staffing Request (Decision)

Principal Steve Beals and CTE Director Dr. Eric Frauwirth will speak to a request to make some changes to staff positions for the CTE

[CTE Staffing Memo](#)

5. CTE at Alvirne Parking Lot Project Status (Discussion)

Superintendent Moulis will provide an update to the status of the parking lot drainage project at the CTE

[David White Quote](#)

[Site Drawing](#)

6. Memorial Drive Proposal (Information)

Superintendent Moulis will provide updated information on the Memorial Drive proposal

[Memorial Drive Memo](#)

7. New District Hires (Information)

Superintendent Moulis will present the list of new hires to the School Board

[New Hire Memo](#)

8. Nominations (Decision)

Superintendent Moulis will present nominations for Team Facilitators at Hudson Memorial School

[Team Facilitators Memo](#)

9. Nomination (Decision)

Superintendent Moulis will present the nomination for the Athletic Coordinator position at Hudson Memorial School

[Athletic Coordinator Memo](#)

8:00pm

Policy – Second Reading

DID Fixed Assets	Current policy Proposed policy
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8:05pm

Recommended Action

1. Manifests – Recommended action: Confirm required signatures received

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At: All Hudson schools, SAU building, district website

8:08pm **Reports to the Board (Information)**

District administrators will share updates for the board and public

1. Superintendent Report
2. Assistant Superintendent Report
3. Business Administrator Report

8:15pm **Committee Reports**

Board members will share committee updates (if necessary)

8:20pm **Board of Selectmen – Liaison Comments**

8:23pm **Student Representative Comments**

8:25pm **Board Member Comments**

8:30pm **Non-Public Session**

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session. (C)

These conditions are:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- b. The hiring of any person as a public employee.*
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- d. Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- f. Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*
- g. Consideration by school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or of district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.*

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- h. Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*
- i. Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.*

8:45pm **Adjourn**

Upcoming Meetings

Meeting	Date	Time	Location	Purpose
School Board	August 21	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	September 5	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	September 18	6:30 pm	Hills Memorial Library	Regular Meeting

HUDSON SCHOOL DISTRICT

POLICY CODE: KCD Public Gifts/Donations	FIRST ADOPTION: 11/02/2021
RELATED POLICIES:	LATEST REVISION:

Category: Optional

Gifts from organizations, community groups and/or outside individuals, which will benefit the Hudson School District, shall be encouraged. A gift shall be defined as money, real or personal property, and personal services provided without consideration.

Individuals or groups contemplating presenting a gift to a school or the Hudson School District shall be encouraged to discuss in advance with the Building Principal or the Superintendent what gifts are appropriate and needed.

The Hudson School District or Board reserves the right to refuse any gift that does not contribute to the achievement of the Hudson School District's goals, or in which the ownership of the gift would tend to deplete the resources of the Hudson School District. In determining whether a gift will be accepted, consideration shall be given to the Hudson School District policies, and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to basic principles outlined in the regulation (KCD-R) that accompanies this policy.

The Superintendent may accept gifts in the amount of \$1000 or less. Gifts in excess of \$1000 may only be accepted by the Board. Additionally, pursuant to RSA 198:20-b, III, gifts in the amount of \$5000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of less than \$5000, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts will be made in public session. If there are more than two weeks between the donation notification and the next board meeting, acceptance is at the discretion of the Superintendent. Item will be on the agenda of the next board meeting.

Any gift accepted shall become the property of the Hudson School District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the Hudson School District. The Hudson School District may be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the Hudson School District. The Board will make every effort to honor the intent of the donor in its use of the gift but reserves the right to utilize any gift it accepts in the best interest of the educational program of the Hudson School District. In no case shall acceptance of a gift be considered to be an endorsement by the Board or the Hudson School District of a commercial product, business enterprise or institution of learning.

It is the responsibility of the Superintendent or designee to process the appropriate forms to

update the Hudson School District's inventory and to notify the donor of acceptance or rejection of a gift.

Voluntary contributions by Hudson School District employees of supplies or other minor items of personal property to be used in classrooms or school programs with an aggregate value over the school year of less than \$250 are permitted without further approval or documentation. Receipt of voluntary contributions being made by Hudson School District employees with a value of \$250 or more must be approved as required in this policy for gifts from individuals not employed by the Hudson School District.

