

Posted: Friday, May 17, 2024

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library 18 Library Street

6:30 pm Regular Meeting
followed by non-public session

School Board Agenda May 20, 2024

Estimated
time

6:30pm **A. Call to Order**

Pledge of Allegiance

6:31pm **B. Public Input**

Hudson residents are welcome and encouraged to share feedback with the board on agenda items

7:01pm **C. Presentations to the Board**

1. Nottingham West Elementary Student Leadership and the Hills Garrison Giving Gorillas (Information)

NWES Counselor Mitchell Blais, HGS Counselor Jen Perkins and students will speak about their year of activity in student leadership clubs.

[Elementary Leadership Presentation](#)

2. Update on the FAFSA process and Civics Requirements for Alvirne Seniors (Information)

Director of School Counseling Bill Hughen will speak to this year's experience with the new FAFSA process, and Alvirne Social Studies Department Head Jeff Peterson, along with Curriculum Coordinator Amy White and Hudson Memorial Social Studies Department Chair Rachel Scanzani, will speak to the Citizen's exam and other civics requirements across the grade levels.

[AHS FAFSA Waiver Form](#)

[Social Studies Presentation](#)

7:45pm **D. New Business**

1. Alvirne Social Studies Position Reclassification to Welding Request (Decision)

Alvirne High School Principal Steve Beals is seeking approval to reallocate a full-time staff position.

[Social Studies Reclassification Memo](#)

2. Alvirne Trustees Requests (Decision)

Alvirne High School Principal Steve Beals presents the Alvirne Trustee proposals for the 2024-2025 school year for School Board review.

[Alvirne Trustee Proposals](#)

3. Credit Recovery Program Feedback (Information)

Alvirne High School Principal Steve Beals gives an update on the credit recovery program in its first year.

[Credit Recovery Data](#)

4. Facilities Bids (Decision)

Facilities Director John Pratte will review the results of recent bids for FY25 projects.

[AHS Fire Doors Project Bid Results](#)

[AHS Kitchen HVAC Bid Results \(warrant article project\)](#)

[District-Wide Waste Removal Bid Results](#)

[HMS Hallway Flooring Bid Results \(warrant article project\)](#)

[HOS Roof Replacement Bid Results \(warrant article project\)](#)

5. SAFE Grant Update (Decision)

Facilities Director John Pratte will review a memo with a recommendation on the project funded by the SAFE Grant through the State.

[AHS Camera Updates through SAFE Grant – project award \(purchasing cooperative pricing\)](#)

8:15pm **E. Old Business**

1. Year End Spending Requests (Decision)

Facilities Director John Pratte and Business Administrator Jen Burk will review requests for year-end spending.

[FY24 Year End Spending Requests](#)

Posted: Friday, May 17, 2024

At: All Hudson schools, SAU building, district website

8:25pm **F. Policies – Second Reading**

DKC Expense Reimbursements	DKC – proposed
EDC Authorized Use of School Owned Materials and Equipment	EDC – proposed
IHBAB Special Education Evaluation	IHBAB – proposed
JJJ Access to Public School Programs	JJJ – proposed

8:35pm **G. Recommended Action**

1. Manifests – Recommended action: Confirm required signatures received
2. Minutes – [May 6, 2024 - Draft minutes](#)

8:40pm **H. Reports to the Board (Information)**

District administrators will share updates for the board and public

1. Superintendent Report

8:45pm **I. Committee Reports**

Board members will share committee updates

8:50pm **J. Legislative Update (Information)**

Superintendent Moulis will provide a brief update on legislation

8:51pm **K. Correspondence (Information)**

[Discipline Report for April 2024](#)
[Financials through April 30, 2024](#)

8:55pm **L. Board of Selectmen – Liaison Comments**

8:58pm **M. Student Representative Comments**

9:00pm **N. Board Member Comments**

9:05pm **O. Non-Public Session**

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session. These conditions are: A

a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

(h) Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

(j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

(k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations. A contract negotiated by a school board shall be made public prior to its consideration for approval by a school district, together with minutes of all meetings held in nonpublic session, any proposals or records related to the contract, and any proposal or records involving a school district that did not become a party to the contract, shall be made public. Approval of a contract by a school district shall occur only at a meeting open to the public at which, or after which, the public has had an opportunity to participate.

(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

(m) Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.

9:30pm **P. Adjourn**

Upcoming Meetings

Meeting	Date	Time	Location	Purpose
School Board	June 3, 2024	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	June 17, 2024	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	July 15, 2024	6:30 pm	Hills Memorial Library	Regular Meeting

Hills Garrison Giving Gorillas

Nottingham West 5th Grade Ambassadors

5/20/24
School Board meeting



5TH GRADE REPRESENTATIVES OF THE GIVING GORILLAS AND NWES STUDENT AMBASSADORS

Giving Gorillas

Lilly MacDonald

Tayla Dumais

Emma Salois

NWES Student Ambassadors

Logan Caiazzo

Ezekiel Swanson

Kira Fuentes

Jen Perkins- Hills Garrison School

Mitch Blais- Nottingham West Elementary School

THE WHY...

- As a Giving Gorilla and Student Ambassador we wanted to...
 - Help younger students
 - Help teachers
 - Be a role model to the younger students
 - Help our community
 - Develop confidence
 - It's rewarding to help others
 - Be a leader in our school community

Process of becoming a Giving Gorilla and a 5th grade ambassador

GG process

- Complete application on time (include essay on why you want to become a GG)
- Ask for 2 recommendation letters from teachers, coaches, individuals who have seen you show responsibility
- Interview with Mrs. Perkins, Mr. Dangora, or Mrs. Tufts
- Mrs. Perkins meets with 5th grade teachers to discuss each applicant
- Continue to follow our core values of being responsible, respectful, safe and kind

NWES Ambassador process

- Complete Application on time
- Ask for two recommendation letters, one from a friend and the other is from an adult outside of the school (not immediate family)
- Write an essay about what you would like to accomplish as a 5th grade ambassador
- Students must meet certain requirements such as (no 4th grade suspensions, excellent attendance, low number of office referrals in 4th grade)
- Continue to follow the PAWs expectations throughout the year

Responsibilities of a NWES Student Ambassador

- Recycling
- Morning announcements
- Reading to preschoolers
- Helping out in 3rd grade lunch
- Volunteering in the school store
- Helping out in a 3rd grade class for dismissal
- Food drive-Hudson food pantry
- Nashua Humane Society supply drive
- Incoming 2nd grade step up day tours
- Being available whenever needed to help with a task

