

Posted: Thursday, August 31, 2023

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library 18 Library Street

6:30 pm Regular Meeting
followed by non-public session

Hudson School Board Agenda September 5, 2023

Estimated
time

6:30pm **A. Call to Order**

Pledge of Allegiance

6:31pm **B. Public Input**

Hudson residents are welcome and encouraged to share feedback with the board on agenda items

7:01pm **C. Good News Update (Information)**

Superintendent Moulis will share news about the Hudson School District

7:05pm **D. New Business**

1. Culinary Convention Update (Information)

Chef Bressler will share his experience at the 2023 annual culinary convention this summer

2. Hudson Memorial School Fundraiser (Decision)

HMS Principal Keith Bowen will present a fundraiser request for the grade 8 Washington, D.C. trip

[HMS Fundraiser Memo](#)

3. Budget Transfer (Decision)

Business Administrator Jen Burk will request a budget transfer for the Palmer CTE Center at Alvirne High School

[Budget Transfer Document](#)

4. Enrollment Totals (Information)

Superintendent Moulis will review the first day student enrollment numbers

[First Day Student Enrollment](#)

Posted: Thursday, August 31, 2023

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D. New Business (Continued)

5. New District Hires (Information)

Superintendent Moulis will present the list of new hires

[New Hire Memo](#)

6. Hudson Memorial School Nomination (Decision)

Superintendent Moulis will present several fall nominations for HMS

[Intramural Advisor Nominations](#)

[Boys and Girls Cross Country Nominations](#)

7:45pm **E. Old Business**

1. School Board and Town Meeting (Discussion)

The School Board will discuss the details of the September 28 joint meeting of the School Board and the Board of Selectmen

8:00pm **F. Recommended Action**

1. Manifests – Recommended action: Confirm required signatures received
2. Minutes – [August 21 - Draft minutes](#)

8:05pm **G. Reports to the Board (Information)**

District administrators will share updates for the board and public

1. Superintendent Report
2. Assistant Superintendent Report
3. Director of Special Services Report
4. Business Administrator Report

8:15pm **H. Committee Reports**

Board members will share committee updates (if necessary)

8:20pm **I. Correspondence (Information)**

[Discipline Report](#)

8:25pm **J. Board of Selectmen – Liaison Comments**

8:28pm **K. Student Representative Comments**

8:30pm **L. Board Member Comments**

8:35pm **M. Non-Public Session**

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- b. The hiring of any person as a public employee.*
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- d. Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- f. Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*
- g. Consideration by school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or of district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.*
- h. Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*
- i. Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.*

9:00pm **N. Adjourn**

Upcoming Meetings

Meeting	Date	Time	Location	Purpose
School Board	September 18	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	October 2	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	October 16	6:30 pm	Hills Memorial Library	Regular Meeting

Memo

To: The Hudson School Board

Dr. Daniel Moulis, Superintendent of Schools
Hudson School District

From: Keith D. Bowen, Principal
Hudson Memorial School

Date: 28 August 2023

Re: Cookie Dough Fundraiser

Please accept this as my formal request to seek approval from the Board to continue with providing a fund-raising opportunity for students to raise funds through the sale of cookie dough at Hudson Memorial School in grades 6 through 8 for the purpose of utilizing those funds raised to offset the total cost of attending the Washington, DC and local area trips in the 8th Grade. Per policy DFGA, section 3b, Review by the Board, *Subject to the requirements of RSA 198:0-b, only the Board has the authority to approve a campaign a dollar value in excess of \$5,000.00. After considering the Superintendent's or designee's recommendation, the Board will decide whether to approve or deny the proposed campaign.* Whereas, the individual sums earned do not reach the \$5,000.00 threshold, the overall fundraising campaign exceeds it.