Active solicitation of gifts to be received by the Hudson School District, including by any school, classroom, or program in the Hudson School District, must be approved in advance by the Superintendent where the value of the gift sought is less than \$1000 and by the Board where the value of the gift sought is \$1000 or greater.

Regulation KCD-R Public Donations to Schools, Acceptance of Gifts

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

(603) 886-1235

dmoulis@sau81.org

Kimberly Organeck

Assistant Superintendent

(603) 886-1235

korganeck@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jb Burk@sau81.org

To:	Hudson School Board
From:	Jennifer Burk, Business Administrator
Date:	July 31, 2023
Re:	RSA 198:20-b Hearing for Unanticipated Revenue Donation for Vehicle

RSA 198:20-b provides that "... any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year."

The School District adopted the provision of this law at the annual district meeting on March 6, 1992. The reason for this is that, while every attempt is made in developing budgets to estimate the amount of grants and private donations, much of what will be available and received is unknown at that time. This process allows the School District to take advantage of grant and private donation opportunities that occur during the year which were not or could not have been anticipated in advance.

RSA 198:20-b goes on to provide that "for unanticipated funds in the amount of \$5,000 or more, the school board shall hold a prior public hearing on the action to be taken..." In addition, district policy KCD on Public Gifts/Donations, requires that the Board hold a public hearing regarding action to be taken with gifts valued at \$5,000 or more. A gift in this policy shall be defined as money, real or personal property, and personal services provided without consideration.

The Trustees are looking to donate a passenger van to the district as outlined in Principal Beals' memo included with this memo. The estimated value of this vehicle is around \$20,000.

The process for the hearing is as follows:

1. Chairman opens the Hearing.
2. Chairman provides an explanation of the purpose of the hearing and reviews the breakdown of the donation source.
3. Chairman accepts comments/questions/discussion from School Board members.
4. Chairman accepts comments/questions/discussion from the public.
5. Chairman closes the Hearing, returns to the regular school board meeting.
6. Motion is made by a Board member to receive the donated equipment. **(Suggested motion: I move to accept the donation of the passenger van from the Trustees.)**
7. Vote on the motion.

Jodi C. Hallas
Associate Principal

Jason C. Tesini
Associate Principal

Louise M. Goulet
Assistant Principal

Eric C. Frauwirth
Career & Technical
Education Director

ALVIRNE HIGH SCHOOL

Home of the Broncos

200 Derry Road
Hudson, NH 03051

Steven J. Beals, Principal

Phone: (603) 886-1260 Fax: (603) 816-3513

William R. Huguen
District Director
of School Counseling

Karen E. Bonney
Director of Athletics

Susan E. Bureau
Dean of Academics

Sara D. Brown
Department Chair for
Special Services

Memorandum

To: Dan Moulis, Superintendent
Jen Burk, Business Administrator
Hudson School Board

From: Steve Beals, Principal

Re: Passenger Van Donation

Date: July 3, 2023

The Alvirne Trustees would like to donate a passenger van to Alvirne High School to complement the “Bronco Bus” that they generously also donated in 2012. Through presentations at the School Board and Alvirne Trustees, both of which supported the request from our school.

The Trustees decided to purchase and request that the school district receive the donation at the next available school board meeting. The donated item is a 15 passenger 2015 Ford Transit Van with approximately 110,000 miles. It is white in color, has a 6-cylinder gasoline engine, and is currently fully registered and inspected.

Alvirne High School is grateful for the continued generous support of the Alvirne Trustees, as well as their love for Alvirne. Please see the picture below.





Alvirne High School
Dairy Farm
Hudson, NH

June 21, 2023

-BUILDING PROPOSAL and SCOPE OF WORK-

Listed below please find an estimate for your proposed Concrete and barn work

\$79,000.00 Total Cost

Not included:

Site work (by others)

- Rough grade
- foundation excavation
- Backfill
- Slab prep
- Finish grade

Manure Pit

\$36,000 budget

- 66'x10"x8' retaining wall, 2- rows rebar in footing, 4 rows horizontal in wall and 24"oc vertical rebar concrete figured at 23 yards
- 26'x66'x6" slab with fiber mesh and 6-6-10 wire mesh tied 4000psi, sloped, saw cut to 10x10 squares, forming, Concrete figured at 34 yards.
- 6-2'x2'x8' Michie waste blocks for retaining wall