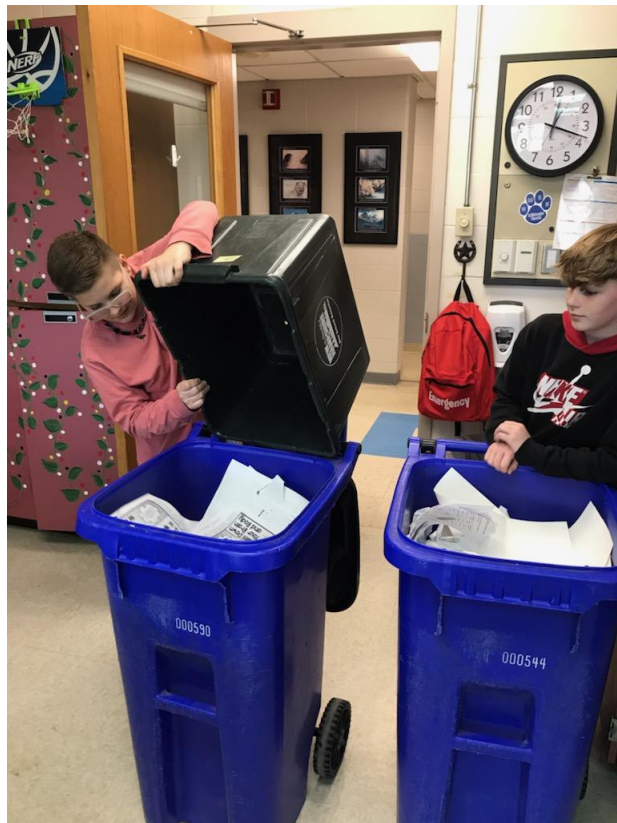
RESPONSIBILITIES OF GIVING GORILLAS

- Morning Hallway Greeter
- Morning Announcements
- Provide extra math and reading support in the younger grades
- Word of the month videos
- Incoming 2nd grade Step up day tours and new student tours
- Annual Winter Stroll
- Art Night
- Kindness Stations during Kindness Week
- Food drive (Hudson food pantry)
- Bus videos (safe and expected behavior on the bus)

GIVING GORILLAS



NWES AMBASSADORS



HELPING YOUNGER STUDENTS AND HALLWAY GREETERS





Alvirne High School FAFSA WAIVER FORM

Pursuant to RSA 193:26-a

Form must be returned to the School Counseling Office at Alvirne High School.

Pursuant to RSA 193-26-a, each student who is at least 18 years of age or legally emancipated, who is otherwise eligible to graduate from high school, or the parent of such a student who is under the age of 18 years, as a prerequisite to receiving a high school diploma from a public high school, shall either file a Free Application for Federal Student Aid (FAFSA) with the United States Department of Education, or file a waiver.

- I have completed/ plan on completing the FAFSA*
- I decline to complete the FAFSA*

By signing below, I acknowledge that I am a student over the age of eighteen (18) or the parent or guardian of a student who is under the age of eighteen years of age, and I acknowledge that I understand the Free Application for Federal Student Aid is a document to determine eligibility for student post-secondary education financial assistance, and I have either filed or chosen not to file an application.

Student Name: _____

Email/Phone: _____

Signature: _____ Date: _____
Parent/Guardian/Student if 18 or older

To learn more about the FAFSA go to: <https://studentaid.gov>.

For more information regarding RSA 193:26-a go to:
<https://www.gencourt.state.nh.us/rsa/html/XV/193/193-26-a.htm>.

Civics in the Hudson School District - Update

**The US Citizenship Test Requirement and
Work Across Grade Levels**

May 20, 2024

High School – US Citizenship Test Update

- Fall of 2022, seniors in the U.S. Government classes had about a 50% pass rate on their first attempt taking the test.
 - Fall of 2023, seniors in the U.S. Government classes had about a 90% pass rate (80 out of 89 students) on their first attempt taking the test.
 - Students who did not pass the test over the course of the semester must remediate through Flex with Mr. Peterson or their US Government teacher, or Academic Support Center, or VLACS. Students receive a **FC** (Failed Competency) in the class until they pass with a 70% or better, in accordance with state law.
-

Middle School - Changes in Units of Study

- Recent legislation has highlighted the increasing need and expectation for United States history, Civics, and Government content being taught at all levels. By changing our scope and sequence we will be better able to support student learning in the areas of United States history, Civics, and government.
- Long term goal: students will have a greater understanding of early United States history when they enter their American Humanities course in 11th grade. This results in the American Humanities course being able to cover modern U.S. History.

* The impact of the shifts in curriculum will not impact the American Humanities course until the 2029 - 2030 school year if changes are implemented in the fall of 2024.

Middle School - Changes in Units of Study

	Current Course Topics	Recommended Topics
6th Grade	Economics, Geography, & Early River Valley Civilizations	Economics, Geography, River Valley Civilizations
7th Grade	Later River Valley Civilizations, medieval Europe, Renaissance	Medieval Europe, Renaissance, Exploration, Colonization, Revolution & Rise of a Nation
8th Grade	European Exploration, Colonization, Revolution, Government, Civics, Rise of Nation, Westward Expansion, Causes of the Civil War	Government, Civics, Rise of a Nation, Westward Expansion, Civil War, Reconstruction

Middle School – US Citizenship Test Trial

- This trial was completed to give students an opportunity to become familiar with the exam when much of the content is being taught without the immediate graduation pressure.
 - In January of 2024 we had 40 students complete the entire test with 27 passing (67.5%). The remaining students took the first part of the exam and will take the second portion in June. Based on scores from the first half I anticipate a 65-70% pass rate overall for 8th graders.
 - Students who completed the Citizenship Test were proud and excited about their work and pleased that they had completed a graduation requirement.
-

Elementary Schools – Next Steps

- Collaboration between 5th and 6th grade Social Studies teachers on the March 13th PD resulted in elementary teachers identifying areas to emphasize in their instruction. (Specific areas included developing research skills and vocabulary as well as incorporating more Civics instruction.)
 - Change at the K-4 levels are slower because they need to respond to the changes being made at other levels.
 - Following the lead of Kate McCaffrey, the literacy coordinator for the state, we are identifying units in Being a Writer and Magnetic Reading that correspond with district curriculum. We will add additional texts and non-fiction resources to increase vocabulary and content knowledge.
-

#HudsonLearnsTogether

ALVIRNE HIGH SCHOOL

Steven Beals, Principal

Educating today. Empowering tomorrow.

Memo

To: Hudson School Board
Dan Moulis, Superintendent


From: Steve Beals, Principal
Eric Frauwirth, CTE Director

CC: Jen Burk, Business Manager

May 9, 2024

Alvirne High School is seeking approval to reallocate a full-time staff position as follows for 2024-2025: Social Studies to Welding

As we develop the master schedule for next year, we believe that we can reduce a social studies position and still offer appropriate class sizes based on the following:

Course	Enrollment	Sections	Class Size	Value	FTE
World History Honors	35	2	17.50	0.2	0.4
World History Workshop 1	36	2	18.00	0.1	0.2
World History Workshop 2	35	2	17.50	0.1	0.2
US & NH Government CP	181	8	22.63	0.1	0.8
East Asian Studies CP	52	2	26.00	0.1	0.2
World Geography CP	62	2	31.00	0.1	0.2
Model U.N. CP	14	1	14.00	0.1	0.1
Middle East & N. African History	22	1	22.00	0.1	0.1
AP U.S. Government	40	2	20.00	0.2	0.4
AP Psychology	29	1	29.00	0.2	0.2
AP U.S. History 1	41	2	20.50	0.2	0.4
Law and Order	69	3	23.00	0.1	0.3
Economics CP	197	9	21.89	0.1	0.9
(603) 886-1260	200 Derry Rd., Hudson NH 03051				
 Fax: (603) 816-3513	www.org/ahs				
US & USSR Relations CP	18	1	18.00	0.1	0.1



U.S. in the Cold War CP	60	2	30.00	0.1	0.2
Psychology CP	38	2	19.00	0.1	0.2
Sociology CP	61	3	20.33	0.1	0.3
World History Sem 1 CP	161	8	20.13	0.1	0.8
World History Sem 2 CP	161	8	20.13	0.1	0.8
American Humanities Sem 1	205	6	34.17	0.2	1.2
American Humanities Sem 2	204	6	34.00	0.2	1.2
A.P. American Humanities	29	1	29.00	0.4	0.4
					9.6

In our current year, we have 10.6 sections available in social studies.