This fundraiser is conducted through a company called Adrenaline. It will run for two weeks in September (9/8/23 – 9/22/23). Students will receive \$10.00 for every box (\$25.00) sold toward their trip. The funds earned will be placed in the Hudson Memorial School Student Activities Account and designated to each student who participated in the fundraiser. When the students are in the 8th grade, they can utilize the funds they earned to offset the cost of their Washington, DC trip or their local field trips to the Boston Area Historical landmarks. Any funds that are not utilized can be designated by the student who earned them toward a future student's trip, or it is placed in the Washington, DC Scholarship account within our student activities account.

Thank you for your time and consideration on this matter.

Respectfully Submitted,

Keith D. Bowen
Principal
Hudson Memorial School

School Board Reading <input style="width: 80px; height: 20px;" type="text"/> Date	SAU Office only # <input style="width: 80px; height: 20px;" type="text"/> School Board Approval SB# <input style="width: 80px; height: 20px;" type="text"/>
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HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

This form should be used any time that you are making a request for purchase that will cause a budget line to be over expended. For such a purchase to be approved, you must show the purpose of th the purchase, the amount you expect to spend, and in what other sections of your budget you propose to find the funds to pay for the purchase. No purchase that requires a budget transfer will be made without approval from the Business Office.

School:

Date:

Purpose:

Org	Object	Description	Current Available	Amount Reduced	New Balance
20351600	110	Salaries	\$ 7,750.00	-\$ 7,750.00	\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00

Total Reduced:

Org	Object	Description	Current Available	Amount Added	New Balance
20351600	117	Clerical Salaries	\$ 0.00	\$ 7,750.00	\$ 7,750.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00

Total Added:

APPROVED:

Eric Frauirth
Digitally signed by Eric Frauirth
 Date: 2023.08.24 10:14:23 -04'00'

Principal/Supervisor

Finance Director

Business Administrator

Superintendent of Schools

Hudson School Board

First Day Enrollment by Grade 2023

Enrollment as of August 28, 2023

Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2022	102	198	207	232	174	188	232	241	239	223	253	261	274	273	3108
2023	105	194	197	222	238	170	195	234	237	236	236	254	258	279	3055

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

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dmoulis@sau81.org

Kimberly Organek

Assistant Superintendent

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korganek@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jbuk@sau81.org

To:	Hudson School Board
From:	Human Resources
Date:	08/25/2023
Re:	New Hires

This is to notify you the following candidates have been hired for the 2023-2024 school year

AHS

Sharon Wagner – Small Animal PT Teacher - CTE

HMS

Brianna Stevens – Art Teacher

NWS

Angela Taranto-Kelley – Preschool Teacher

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TO: Hudson School Board
FROM: Cathy Brackett, HRIS Coordinator
SUBJECT: Fall Extracurricular Nominations
DATE: August 28, 2023

The following nominations have been submitted for fall of the 2023-2024 school year:

Hudson Memorial School:

Intramural Advisor	Joy Whitaker	\$2,000
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TO: Hudson School Board
FROM: Cathy Brackett, HRIS Coordinator
SUBJECT: Fall Extracurricular Nominations
DATE: August 28, 2023

The following nominations have been submitted for fall of the 2023-2024 school year:

Hudson Memorial School:

Boys Cross Country	Matthew Simpson	\$1,400
Girls Cross Country	Kerri Simpson	\$1,400



HUDSON SCHOOL BOARD

18 Library Street Hudson, New Hampshire

6:30 pm Regular Meeting
Followed by Non-public Session

DRAFT Minutes - August 21, 2023

In Attendance

Board Members

Gretchen Whiting, Chair
Maureen Dionne, Vice Chair
Ethan Beals
Mike Campbell
Gary Gasdia

SAU Staff

Dan Moulis, Superintendent of Schools
Kimberly Organek, Assistant Superintendent
of Curriculum & Instruction
Rachel Borge, Director Special Services
Jen Burk, Business Administrator

A. Call to Order [0:00:05]

1. Pledge of Allegiance

Chair Gretchen Whiting called the meeting to order at 6:30pm. Mike Campbell led the Pledge of Allegiance.

B. Public Input [0:00:37]

There was no public input.

Ethan Beals made a motion to add to the agenda items regarding adequacy increases and two more coaching nominations. Maureen Dionne seconded the motion. Motion passed 5-0.