Heavy Use Area

\$21,000 budget

- 6" slab irregular slope and shape over prepped area, forming, 2x2 rebar grid, wire mesh and fiber. 4000psi concrete, 34 yards estimated

Barn Repair

\$23,000 budget

- Remove and dispose of existing roofing
- Install new 5rib- painted g90 roofing
- PVC trim fascia and shadow board to match cow barn
- Painted 5 rib siding over existing shiplap
- Install 2 Barn fans, units provided by customer, electrical hook up by others



Payment schedule (unless otherwise discussed)

- 1,000.00 Deposit
- 50% materials are onsite
- Balance due on completion

Owner is responsible for:

- All building permits and inspections.
- Special requirements by municipal zoning/building inspector, loan institution including; but not limited to, engineering changes and inspections as required.
- Any testing such as, but limited to; compaction, slump concrete strength, wetlands, hazmat conditions etc.
- Any unknown conditions including but not limited to; ledge, soil bearing capacity, hazmat conditions, etc.
- All trash removal.
- 50-amp 220-volt electrical service for site trailer. The owner shall incur all generator charges if service is not provided.
- Access to a toilet facility. If one is not available a chemical toilet shall be maintained on site, the owner shall incur charges.
- Access to the site for material deliveries.
- 25' Access around the building.
- Owner to carry fire, tornado and any other necessary insurance.
- Additional charges for concrete above estimated volumes.
- Winter conditions costs as required, heat, snow removal etc.
- All payments to be made at billing schedule. Late charges shall to accrue at 18% per annum after 30 days. Delinquent payments are subject to all collection and reasonable attorney fees. Contractor reserves the right to mechanic lien.
- Contractor and Owner agree that any litigation shall occur in the county of the contractor's (Ag Structures) place of business.

Contractor is responsible for:

- All labor to be completed in a professional manner according to standard practices.
- Workers are fully covered by Worker's Compensation Insurance, and Liability Insurance.
- To leave site in a clean manner, trash piled or in containers provided.
- Additional man-hour cost above and beyond the quote to be billed at \$78.00 per hour.
- Skid-steer or forklift time at \$110.00 per hour plus travel.
- Excavator \$130.00 per hour plus travel.
- Ag Structures may serve as General Contractor for any subcontractors listed in the description. The fee is 15% of subcontractor cost, upon mutual consideration from the owner and contractor.
- Ag Structures reserves the right to use photographs of your project for advertising purposes.



- Pricing subject to change prior to signing of contract.
- Contract pricing subject to review after 10 days.

Material supply, demand and tariffs have created unstable material costs. Contractor reserves the right to adjust material pricing in writing 5 days prior to mobilization of the project. Any and all changes shall be done in writing as a work change order. Additional deposit and or prepayment of materials may be used to lock material cost.

Jacob Mason

6/21/23

Jacob Mason

date

Owner

date

Jodi C. Hallas
Associate Principal

Jason C. Tesini
Associate Principal

Louise M. Goulet
Assistant Principal

Eric C. Frauwirth
Career & Technical
Education Director

ALVIRNE HIGH SCHOOL

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Karen E. Bonney
Director of Athletics

Joyce M. Wise
Dean of Academics

Robert J. Scagnelli
District Music Director

Memorandum

To: Hudson School Board

From: Steve Beals, Alvirne Principal

Date: August 3, 2023

RE: Waive Bidding Requirements Request

CC: Dan Moulis, Superintendent
Jen Burk, Business Administrator
Eric Frauwirth, CTE Director

I would like your consideration in waiving the Hudson School District Bidding Requirements for specialized work to be performed at the Alvirne Farm. The funding for the purchase would come from the approved Alvirne Trustee budget.

The work involved in the manure pit, heavy use area, and barn repairs is highly specialized with only one local vendor. Others we requested quotes from were either too busy or too distant to offer a quote.

I am attaching the received quote and would ask the Hudson School Board to waive the bidding requirements to allow us to complete the purchase order process in hopes of doing the work equipment as soon as possible.

I appreciate the generosity of the Alvirne Trustees in funding this purchase request.