Our current enrollments and waitlist in Welding are significant. We would like to increase the part-time position currently into a new full-time position. Our current part-time instructor is interested in the position, following a job posting if approved. Here are the welding numbers for next year:

- Intro to Welding: 69 students (4-5 sections)
- Welding I: 37 students (2-3 sections)
- Welding II/III: 27 students (2-3 sections)
- Welding Waitlist: 25 students

Thank you for your consideration.

ALVIRNE HIGH SCHOOL

Steven Beals, Principal

Memo

To: Hudson School Board
Dan Moulis, Superintendent

From: Steve Beals, Principal

CC: Jen Burk, Business Manager

May 9, 2024

Listed below are the Alvirne Trustee proposals for 2024-2025 for review by the Hudson School Board:

Requests	Department	Amount
In School Speakers	School Administration	\$ 8,000.00
75th Anniversary Yearbook Montage	School Administration	\$ 7,000.00
Senior Capstone Community Support	School Administration	\$ 2,500.00
Theater Microphone System	Class Act: Theater	\$ 27,500.00
Color Poster Printer	Media Center	\$ 4,000.00
Quinceanera Dance	World Lang. Department	\$ 2,000.00
Floral Shop Display Cooler	CTE	\$ 3,500.00
Greenhouse Plant Tables/Benches	CTE	\$ 2,000.00
Expanded Farmyard Fencing	Farm	\$ 8,000.00
Krone Easy Cut Hay Conditioner	Farm	\$ 39,000.00
Total Requested		\$ 103,500.00

Sincerely,



Steven Beals, Principal

Memo

To: Hudson School Board
Dan Moulis, Superintendent

From: Steve Beals, Principal

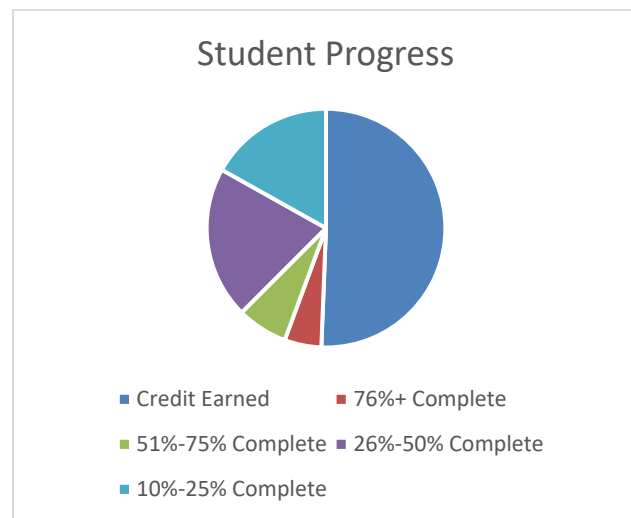
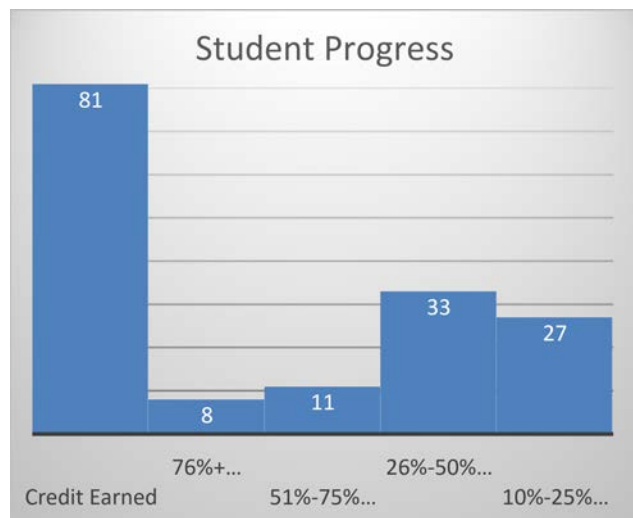
RE: Credit Recovery Data

Date: May 13, 2024

We are very appreciative of the School Board and SAU for supporting our request at the beginning of the school year to support student learning with a credit recovery program. The Edgenuity Imagine Learning Program supports individual student's pathways to completion by allowing them to make up failed course credit through an online learning platform.

The Humanities and Math tutors have been very helpful in supporting students through the Academic Support Center. Students can work on credit recovery during school and at home in the evening, weekends, and vacations. The Technology staff have also supported the program by including it in the student backpack, or Clever.

Here is the first-year data for review and discussion:



HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

(603) 886-1235

dmoulis@sau81.org

Kimberly Organeck

Assistant Superintendent

(603) 886-1235

korganeck@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jburk@sau81.org

To: Hudson School Board

From: John Pratte, Director of Facilities
Jennifer Burk, Business Administrator

Re: AHS Fire Door Replacement RFP

Date: May 8, 2024

Four vendors were contacted to submit a bid for the AHS fire door replacement RFP. Three vendors submitted a bid in response to the district's advertised RFP.

Vendor	Base Bid
New England School Services, Inc.	\$48,600
LFC Doors	\$58,700
Triple Construction, LLC	\$64,596

This bid includes removal and disposal of nine sets of existing fire doors, installation of new fire doors and hardware. We recommend the School Board award this bid to New England School Services, Inc. in the amount of \$48,600. The FY25 budget for the fire door replacement is \$68,000.

Recommended Action:

The Hudson School Board awards a contract to New England School Services, Inc. for the AHS fire door replacement in the amount of \$48,600 per the bid specifications in accordance with policy DJE.

Thank you in advance for support of the above motion.

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

(603) 886-1235

dmoulis@sau81.org

Kimberly Organeck

Assistant Superintendent

(603) 886-1235

korganeck@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jb Burk@sau81.org

To: Hudson School Board

From: John Pratte, Director of Facilities
Jennifer Burk, Business Administrator

Re: AHS Kitchen HVAC Renovation RFP

Date: May 9, 2024

Seven vendors attended the mandatory pre-bid conference in response to the district's advertised RFP for the AHS Kitchen HVAC Renovation. Two bids were received.