C. New Business [0:01:19]

1. Increasing Computers at the Elementary Level (Discussion)

Nottingham West Elementary School Principal Scott Baker and Hills Garrison Elementary School Principal Theo Tufts made a request for additional computers for elementary students. This proposal will provide a computer cart with 25 computers for each classroom. Once shipped, updating will be done and implemented in schools by the end of October. It was noted that writing scores had increased and writing skills had improved.

Both academic and technological aspects will help with writing improvement. There was discussion about support for the new technology. Funding is available through the ESSER III grant funding. These computers will be part of the budget cycle in the future. Ms. Whiting asked if students will be allowed to take computers home or if they would be used on snow days. Mr. Baker stated it is not advisable to have elementary students bring devices home.

Ethan Beals made a motion to approve the request for additional computers for Nottingham West and Hills Garrison Elementary School students using ESSER III Funds as presented. Gary Gasdia seconded the motion. Motion passed 5-0.

2. Adequacy Increase (Decision)

There was a discussion about the increase to adequacy expected for this fiscal year of \$740,260, which was reported to the district by the State today. The School Board has two options with these funds – to either decide to increase appropriates for the fiscal year by that amount by going through a special meeting process with voters, or to do nothing and allow the additional adequacy to offset the tax rate by approximately \$.15 per thousand. The board had a discussion on how to proceed and decided to use the funds to lower the tax rate.

Gary Gasdia made a motion to return the adequacy aid increase of \$740,260 to taxpayers. Mike Campbell seconded the motion. Motion passed 5-0.

3. Retained Fund Balance (Decision)

Ms. Burk presented information on the retained fund balance. Based on FY22 tax rate and assessment for FY23, the maximum contingency fund balance at 2.5% was \$1,103,665.

In accordance with RSA 198:4-b, II, and voter approved warrant article #5 from March 2020, Ethan Beals made a motion to retain \$1.1 million in the retained fund balance account from fiscal year 2023 for fiscal year 2024. Maureen Dionne seconded the motion. Motion passed 5-0.

4. School Board Meeting Schedule for Budget Presentations (Decision)

The budget presentation to the School Board and Budget Committee on October 14 has been cancelled. Budgets will be presented to the School Board as they have been in the past. There was a review of presentation dates:

October 16 - Overview with IT, Elementary schools and Facilities

October 23 - Overview with Hudson Memorial School, Alvirne High School, and CTE

October 25 - Overview with Special Services, Districtwide Warrant Articles and Default

October 30 - Wrap up and deliberation

November 6 - Wrap-up as needed

5. Nominations - Nottingham West Elementary School Choral Advisor (Decision)

Nottingham West Elementary School Choral Advisor

Hills Garrison Elementary School Ski Club Advisor
JV and Freshman Volleyball Coaches

Maureen Dionne made a motion to approve the nominations as presented. Mike Campbell seconded the motions. Motion passed 5-0.

6. New Hire Memo (Decision)

Superintendent Moulis presented a list of new hires as presented in the memo.

Ethan Beals made a motion to approve the list of new hires as presented. Mike Campbell seconded the motion. Motion passed 5-0.

There are 53 new teachers this year vs. 48 last year, with 10 openings this year vs. 20 last year. It was noted that the large number of hires this year does not correlate with people leaving but of the strides the district has taken to attract new staff.

7. Staffing Update (Discussion)

Superintendent Moulis shared a staffing update on Hudson Memorial School. Due to staff shortages there, the plan is to go from 8 teams (class size 18-20) to 7 teams (class size 20-24), and these class sizes will be manageable. Health/Physical Education and Project Lead the Way positions are still vacant. Another area of concern is the difficulty in hiring two special education teachers, which is a critical shortage area. The caseloads will need to increase for teachers that work with respective students. Board members were concerned about the potential burden on teachers with increased class sizes. There was a discussion about Unified Arts positions that are not filled, and that options are being explored. An art teacher was hired today.