Jodi C. Hallas
Associate Principal

Jason C. Tesini
Associate Principal

Louise M. Goulet
Assistant Principal

Eric C. Frauwirth
Career & Technical
Education Director

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Memorandum

To: Hudson School Board

From: Steve Beals, Alvirne Principal

Date: August 3, 2023

RE: Waive Bidding Requirements Request

CC: Dan Moulis, Superintendent
Jen Burk, Business Administrator
Eric Frauwirth, CTE Director

I would like your consideration in waiving the Hudson School District Bidding Requirements for a specialized purchase of equipment for the Building Construction program. The funding for the purchase would come from the approved Alvirne Trustee budget.

The “shed mule is industry recognized equipment to deliver large shed/storage building as they are brought to a customer home or location. The equipment is the same as our Building Construction Advisory member, Reeds Ferry uses in their deliveries.

As a specialized piece of equipment, there are very few vendors in the country and therefore we explored a closer vendor to help keep delivery costs low. We did explore purchasing a new or used equipment given the large cost, but decided on the new which ensures a warranty period.

I am attaching the received quote and would ask the Hudson School Board to waive the bidding requirements to allow us to complete the purchase order process in hopes of receiving the equipment as soon as possible.

I appreciate the generosity of the Alvirne Trustees in funding this purchase request.

Phone: 717.288.2443 | Fax: 717.288.2436 | PineHillTrailers.com



2969 Lincoln Highway East | Gordonville, PA 17529

SALES CONTRACT

Quote: 01-5842
Date: 3/22/2023

PO:
CustId: ALBHIG

Cust Email: msomers@sau81.org
Phone: (603) 886-1260
Salesperson: ReubenM
User: ReubenM

Bill To:

Albirne High School (CTE Center)
200 Derry Road
Hudson, NH 03051 US

Ship To:

Albirne High School (CTE Center)

Item	Type	Description	Qty	Tax	Price	Discount	Net Price	
MULE737	QU	CARDINAL MULE737 Yr: 2023 MS - MODEL 737T ENGINE POWERED SHED MOVER *: I-TRAX TRACK SYSTEM w/ 119,000 lbf.in AXLE TORQUE *: VARIABLE DISPLACEMENT HYDROSTATIC DRIVE SYSTEM *: POWER ROTATING MAST *: POWERED or FLOATING SIDE/ SIDE TILT *: POWERED or FLOATING FRONT/ REAR TILT *: HYDRAULIC UP/ DOWN T-BAR *: ELECTRIC OVER HYDRAULIC DRIVE CONTROLS *: 37 HP VANGUARD MOTOR *: 10,000 lb LIFT CAPACITY *: HANDYMAN JACK HOLDER *: BARN SECURING STRAPS *: EZ STOW 4x4 DOLLYS ** NOTICE **: ** ALL MULES ARE SUBJECT TO A SURCHARGE EVEN AFTER CONTRACT IS SIGNED ** OPTION: WIRELESS REMOTE CONTROL OPTION: REMOVEABLE TOOLBOX & 24" LEVEL HOLDER OPTION: LIGHT PACKAGE (STROBE & FLOOD) OPTION: 5k DOLLY SET (IN LIEU OF 10k SET) TRUCK FREIGHT: DIRECT TO CUSTOMER SHOP	1.0000		\$56,615.00			
Total MULE737								\$56,615.00
							Total:	\$56,615.00

Totals		Sub Total:	\$56,615.00
		Total Tax:	\$0.00
		Invoice Total:	\$56,615.00

Signature: _____

AGREEMENT OF CONTRACT: The above prices and specifications are satisfactory and hereby accepted. Required deposits are non-refundable, however, transferable to another unit if there are no irreversible changes made to a custom order, which is at Pine Hill's discretion. A 2% handling charge will be applied when paying for Trailers, Truck Bodies, or Mules by credit card. VALID FOR 30 DAYS FROM ORIGINAL DATE

X _____ Date _____

Jodi C. Hallas
Associate Principal

Jason C. Tesini
Associate Principal

Louise M. Goulet
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Eric C. Frauwirth
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Sara D. Brown
Department Chair for
Special Services

Memorandum

To: Hudson School Board

From: Steve Beals, Alvirne Principal
Eric Frauwirth, CTE Director

Date: July 26, 2023

RE: Change of Position Request

We would like your consideration in modifying a current budgeted staff positions at Alvirne: FT Computer Science teacher and PT Heavy Duty Mechanic teacher for 2023-2024 as follows:

We have been searching for a full-time computer science teacher and part-time heavy-duty mechanic teacher. The candidate pool has been very thin with potential teachers to help fill our elective needs. We are able to meet our computer science class needs with our current part-time teacher by offering only 2 sections of coding and gaming instead of 4 (76 requests). Heavy duty and small engine class requests cannot be covered through our current staffing. Additionally, we are unable to offer sufficient courses to accommodate the non-CTE animal science course requests.