Vendor	Base Bid
Wicked Cool Mechanical, LLC	\$97,560
Denron Hall Plumbing & HVAC, LLC	\$128,976

This bid includes full installation and commissioning of 3 rooftop HVAC systems at the AHS Kitchen (previously named Checkers), excluding electrical work to be done with in-house staff. We recommend the School Board award this bid to Wicked Cool Mechanical, LLC. in the amount of \$97,560. The FY25 budget for the kitchen renovation is \$250,000, a portion of which was intended to be utilized for this purpose (anticipated at around \$100,000).

Recommended Actions:

The Hudson School Board awards a contract to Wicked Cool Mechanical, LLC. for the AHS Kitchen HVAC Renovation in the amount of \$97,560 per the bid specifications in accordance with policy DJE.

Thank you in advance for support of the above motion.

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

(603) 886-1235

dmoulis@sau81.org

Kimberly Organeck

Assistant Superintendent

(603) 886-1235

korganeck@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jb Burk@sau81.org

To: Hudson School Board

From: John Pratte, Director of Facilities
Jennifer Burk, Business Administrator

Re: DW Waste Disposal RFP

Date: May 8, 2024

Four vendors were contacted to submit a bid for the DW Waste Disposal RFP. One vendor submitted a bid in response to the district's advertised RFP.

Vendor	Base Bid FY25
Casella Waste Management, Inc.	\$77,332

This bid includes routine scheduled disposal of waste and recyclables for all Hudson School District buildings. The facilities department has been very satisfied with the level of service provided by Casella Waste Services over the last five years. Casella's professional service team has played an integral role in developing a waste removal program that provides cost saving opportunities by reducing general waste and increasing awareness of their Zero-Sort recycling program. We recommend the School Board award this bid to Casella Waste Management, Inc. in the base amount of \$77,332 for FY25. The FY25 DW budget for waste disposal is \$87,185.

Recommended Action:

The Hudson School Board awards a three-year contract, with two option years, to Casella Waste Management, Inc. for the DW waste disposal in the base amount of \$77,332 for FY25 per the bid specifications in accordance with policy DJE.

Thank you in advance for support of the above motion.

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

(603) 886-1235

dmoulis@sau81.org

Kimberly Organeck

Assistant Superintendent

(603) 886-1235

korganeck@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jbuk@sau81.org

To: Hudson School Board

From: John Pratte, Director of Facilities
Jennifer Burk, Business Administrator

Re: HMS Hallway Flooring Installation RFP

Date: May 10, 2024

Four vendors were contacted to submit a bid for the HMS Hallway Flooring Installation RFP. Three vendors submitted a bid in response to the district's advertised RFP.

Vendor	Base Bid
R Fraser Company	\$89,900
KT Associates, LLC.	\$90,518
Solid Roots Construction, LLC	\$106,704

This bid includes the installation of glued down vinyl floor planking, door transition strips, and new vinyl base cove in the first and second floor hallways at HMS. We recommend the School Board award this bid to R Fraser Company. in the amount of \$89,900. R Fraser installed the flooring for the Hudson School District at the newly renovated Palmer Center. The FY25 budget for the hallway flooring replacement is \$94,000.

Recommended Action:

The Hudson School Board awards a contract to R Fraser Company for the HMS Hallway Flooring Installation in the amount of \$89,900 per the bid specifications in accordance with policy DJE.

Thank you in advance for support of the above motion.

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240
(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D
Superintendent of Schools
(603) 886-1235
dmoulis@sau81.org

Kimberly Organeck
Assistant Superintendent
(603) 886.1235
korganeck@sau81.org

Rachel Borge
Director of Special Services
(603) 886-1253
rborge@sau81.org

Jennifer Burk
Business Administrator
(603) 886-1258
jbukr@sau81.org

To: Hudson School Board

From: John Pratte, Director of Facilities
Jennifer Burk, Business Administrator

Re: HOS Roof Replacement RFP

Date: May 8, 2024

Ten vendors attended the mandatory pre-bid conference for the HOS Roof Replacement RFP. Seven vendors submitted bids in response to the district's advertised RFP for the replacement of the roof at H.O. Smith School.

VENDOR	TOTAL BASE BID	Metal Deck Repairs per sqft	Drain Replacement Per drain	Insulation Repair per sqft	Stamped Drawings
JB Roofing Systems, LLC.	\$126,275	\$17.95	\$975	\$5.65	\$3,500
Viking roofing, Inc.	\$141,239	\$2.25	\$2,650	\$3.75	N/A
Triumph Roofing, Inc.	\$147,200	\$8.00	\$3,800	\$12.00	\$2,000
Weatherguard Ind.	\$162,800	\$3.50	\$2,800	\$4.25	N/A
JJS Universal Construction Company	\$188,750	\$15.75	\$1,500	\$7.88	N/A
Corolla Contracting, Inc.	\$198,000	\$6.00	\$1,500	\$8.00	\$2,000
LGR1, Inc.	\$219,000	\$3.50	\$2,500	\$5.00	\$3,500

Upon reviewing the supplied bid documents, JB Roofing Systems, LLC. has the most competitive bid pricing. JB Roofing Systems, LLC. has excellent professional references. All replacement flashings will be installed to adhere to the manufacturer's specifications.

After reviewing all bid documents, we recommend the School Board award the FY25 bid for HOS to JB Roofing Systems, LLC. in a base bid amount of \$126,275. Additional services for HOS, if required, shall be agreed upon at the time of construction. The FY25 budget for the work at HOS is \$250,000. Additional services required may entail roof deck replacement, insulation replacement, walk mat installation, drain replacement, etc., which was factored into the budgeted amount used in creating the warrant article. The extent of additional services will not be determined until the project is underway and the roof is demolished.

Recommended Action:

The Hudson School Board awards a contract to JB Roofing Systems, LLC. for the FY25 HOS Roof Replacement at H.O. Smith School per the bid specifications in the base bid amount of \$126,275 in accordance with policy DJE.

Thank you for support of the above motion.

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

(603) 886-1235

dmoulis@sau81.org

Kimberly Organeck

Assistant Superintendent

(603) 886-1235

korganeck@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jb Burk@sau81.org

To: Hudson School Board

From: John Pratte, Director of Facilities
Jennifer Burk, Business Administrator

Re: AHS Security Camera Upgrades

Date: May 9, 2024

Minuteman Security & Life Safety has provided government procurement pricing to upgrade the AHS camera monitoring system. AHS currently has various outdated cameras and has areas where there is no monitoring coverage. Minuteman Security & Life Safety is affiliated with the MHEC Purchasing Cooperative Network of which the Hudson School District is a member. The provided quote includes the installation of 29 new cameras, cabling, licensing, and a new computer server. Kevin Peterson, IT Director, has reviewed the scope of work and proposed equipment to ensure the system will integrate properly with our current hardware.

The School District applied for, and was awarded, a NH Safe Grant in the amount of \$100,000 to fund this project. Additional funds required to complete the project will come out of the FY25 operating budget. We recommend the School Board award this project to Minuteman Security & Life Safety in the amount of \$102,218.50.

Recommended Action:

The Hudson School Board awards a contract to Minuteman Security & Life Safety for the AHS Security Camera Upgrades per the proposal specifications in the amount of \$102,218.50 in accordance with policy DJE.