8. Paraprofessional Positions (Decision)

Ms. Borge made a request to the School Board to modify 12 paraprofessional positions from part-time to full-time (two per building plus an extra one at the middle and at the high school). There are 47 vacant part-time paraprofessional positions district wide. There will be an offset to cost due to the teacher shortages, especially at the middle school level. The full-time positions will be posted and current part-time paraprofessionals may apply. Mr. Beals was concerned about potential impacts with collective bargaining arrangements and contractual pieces surrounding current negotiations. The board agreed to hold a quick "non meeting" for clarification.

At 7:30pm, Gary Gasdia made a motion to take a 10-minute recess. Mike Campbell seconded the motion. Motion passed 5-0.

At 7:45pm the recess ended.

Gary Gasdia made a motion to approve the modification of 12 paraprofessional positions from part-time to full-time as presented. Mike Campbell seconded the motion. Motion passed 5-0.

9. Advanced Placement Chemistry at Alvirne High School (Decision)

Superintendent Moulis shared a request from the Litchfield School District to tuition up to 10 Campbell High School students in AP Chemistry at Alvirne. This proposal is supported by Principal Beals due to the small class of Alvirne students currently enrolled in the course. The proposed tuition is \$2,187.50 per student. Transportation will be provided and funded by the Litchfield School District.

Ethan Beals made a motion to approve the request by Campbell High School to allow up to 10 students to enroll in AP Chemistry at Alvirne as presented. Mike Campbell seconded the motion. Motion passed 5-0.

D. Recommended Action [1:06:20]

1. Manifests

2. Minutes: July 17 and August 7, 2023

Gary Gasdia made a motion to approve the minutes of July 17, 2023 and August 7, 2023 as presented. Maureen Dionne seconded the motion. Motion passed 5-0.

E. Reports to the Board (Information) [1:07:10]

1. Superintendent Report

Superintendent Moulis reported that:

- A co-teaching model was discussed for Nottingham West
- Professional development has covered: emergency management, leadership, district priorities, the new evaluation and professional development program, school safety updates, and the new teacher orientation was held
- Superintendent Moulis attended the Hudson Old Home Days and joined the Lions Club and other organizations in the non-profit booth. He shared information on job vacancies with the community.
- August 31 - He and Mr. Gasdia will be on HCTV to discuss the beginning of the school year
- CTE driveway/drainage repair is complete, and paving will be done soon
- The kitchen ventilation renovation is ahead of schedule with the inspection to occur prior to school start
- The Hudson Memorial School science lab is to be complete by the start of school; the second one to be complete shortly thereafter
- He ate lunch with district facilities staff last week and thanked them for their work over the summer
- A handbook and policy review was done- available online
- Bus routes and schedules for back-to-school events were shared online and with families
- At the August 8 Board of Selectmen meeting - featured plan to restrict traffic during the school day at Hudson Memorial - will require public hearings so it will be complete in early fall
- Three workshop days are on the calendar this week for staff

- Students will return to school on August 28

F. Committee Reports [1:15:30]

Ms. Whiting noted that the State of the Town & District will be on September 28, 2023 (Meet & Greet) with the time to still be determined. There will be further communication sent out about the meeting.

G. Board of Selectmen - Liaison Comments - N/A [1:19:38]

The Board of Selectmen Liaison was absent tonight.

H. Student Representative Comments - N/A [1:19:39]

Ms. Tilley was absent tonight.

I. Board Member Comments [1:19:40]

Mr. Campbell expressed that he hoped people had a nice summer and noted that all the meet and greets are online and he wishes everyone good luck as the school year begins.

Mr. Gasdia thanked everyone involved in the Hudson Old Home Days. The dunk tank raised money for FFA. Alvirne is busy with band, parades, etc.

Ms. Dionne noted that the district is still actively seeking volunteers and paid employees.

Ms. Whiting welcomes everyone back. She said she is working on a process to give members of the School Board the ability to provide input on agenda topics.