Table: Teaching Positions

<i>Current Budgeted Teaching Positions</i>	<i>Recommended Change in Teaching Positions</i>
.4 part-time computer science teacher	.4 part-time computer science teacher
1 full-time computer science teacher	1 full-time small-engine and heavy-duty mechanic teacher
.4 part-time small-engine and heavy-duty mechanic teacher	.4 animal science teacher

We request the part-time heavy-duty position be altered to become an animal science position to support more students through their elective choices. This position would provide us with an elective area program growth to meet the needs of multiple students who have signed up for equine science and small animal care.

We are also requesting the full-time computer science teacher be altered to become a heavy duty/small engine mechanic position. Over the past 18 months, multiple people who contacted us about the part-time position indicated they would only be interested if the position were full-time.

Our school is committed to providing multiple elective offerings for our students and we are concerned when we have viable enrollment and do not have staff to fulfill our obligation.

Here is a breakdown of course signups for these courses:

Pet Care: 63
Equine Science: 14
Heavy Duty I: 37
Heavy Duty II: 33
Heavy Duty III: 7
Small Engine: 52 requests; 15 alternate requests

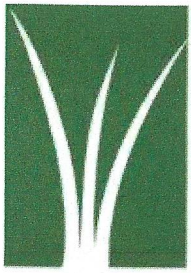
Recommendation:

The recommended teacher requests will fulfill students' requests to take course offerings that cannot be covered with current teacher assignment structure. This will be cost-neutral, not increase salary costs, as this utilizes current teacher vacancies not filled. This allows students to participate in educational opportunities for future career pathways. Administration requests the School Board review of this request and support administration's recommendation to support students course requests.

We would be most happy to discuss this with you.

Steve Beals, Principal and Dr. Eric Frauwirth, CTE Director

Cc: Dr. Daniel Moulis, Superintendent, and Jen Burk, Business Administrator



DAVID W. WHITE

SITE CONSTRUCTION

To: Hudson School District	Contact: Steve Beals
Address: Alvirne High School, 200 Derry Road Hudson, NH 03051	Phone:
	Fax:
Project Name: Alvirne Pavement Repair	Bid Number:
Project Location: Alvirne High School, Hudson, NH	Bid Date: 7/31/2023

Item #	Item Description	Estimated Quantity	Unit
	General Conditions	1.00	LS
	Asphalt Removal	55.00	SY
	Core Existing Drainage Structure	5.00	EACH
	HDPE Pipe - 6"	112.00	LF
	Asphalt Trench Repair	485.00	SF
	Granite Curb - Reset	5.00	LF
	Spread Screened Topsoil	16.00	CY
Total Bid Price:			\$20,850.00

Notes:

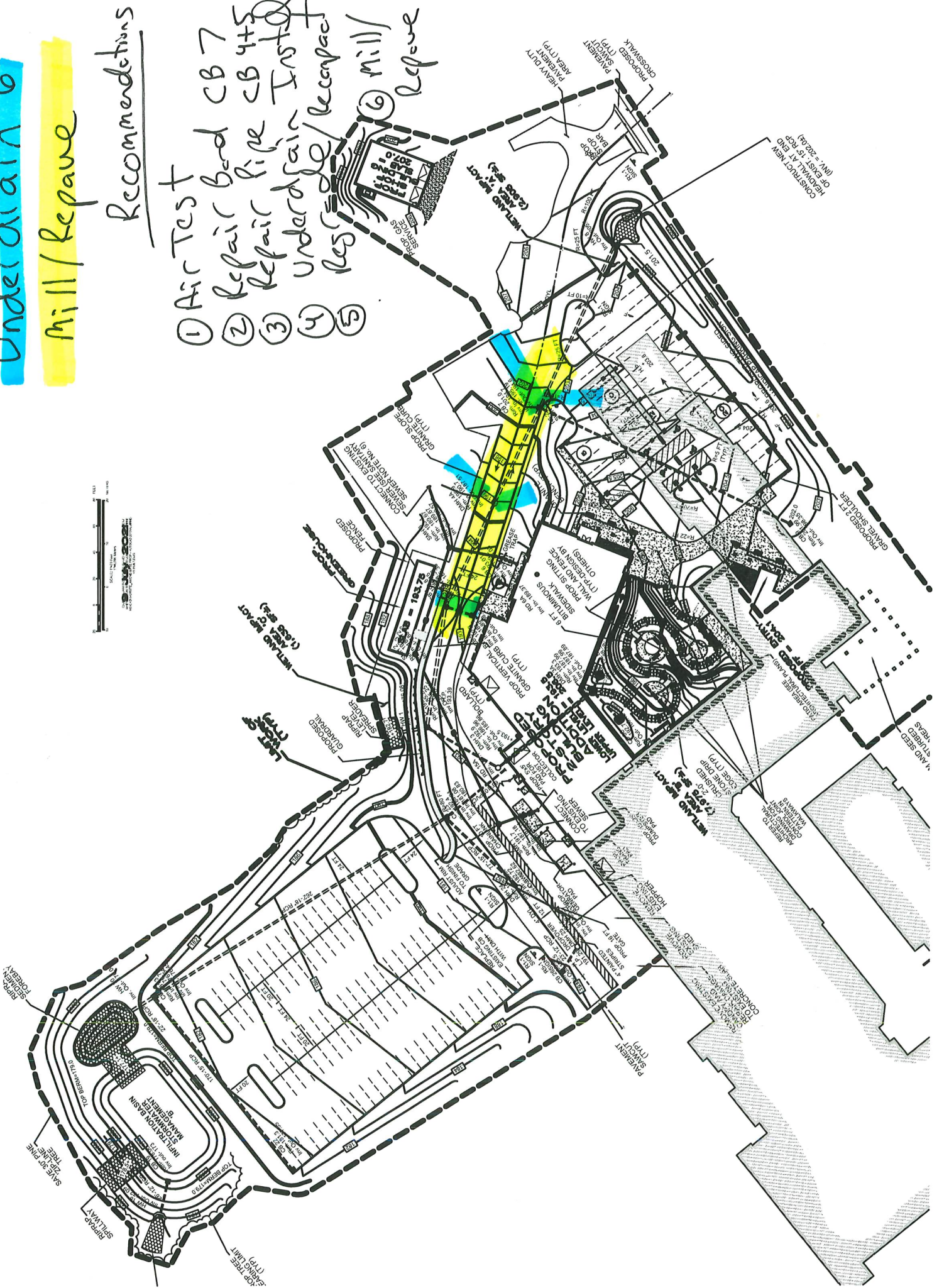
- Exclusions:
 - Unsuitable materials removal and replacement
 - Town / city inspection fees
 - Paving and milling is not included. There will be approximately 35 tons of base pavement, 450 SY of milling and 55 tons of top pavement required.
 - Pavement markings are not included. There will be approximately 200' of double yellow line and 1 white sidewalk required.
 - 5 individual underdrains are included. 1 across the road into CB 4, 2 across the road into DMH 4A, 1 across the road into CB 7 and 1 from the upper island into CB 7.
 - Loaming and hand seeding disturbed areas is included.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: David W. White Site Construction</p> <p>Authorized Signature: _____</p> <p>Estimator: _____</p>
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Underdrain 6"
Mill/Repave

Recommendations

- 1 Air Test
 - 2 Repair bed CB 7
 - 3 Repair pipe CB 4+5
 - 4 Underdrain Inst'd
 - 5 Res Pave/Recapact
- 6 Mill/Repave



Memo

To: Mr. Tad Dionne, Chief of Police
Hudson Police Department, Hudson, NH

Dr. Daniel Moulis, Superintendent of Schools
Hudson School District

From: Keith D. Bowen, Principal
Hudson Memorial School

Date: 10 July 2023

Re: Memorial Drive safety concerns

There are a few concerns I would like to bring to your attention relative to Memorial Drive and the overall safety of students as they arrive and depart from Hudson Memorial School, as well as during the school day when class activities are conducted outside. These concerns are being brought forward with the hope of being able to put some measures in place that will increase the school's ability to maintain the safety and security of its students and staff during school hours.