Thank you in advance for support of the above motion.

HUDSON SCHOOL DISTRICT

SAU # 81

20 Library Street Hudson, NH 03051-4240

(603) 883-7765 fax (603) 886-1236

Daniel Moulis, Ed. D

Superintendent of Schools

(603) 886-1235

dmoulis@sau81.org

Kimberly Organek

Assistant Superintendent

(603) 886-1235

korganek@sau81.org

Rachel Borge

Director of Special Services

(603) 886-1253

rborge@sau81.org

Jennifer Burk

Business Administrator

(603) 886-1258

jburk@sau81.org

To:	Hudson School Board
From:	Jennifer Burk, Business Administrator John Pratte, Facilities Director
Date:	April 29, 2024
Re:	FY24 Year-End Spending Requests

Below are requests from district administration for year-end spending:

LSS/HOS/NWES/DW – Add Mobile Generator Transfer Switch:

Item	Quote
LSS Mobile Generator Transfer Switch	\$38,178
HOS Mobile Generator Transfer Switch	\$37,237
NWES Mobile Generator Transfer Switch	\$52,885
District-Wide/SAU Transfer Switch	\$12,500
TOTAL	\$140,800

Quotes received from Stellos as outlined above. Alternative quotes received from Yates Electric, total of \$181,000.

AHS/HMS Athletics Repairs:

Item	Quote
AHS Backstop Repairs – JV Fields (baseball)	\$17,100
AHS Backstop Repairs – Varsity Fields (baseball)	\$20,800
AHS Batting Cage Repairs – JV & Varsity	\$12,900
HMS Backstop & Fence Repairs (softball)	\$10,100
TOTAL	\$60,900

Total of all requests outlined above = \$201,700

HUDSON SCHOOL DISTRICT POLICY

DKC Expense Reimbursements

Updated: School Board Meeting for Second Reading – May 20, 2024

Related Policies: DAF

Category: Optional

Expense Reimbursements

Hudson School District personnel who incur expenses in carrying out their authorized duties may be reimbursed by the District upon submission of a properly filled out and approved purchase requisition, which must be completed in advance of the expense being incurred, and providing such supporting receipts as required by the Business Administrator. Such expenses may be approved and incurred in line with budgetary allocations for the specific type of expense.

Any employee ~~wishing-requesting~~ to be reimbursed for travel expenses incurred under this policy must complete a travel expense reimbursement form, to be submitted along with the pre-approved purchase requisition, all original, itemized, final receipts, and approval confirmations for all expenses, to the SAU Business Office within fifteen (15) days upon returning from the trip. ~~Reimbursement for travel expenses will only be issued after the employee has completed the trip, and only upon submittal of all items outlined in this policy.~~

When official travel by personally owned vehicles has been authorized, mileage payment shall be made at the rate currently set by the Internal Revenue Service.

All travel outside of New Hampshire, and any in-state travel requiring an overnight stay, must have the prior approval (written or electronic) of the Superintendent or designee, and such approval shall accompany the request for reimbursement as outlined above. ~~Travel requests for individuals in excess of \$3,000, or requests that would require international travel even if total request is under \$3,000, will also require prior approval by the School Board.~~

All expense reimbursement forms and travel expense vouchers must be approved by the employee's supervisor and administrator, and must include all associated receipts for requested reimbursement including flights, hotel, meals and other related expenses. In the event that reimbursement is being made for multiple employees on a single receipt, the senior supervisor/administrator in the traveling party must charge that expense and submit the receipt for reimbursement in accordance with this policy. Receipts covering multiple employees must include a list of the employees covered by that expense. In no case shall an employee pay for the expenses of his/her supervisor.

All purchases for property and services made using federal funds are conducted in accordance with all applicable Federal and State laws and regulations, the Uniform Grant Guidance, and the District's written policies, such as policy DAF, and associated procedures.

~~The advance approval of the Superintendent or Assistant Superintendent is required for any out-of-district travel by a district employee if any of the following conditions occur.~~

- ~~1. Travel requires an overnight stay.~~

- ~~2. Anticipated reimbursement in excess of \$500.00 (reimbursement is inclusive of travel, room, board and meeting fees).~~

~~Any request for travel shall include all anticipated costs, reason for travel, benefit to the district. In addition to approval by the Superintendent, advance approval by the School Board for out-of-district travel is required if any of the following conditions occur.~~

- ~~1. If air travel is required.~~
- ~~2. If travel is to a destination is in excess of 300 miles.~~
- ~~3. If travel is to a foreign country.~~

~~The superintendent shall develop procedures for employee travel reimbursement. District personnel and officials who incur expenses in carrying out their authorized duties may be reimbursed by the District upon submission of a properly filled out and approved voucher and such supporting receipts as required.~~

~~When official travel by personally owned vehicle has been authorized, mileage payment shall be made at the current Internal Revenue Service standard mileage reimbursement rate for business travel.~~

Legal References

n/a

Initial Reading: May 17, 2004

Second Reading: June 9, 2004

First Adoption: June 9, 2024

First Reading: July 22, 2019

Second Reading: August 5, 2019

Revision: August 5, 2019

Revision: April 6, 2020

First Reading: February 19, 2024

Second Reading: March 11, 2024

First Reading: May 6, 2024

Second Reading: May 20, 2024

HUDSON SCHOOL DISTRICT POLICY

EDC Authorized Use of School-Owned Materials and Equipment

Updated: For Second Reading- School Board Meeting – May 20, 2024

Category: Optional

No school equipment may be used for other than school, school-related, civic, or educational purposes.

The Board shall permit school equipment to be loaned to staff members when such use is related to their employment, and to students when the equipment is to be used in connection with their studies or extracurricular activities. It is the borrower's responsibility to return the equipment in the condition in which it was received, and his/her/the borrower's financial responsibility for any loss or damage, ~~which will meet the requirements of all applicable insurance.~~ -If District equipment is stolen while in the possession of the borrower, the borrower (and/or parent or guardian in the case of a student) must ~~report should be filed~~ file a report with local authorities and/or file a claim ~~filed with the borrower's insurance.~~ -The employee will must also report the theft to their supervisor and the Business Administrator. The student must also report the theft to the Principal or Assistant Principal.

Legal References

RSA 194-C:4 Superintendent Services

First Adoption: January 27, 2020

First Reading: May 6, 2024

Second Reading: May 20, 2024

HUDSON SCHOOL DISTRICT POLICY

IHBAB Special Education Evaluations

Updated: For Second Reading- School Board Meeting – May 20, 2024

Related Policies: IHBA, IHBAA,

Category: Recommended

A. Statement of Policy

State and Federal special education laws require that the district, as the local educational agency (“LEA”), shall find, identify, and evaluate all children suspected to be children with disabilities. The District is committed to ensuring that each child’s IEP ([Individualized Education Program](#)) team bases its decisions on high quality, reliable, and educationally sound special education evaluations.