J. Non-Public Session per RSA 91-A:3 II a and c [1:24:28]

At 7:55pm, Ethan Beals made a motion to enter into a non-public session per RSA 91-A:3 II a and c. Mike Campbell seconded the motion. Motion passed 5-0. Roll call vote.

Review of student matters
Review of teacher resignation
SAU staff was dismissed at 8:43pm

K. Leave Non-Public Session and Adjourn

At 9:48pm, Ethan Beals made a motion to return to general session. Mike Campbell seconded the motion. Motion passed 5-0. Roll call vote.

Submitted by
Susan DeFelice
Non-public reported by Dan Moulis, Kim Organek and Gretchen Whiting

DRAFT

Discipline Report – August 31, 2023

June 2023

School	# Student	Detentions			In-School Suspensions			Out-of-School Suspensions			Reported Incidents of Bullying	Incidents of Bullying Being "Found"	Note
		#	1x	2x +	Total	1 day	2 days +	Total	1 day	2 days +			
ELC - Library Street	195	0	0	0	0	0	0	0	0	0	0	0	
ELC - Dr. H.O. Smith	215	0	0	0	0	0	0	0	0	0	0	0	
Hills Garrison	388	0	0	0	2	0	2	2	0	2	0	0	
Nottingham West	559	15	13	2	0	0	0	0	0	0	0	0	
Hudson Memorial	688	10	10	0	10	9	1	5	1	5	3	3	
Alvirne High School	1014	5	5	0	1	1	0	4	4	0	0	0	

June 2022

School	# Student	Detentions			In-School Suspensions			Out-of-School Suspensions			Reported Incidents of Bullying	Incidents of Bullying Being "Found"	Note
		#	1x	2x +	Total	1 day	2 days +	Total	1 day	2 days +			
ELC - Library Street	194	0	0	0	0	0	0	0	0	0	0	0	
ELC - Dr. H.O. Smith	222	0	0	0	0	0	0	0	0	0	0	0	
Hills Garrison	350	0	0	0	0	0	0	1	1	0	0	0	
Nottingham West	556	13	12	1	0	0	0	0	0	0	0	0	
Hudson Memorial	696	0	0	0	15	10	5	5	3	2	0	0	
Alvirne High School	1033	23	23	0	5	5	0	9	0	0	0	0	

Detentions # = total number of detentions 1x = single incidents 2x+ = number of students receiving detention more than once in the month

ISS/OSS Total = total number of incidents in category 1 day = number of students receiving ISS/OSS for one day 2 days+ = number of students receiving ISS/OSS for multiple days

The Hudson School District has *Student Behavior Standards for PreK-12*, which are included in the student handbook at each school. Detailed expectations and the response to disruptive behaviors, by grade span, are included.

Detention – a student is given detention for purposeful or repeated behaviors that interrupt the school day such as skipping class, repeated tardies, disruptions to the learning environment. Teachers and administrators can assign detention, which is used to rectify the behavior.

In-School Suspension (ISS) – a student is given in-school suspension for significant violations of accepted behavioral standards and require the intervention of a building administrator. Behaviors include significant noncompliance, cheating/plagiarism and bullying. A principal can assign ISS for *one to 10 days.

Out-of-School Suspension (OSS) – a student is given out-of-school suspension for significant violations of safety for students, teachers, staff and other members of the school community. OSS is avoided at the elementary level. Behaviors include bullying, aggressive physical conduct, threats of violence and possession or use of drugs. A principal can assign OSS for one to 10 days and it can be extended by the superintendent for an additional 10 days.

Bullying – a single significant incident or a pattern of incidents involving a written, verbal, or electronic communication, or a physical act or gesture, or any combination thereof, directed at another student which:

- (a) physically harms a student or damages the student’s property;
- (b) causes emotional distress to a student;
- (c) interferes with a student’s educational opportunities;
- (d) creates a hostile educational environment; or
- (e) substantially disrupts the orderly operation of the school

“Bullying” includes actions motivated by an imbalance of power based on a student’s actual or perceived personal characteristics, behaviors, or beliefs, or motivated by the student’s association with another person and based on the other person’s characteristics, behaviors or beliefs