Classified as a one-way public road, Memorial Drive brings a great deal of traffic through the school area during the school day that is not conducive to the specific functions necessary to the provision of a safe and secure school day for students and staff. There are various reasons associated with the issue but, primarily is the result of the road being used as a neighborhood cut through or a GPS related shortcut on various navigation applications.

Activity witnessed over time that has occurred are as follows:

- Cars and trucks driving at a high rate of speed past the front of the school building.
- Cars and trucks driving at a high rate of speed in the wrong direction past the front of the school building.
- Near miss accidents on the sharp corner of Memorial Drive between vehicles driving at a high rate of speed and converging on each other at the corner.
- Students walking on the road, due to lack of sidewalks on the Central Street side of Memorial Drive, narrowly missed being hit by a vehicle driving at high rates of speed going the wrong way on the one-way road.
- Students riding bikes and walking to school are moving in and out of traffic due to the lack of sidewalks and bike paths on the Central Street side of Memorial Drive.
- In snowy and icy weather conditions, the road is narrowed, making the safety and security of arrival and dismissal more difficult to maintain, especially when traffic is going in both

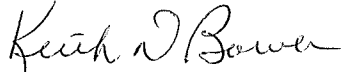
directions and students are moving in and out of the traffic to get to school or home on Memorial Drive.

Currently, we utilize a set of cones to maintain some level of a barrier system to create a more safe and secure entry and dismissal from school at the front of the building. This works to an extent but can be easily ignored and driven through and has been at various times. Although we are working out a newer system of sawhorses and signage for the next school year, it would be extremely helpful to restrict access to Memorial Drive during the school day from 7:00am to 4:30pm when students are arriving and departing.

In conclusion, it is our hope that with your help, we can establish some restrictions to the use of the road which will help us limit traffic during school hours and increase our ability to maintain a more safe and secure environment for our students and staff as they enter and exit the building, as well as throughout the school day.

Thank you for your time and consideration on this matter.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Keith D. Bowen".

Keith D. Bowen

Principal

Hudson Memorial School

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

(603) 886-1235

dmoulis@sau81.org

Kimberly Organek

Assistant Superintendent

(603) 886.1235

korganek@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jbuk@sau81.org

To:	Hudson School Board
From:	Human Resources
Date:	08/01/2023
Re:	New Hires

This is to notify you the following candidates have been hired for the 2023-2024 school year

AHS

Emily Eldridge – Social Studies

Travis Tuck – Business Teacher

Douglas Adams – PT Woodworking Teacher CTE

HMS

Melissa Dietz – Reading Specialist

Michelle Dunn – Science Teacher grade 8

NWS

Rylee Godsoe – Teacher

HUDSON MEMORIAL SCHOOL

Memo

To: Linda Tarrier

From: Keith Bowen

Date: August 2, 2023

Re: Team Facilitator

Hudson Memorial School would like to nominate the following staff as Team Facilitators for the 2023-2024 school year.

Team 1: Jeannine Hines

Team 2: Michel Stilphen

Team 3: Joy Whitaker

Team 4: Patricia Stilphen

Team 5: Leanne Phaneuf

Team 6: Susan Vivian

Team 7: Carla Griffin

Team 8: Kimberly Bourassa

UA Team: Michael Seckla

Thank you.

HUDSON MEMORIAL SCHOOL

Memo

To: Linda Tarrier

From: Keith Bowen

Date: August 2, 2023

Re: Non-Athletic Stipends

Hudson Memorial School would like to nominate the person for the extra-curricular activities listed below for school year 2023-2024.

Athletic Coordinator: Daniel Pooler - \$3,000.00

Thank you.

POLICY CODE: DID Fixed Assets (Inventories) RELATED POLICY CODES: --	FIRST ADOPTION:	06/17/2019
	LATEST REVISION:	06/17/2019
		Page 1 of 1

FIXED ASSETS (INVENTORIES)

To serve the functions of conservation and control, a running inventory of fixed assets with original cost greater than \$5,000 will be maintained by the Superintendent's office on buildings and contents including (1) buildings and grounds equipment, (2) furniture, (3) administrative equipment, and (4) educational equipment.