The availability, steps, timelines, and other procedures for requesting, initiating a referral, or conducting an educational evaluation relative to a determination of whether a child is a child with a disability, are as set forth in the New Hampshire Department of Education Special Education Procedural Safeguards Handbook, a current copy of which may be obtained from the child’s building Special Education Coordinator, the District Student Services/Special Education office, or from the New Hampshire Department of Education. This policy establishes the criteria for those evaluations.

B. Evaluation Criteria

To assure high quality, reliable, and educationally sound evaluations, and consistency among those evaluations, the district has established the following list of criteria for all special education evaluations the district conducts, all evaluations the district asks outside contractors to conduct, and all individual educational evaluations (“IEE”) parents expect the district to review, consider and/or fund.

1. Evaluation Criteria Waiver: Unique circumstances may justify deviation or waiver, in whole or in part, from these criteria. If a parent or district staff member is aware of such unique circumstances, they should inform the student’s special education teacher, building LEA or district special education administrator immediately. The District’s Director of Special ~~Services~~[Education/Student Services Director](#) is authorized to grant a waiver.
2. Evaluator Credentials:
 - a. The evaluation must be conducted in New Hampshire, by an evaluator whose principal office is located in New Hampshire, or in a state that is contiguous to New Hampshire, unless there is no qualified evaluator in New Hampshire or its contiguous states.
 - b. The evaluator must hold a valid license or certification from the ~~s~~[State of New Hampshire in which the practice is located](#), in the field related to the known or suspected disability. [Said license or certificate must be consistent with the requirements set forth in the New Hampshire Standards for the Education of Children with Disabilities.](#) The evaluator must have extensive training and experience in evaluation in the area(s) of concern and be able to interpret the instructional implications of evaluation results. In instances where no “applicable license or

certification” exists, the district must be satisfied that the evaluator has extensive training and experience related to the known or suspected disability.

3. Test Protocol Requirement: All tests administered shall be the current version of the test. The test must be norm-referenced for the individual evaluation appropriate for the age and educational level of the child and measure the same skills and meet the same standards of technical adequacy for reliability and validity.
4. Student Educational Record Review: The evaluator must review educational records located in the student’s local public school and other relevant educational records.
5. Communications and Shared Information Between Evaluator and District: The evaluator must be permitted to directly communicate with and is required to provide information to members of the IEP team, and to the Director of Special ~~Education Services/Student Services~~ or designees. The evaluator should have access to the current evaluation and current IEP if applicable.

The evaluator is required to release the assessments and results, including any parent and teacher questionnaires, to members of the IEP team, and to the ~~Student Services Director/~~Director of Special ~~Services Education/~~ Building Special Education Coordinator or their designees.

Additionally, the district shall be entitled to inspect and obtain copies of the evaluator’s records, including any records created by third parties. However, for purposes of the federal Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g(a)(4)(B)(i), records will not be deemed accessible to any school district personnel other than the evaluator, unless and until the district exercises its right to inspect or obtain copies of those records from the evaluator.

Accordingly, parents/guardians must authorize the release of information to allow for the sharing of such information as well as the records indicated in paragraph B.4.

6. Student Observation: In the absence of a contrary determination by the child’s IEP team, the evaluator must either: a) observe the child in one or more educational settings; or b) make at least one contact with the child’s general education teacher for the purpose of determining how the student is progressing in the general curriculum. In addition, evaluators are encouraged to make additional contacts with other involved general and special education teachers and related service providers.
7. Evaluation Compliance: The evaluation must comply with the relevant provisions of the State and Federal Special Education Laws, including, without limitation, 34 C.F.R. 300.530-300.536 and New Hampshire Dept. of Education Rules Ed 1100
8. Evaluation Reports: All evaluation reports will include the appropriate standardization and reporting methods as designed by the test publishers.

9. Cost & Payment: The cost of the evaluation shall not exceed the usual and customary rate for such evaluations. The school district will not pay for the evaluation until it receives the evaluator's report.

C. Information To Provide to Parents

The Director of Special ~~Services~~Education/Student Services Director or designee shall provide a copy of this policy to parents who indicate they are considering obtaining an IEE and shall make available upon parent/guardian request information about where an IEE may be obtained.

Legal References

RSA 186-C Special Education

N.H. Department of Education's Procedural Safeguards Handbook

N.H. Department of Education Administrative Rule – Ed 1107.03 Independent Educational Evaluations

N.H. Department of Education Administrative Rule – Ed 1120.07

34 C.F.R. 300.300 – 300.502

20 U.S.C. 1232g(a)(4)(B)(i) Family Educational Rights and Privacy Act

First Reading: May 6, 2024

Second Reading: May 20, 2024

Adopted

HUDSON SCHOOL DISTRICT POLICY

JJJ Access to Public School Programs by Non-Public, Charter School and Home Educated Pupils

Updated: For School Board Meeting- Second Reading May 20, 2024

Related Policies: IK, JJA

Category: Priority

All pupils residing in the district, whether they are home educated, or are attending public chartered school or nonpublic schools (collectively, “non-enrolled district students”), shall have access to curricular courses and co/extra-curricular programs offered by the district in accordance with RSA 193:1-c.

A. Equal Access to District Courses and Programs

Non-enrolled district students will have the same access as enrolled students to the district’s courses and programs. Non-enrolled district students shall not be subject to any policies, procedures or standards with respect to participation in the district’s courses or programs that are more restrictive than those governing the district’s enrolled students. Non-enrolled district students, however, must meet the same eligibility criteria as the district’s students as described in paragraph B below.

The district allows non-enrolled district students to participate on an equal basis in courses and programs offered by the district provided they meet the eligibility requirements for participation (e.g., deadlines for registration, academic progress/performance, parental permission, third party (e.g., NHIAA) requirements, physical exams/health requirements, etc.).

In the event that a course or program has reached capacity, selection between enrolled students and non-enrolled district students must be made using the same criteria, such as registration deadlines, registration dates, audition/tryout, seniority by grade, etc. If, after applying such criteria the course/program remains overenrolled, the determination should be made randomly.

If a student or their parent/guardian believes that they have not been given equal opportunity for participation in district programs, then they may appeal as outlined in School Board [policy JJA](#) [procedure JJA-R](#).

B. Participation in Curricular Courses

In order to participate in the district’s curricular courses, non-enrolled district students must meet the eligibility criteria that applies to students enrolled in the school district. The building principal will provide this eligibility criteria to parents or guardians of non-enrolled district students upon request.

Parents/guardians shall submit requests for participation in district courses in writing to the building principal consistent with board procedures JJJ-R. The building principal will verify that the eligibility standards are the same as those that apply to students enrolled in the school district.

The principal will determine if a non-enrolled district student has satisfied eligibility criteria and prerequisites in the same manner as s/he would:

1. for determining whether a course satisfies requirements for awarding credits (School Board

policy IK) and

2. for assigning classes or grade levels and for students transferring from other schools (School Board policy JG).

In making the determination, the principal should consider home education evaluation materials (see RSA 193-A:6, III), course descriptions, syllabi, and/or any other relevant information offered by the parent/guardian of the student.

Requests for the related services including, but not limited to, physical therapy, occupational therapy, speech therapy, counseling, psychological, guidance, and/or special education services shall be referred to the ~~Special Education Director/Student Services Director~~ Director of Special Services. If a dispute arises between the parent/guardian and the district as to the pupil's right to these services, the ~~Special Education Director/Student Services Director~~ Director of Special Services shall ~~inform the superintendent, who shall~~ consult the district's attorney for a legal opinion and inform the Superintendent.

C. Use of School Texts and Library Materials

Non-enrolled district students will be permitted to use the school library, borrow school texts and borrow library materials under the same conditions and rules as pupils enrolled in the district.

D. Participation in Activities and Co/extra-curricular Programs

Requests by non-enrolled district students for participation in district co-curricular/extra-curricular activities or programs ("activities") shall be made in writing by the parent/guardian to the building principal. The building principal shall ensure that there is equal treatment and opportunity of non-enrolled district students relative to their participation in district activities.

In order to participate in district activities, non-enrolled district students must:

1. Meet the eligibility criteria for participation in the activity that apply to students enrolled in the school district, with the exception of school attendance;
2. Meet any tryout criteria or their equivalent for participation in the activity that apply to students enrolled in the school district (see School Board policy JJA); and
3. Comply with all policies, rules and regulations or their equivalent of the governing organization of the activity (see School Board policy JJA).

Non-enrolled district students participating in district co-curricular and extra-curricular activities are subject to the same fees charged enrolled students for the activity.

E. Appeals

Any student/parent/guardian who believes that the district's policies/regulations or the state's laws/regulations pertaining to a non-enrolled district student's access to a course or program have not been appropriately or fairly interpreted may appeal as follows:

If the original decision being appealed was made by the principal, then the "principal" as used in steps 1-4 shall refer to the "superintendent", and the superintendent's decision shall be final.

Step 5 shall not apply.

1. Submit a letter to the building principal stating the nature of the concern and requesting a hearing.
2. Within five (5) school days the principal will convene a meeting with him/herself, the student and/or parents, the coach/advisor, and a teacher(s).
3. The student/parent will be given an opportunity to explain why they believe the student should be eligible for participation. Additionally, the student/parent may present information, documents or other material in support of their position. The principal shall prepare [the](#) minutes of the meeting.
4. The principal will consider all information available and will make a final decision within three (3) school days following the meeting. The principal will notify and inform the student/parents of his/her decision in writing via email. When time is of the essence, the principal should first convey the basic conclusion as soon as practicable via telephone or email.
5. The student/parent/guardian may within 3 days of the principal's email of the decision submit a written request for further review by the superintendent. The written request should describe why the principal's decision should not be upheld. The superintendent may decide without further information to uphold the principal's decision or may determine a further meeting is necessary. In either event, the superintendent's decision will be final. If the parent/guardians do not request a review by the superintendent, then the principal's decision will be final as of the fourth day after the principal's written decision was transmitted to the parents/guardians.

F. Administrative Regulations or Procedures

The Superintendent or designee may adopt such administrative regulations or procedures as s/he deems appropriate in order to implement this policy.

Legal References

RSA 193:1-c, Access to Public School Programs by Nonpublic...Pupils.

RSA 193-A:6, (Home Education), Records; Evaluation

Adopted: September 11, 2017

First Reading: May 6, 2024

Second Reading: May 20, 2024



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library 18 Library Street

6:30 pm Regular Meeting
Non-Public Session

Hudson School Board Meeting Minutes – May 6, 2024 - Draft

In Attendance

Board Members

Maureen Dionne, Chair
Mike Campbell, Vice Chair
Ethan Beals
Gary Gasdia
Grace Kennedy

SAU Staff

Dan Moulis, Superintendent of Schools
Rachel Borge, Director Special Services
Jen Burk, Business Administrator

A. Call to Order [0:00:05]

Board Chair Maureen Dionne called the meeting to order at 6:30pm. Mike Campbell led the Pledge of Allegiance.

B. Public Input [0:00:35].

Randy Brownrigg of 2 Little Hales Lane asked about the agenda items regarding bids for supplies. He asked if they were sent out for three bids and was also interested in how many DECA students attended the National Skills Conference, and from what grade levels.

Mandy Powers of 36 Pelham Road was present on behalf of Hudson Girls Softball to speak about safety repairs needed to the center field area at Hudson Memorial School. In March, Facilities Director John Pratt completed a walk-through of the fields. Some needs have been met, but HGSL is willing to be an active participant in the labor for repairs if the district would welcome that, noting the agenda item for the Board to approve year-end spending to address issues at the HMS center field area.

C. Presentations to the Board [0:04:11]

1. DECA (Information)

DECA Advisor Travis Tuck and DECA students Avery and Matt reported on the 2024 DECA National Convention which they attended from April 27 - May 1, 2024, in Anaheim, CA. Highlights included:

- 25,000 students competed (almost double from last year)
- Takeaways included: time management, responsibility, networking
- 12 Hudson students traveled; 24 competed in state competition earlier this year
- 3 NH students placed in all categories
- Students reached out for sponsorships (noted on shirts that were made)

2. XRP Robot Kits (Information)

CTE Engineering Teacher Colin Stone and student Brady demonstrated use of the newly donated Experiential Robotics Platform (XRP) robots. Highlights included:

- 20 robots were designated for the middle school and 20 for the high school
- Retail price is \$119; discounted 40% for FRC team or educational institution; paid for by the state
- Students learned to use code, to graph, about physics
- WPI is hosting the online library and resources.
- Add-ons can be designed
- Open source (free, creative files and codes online)
- Opportunities for use in flex sessions/PD at school outside of Robotics

D. New Business [0:29:40]

1. Skills USA Request (Decision)

CTE Engineering Teacher Colin Stone requested to attend the National Skills Conference in Atlanta, GA taking place from June 24 - 28, 2024. He listed students who placed at the state level: Ava Malley (gold in cabinet making); Jack Martin (bronze in carpentry); Jack Zekos (gold in technical drafting); Colin Fay (silver in diesel equipment technology); Tyler Dupuis, Cam Porter and Chase Mitchell (gold in welding fabrication team); Nathan McFarland (gold in welding individual); Victoria Suppa (gold in basic health skills); Hayley McNeil (bronze in basic health skills); Brianna Flanagan (bronze in first aid CPR); Precious Simpson (gold in medical terminology). Six students qualified for Skills Nationals: Ava Malley, Jack Zekos, Tyler Dupuis, Cam Porter, Chase Mitchell and Nate McFarland. Three advisors will also attend, Dave Anger (welding), Matt Somers (cabinet making) and Colin Stone (engineering).

Ethan Beals made a motion to approve the travel request for the National Skills Conference in Atlanta, GA as presented. Mike Campbell seconded the motion. Motion passed 5-0.

2. FY24 Year-end Spending Requests (Decision)

Facilities Director John Pratte and Business Administrator Jen Burk presented requests for year-end spending.

Library Street School/HO Smith/Nottingham West Elementary School/District wide:
Add mobile generator transfer switches at these schools

TOTAL: \$140,800;

Mr. Pratt had spoken with two vendors about this project to get a ballpark figure to approach the Board with. Stellos gave the lower quote, but this has not gone out to the formal bid process yet, as it is only being brought to the Board for consideration at this point.