The Superintendent will designate the person responsible for maintaining an inventory of equipment.

These inventories will be brought up-to-date as needed, but no less than once per fiscal year.

CURRENT

First Adoption:	06/17/2019
Second Reading	06/17/2019
Initial Reading:	06/03/2019

HUDSON SCHOOL DISTRICT POLICY

DID Fixed Assets (Inventories)

Updated: Proposed changes for Second Reading at the August 7, 2023 School Board Meeting

Category: Recommended

To serve the functions of conservation and control, a running inventory of fixed assets with original cost greater than \$5,000 will be maintained by the Superintendent's office on buildings and contents including (1) buildings and grounds equipment, (2) furniture, (3) administrative equipment, and (4) educational equipment.

The Superintendent will designate the person responsible for maintaining an inventory of equipment.

These inventories will be brought up to date as needed, but no less than once per fiscal year.

The superintendent will designate the person responsible for managing the district's capital assets and maintaining the fixed assets inventory. In accounting for capital assets, the district will implement the standards required by Statement 34 of the Governmental Accounting Standards Board.

Capital assets are real or personal property that have a value equal to or greater than the capitalization threshold of the particular classification of asset and have an estimated useful life of greater than seven years. Fixed assets are additional material items purchased or obtained by the district that have a value less than the capitalization threshold for capital assets but are material to the district's inventory. All assets, or at least a representative sampling, must be evaluated annually to reflect either an increase or decrease in total value.

Capital Assets

- Land & land improvements
- Construction-in-progress
- Buildings & building improvements
- Furniture, equipment, and vehicles
- Intangibles

Fixed Assets

- Custodial equipment
- Technology equipment

Capitalization Threshold

Single asset equipment/furniture	\$10,000
Vehicles	\$15,000
Technology and infrastructure	\$10,000

Building/land improvements \$50,000

Land is defined as all land owned by the district, whether improved or unimproved. Land is characterized as having an unlimited life.

Land improvements are depreciated if the improvement is exhaustible and will eventually need to be replaced and/or repaired. Examples would be driveways; parking lots; septic systems; retaining walls; fencing; and outdoor lighting.

Non-depreciable land improvements consist of betterments, site preparation and site improvements other than buildings that ready the land for its intended use.

Construction-in-Progress includes all uncompleted building installations and alterations that are under construction as of the fiscal year end. All expenditures for buildings under construction will be capitalized when completed or placed into service.

A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be moveable. Buildings should include all installed property that cannot be removed without impairing the use of all or a portion of the building, such as HVAC; plumbing; electrical and technology wiring; alarm systems; sprinklers; lighting; flooring; gym bleachers; lockers; walk-in freezers, etc.

Building improvements are capital events that materially extend the useful life of a building or increase the value or both.

Furniture and equipment are fixed and moveable tangible assets to be used for the operation of the educational system, the benefits of which extend beyond one year from the date placed in service.

All vehicles are those owned or leased by the district and separately identified on the district insurance policy.

Intangible assets are defined as not physical in nature, such as software or a website, that holds long-term value.

Estimated Useful Life Threshold

For financial reporting purposes, an asset must have an estimated useful life greater than five years to be considered for capitalization and depreciation.

Group Depreciation

Groups of assets with individual values that do not meet the capitalization thresholds and/or useful life thresholds established above, even if purchased at the same time, shall not be subject to capitalization and depreciation.

Acquisition of Assets

Assets may be acquired through donation, purchase, or may be constructed. The asset value for donations will be the fair market value at the time of the donation. The asset value, when purchased, will be the initial cost plus the trade-in value of any old asset given up, plus all costs related to placing the asset into operation. The asset value of constructed assets will include all costs of construction.

Depreciation of Assets

For all assets that qualify as a depreciable asset, the straight-line, full-year depreciation method should be utilized to depreciate the capital asset, over the estimated useful life of the related asset.

Disposition of Assets

When capital assets are sold or otherwise disposed of, the inventory of capital assets should be relieved of the cost of the asset and the associated accumulated depreciation. Assets will be removed on an annual basis in conjunction with the annual update. The appropriate depreciation will be taken for the year of disposal.

First Adoption: June 17, 2019

First Reading: July 17, 2023

Second Reading: August 7, 2023