There was discussion about scenarios of loss of power at the buildings and use of generators. Hills Garrison was designated as a shelter. There was discussion on whether to support the request for 4 generators or purchase fewer than that. Eversource is likely to act quickly. Aging buildings and bus relocation are factors.

AHS/HMS Athletics Repairs:

- At Hudson Memorial School : backstop, batting cage fence, center field safety issues (removing fenced in dugout areas for safety).
- At the Alvirne fields: backstops to be moved for safety. Fence and field damage prevention was suggested.
- HMS field repair was prioritized.

TOTAL: \$201,700

These will be voted on at a future School Board meeting.

3. **Nomination (Decision)**

Superintendent Moulis presented the nomination of Daniel Pooler as Hudson Memorial School Game Manager.

Ethan Beals made a motion to approve the nomination of Daniel Pooler as Hudson Memorial School Game Manager. Mike Campbell seconded the motion. Motion passed 5-0.

4. **Nomination (Decision)**

Ms. Burk presented bid results for various supplies. Bids went out but not every company responded.

ART SUPPLIES

Ethan Beals made a motion to award National Art Supplies a contract to provide art supplies for the fiscal year 2025 in accordance with policy DJE. The anticipated expenditure amount with National Art Supplies is \$36,750. Mike Campbell seconded the motion. Motion passed 5-0.

COPY PAPER (included the Town)

Ethan Beals made a motion to award W.B. Mason a contract to provide copy paper for the fiscal year of 2025 in accordance with policy DJE. The anticipated expenditure amount with W.B. Mason is \$59,000. Mike Campbell seconded the motion. Motion passed 5-0.

OFFICE SUPPLIES

Ethan Beals made a motion to award W.B. Mason a contract to provide school and office supplies for the fiscal year 2025 in accordance with policy DJE. The anticipated expenditure amount with W.B. Mason is \$47,000. The Hudson School Board awards Quill a contract to provide school and office supplies for the fiscal year 2025 in accordance with policy DJE. The anticipated expenditure amount with Quill is \$47,000. Mike Campbell seconded the motion. Motion passed 5-0.

Mr. Gasdia suggested the district use a bid form similar to what the town does for transparency.

E. Policies - First Reading [1:04:19]

There was a first reading of the following policies:

DKC - EXPENSE REIMBURSEMENTS

Added language includes wording related to travel requests for individuals in excess of \$3,000, or requests requiring international travel even if under \$3,000, to require prior Board approval.

EDC - AUTHORIZED USE OF SCHOOL OWNED MATERIALS AND EQUIPMENT

Changes include reporting lost and stolen district property. This policy should be in student handbooks.

IHBAB SPECIAL EDUCATION EVALUATION

This is a new recommended policy to the district to ensure policy governing quality evaluations within and out of district. Evaluators contiguous to NH must be certified in their state of practice.

JJJ ACCESS TO PUBLIC SCHOOL PROGRAMS BY NON-PUBLIC, CHARTER SCHOOL AND HOME EDUCATED PUPILS

Changes include notation of Director of Special Services; informing the Superintendent; participation in curricular courses and activities/co-curricular programs and use of school text and library materials; and an appeals process.

F. Recommended Action [1:12:54]

1. Manifests

2. Minutes - April 15, 2024

Ethan Beals made a motion to approve the minutes of April 15, 2024 as presented.

Mike Campbell seconded the motion. Motion passed 5-0.

G. Reports to the Board (Information) [1:13:20]

1. Superintendent Report

Superintendent Moulis reported:

- Before April vacation, the Career and Apprenticeship Expo took place at the Palmer Center at Alvirne.
- Joey Allison's Senior Capstone Project was a Focus on Culinary and Hospitality and included a dinner at the Barnyard Café. Proceeds went to the food pantry. He was congratulated.
- Emergency management drills occurred at schools before April break. Feedback will help with improvement and preparedness.
- Walkie Talkie training for district leaders occurred before the break, presented by Beltronics.
- There is a high volume of hiring currently. There will be a memo of new hires in June.
- Educator and Nurses Appreciation Week is this week.
- Chef David Bressler was recognized as Chef of the Year by the Professional Chefs for the NH Chapter of American Culinary Federation.
- Congratulations were given to Shawn Boudreau who was named by the Nashua Telegraph as Wrestler of the Year, as well as Frank McGinnis as Basketball Coach of the Year, and David Thibodeau as Boys Hockey Coach of the Year. Congratulations to all other named winter all-stars.
- At Hudson Memorial School, world champion bicyclist Chris Poulos presented bicycle stunts to promote kindness and core values.
- Hills Garrison completed the transformation of its courtyard area.
- Hills Garrison completed the donation of eclipse glasses to Nutfield Eye.
- He attended the Legislative Funding Committee Hearing in Concord to discuss SB 396 for the CTE kitchen renovation.

2. Assistant Superintendent Report: N/A

3. Director of Special Services Report

- Ms. Borge said congratulations to School Psychologist Nicole Kivett who would be recognized at a state level meeting in June 2024 as an emerging leader in education.
- The department is gearing up for program approval and general supervision through the state. This type of visit was last received in 2015.

4. Business Administrator Report

- Ms. Burk noted that May 3, 2024 was school lunch heroes day.
- The audit is being set up for mid-September. Work is beginning in advance.
- The hiring process is ongoing. She noted the part time recruiter to support the Human Resources Department and part time finance bookkeeper.
- Review is being done of the school pay lunch equity tool.

H. Committee Reports [1:23:39] - N/A

I. Board of Selectmen - Liaison Comments - N/A (to be Heidi Jacobi in the future)

J. Student Representative Comments - N/A

K. Board Member Comments [1:24:15]

Ms. Kennedy attended the Board of Selectmen meeting where she was welcomed.

Mr. Gasdia thanked the educators, nurses, food service staff, etc. He wished students luck with Advanced Placement exams.

Mr. Campbell thanked staff and noted that the PTO planned appreciation events to support and acknowledge staff.

Ms. Dionne noted the rollout of a new payment system for food services. She commended Karen Atherton for her assistance in sharing out information.

L. Non-Public Session per RSA 91-A:3 II a and c [1:27:09]

At 8:00pm, Ethan Beals made a motion to enter into a non-public session per RSA 91-A:3 II a and c. Mike Campbell seconded the motion. Motion passed 5-0. Roll call vote.

Personnel matter

Student variance request

Payroll matter update

Business Administrator Jen Burk and Director of Special Services Rachel Borge were dismissed at 8:35pm

M. Return to General Session and Adjourn

At 9:44pm, Ethan Beals made a motion to return to general session. Mike Campbell seconded the motion. Motion passed 5-0. Roll call vote.

Submitted by

Susan DeFelice

Non-Public submitted by Dan Moulis, Jen Burk and Maureen Dionne

Discipline Report –May 20, 2024

April 2024

School	# Student	Detentions			In-School Suspensions			Out-of-School Suspensions			Reported Incidents of Bullying	Incidents of Bullying Being "Found"	Note
		#	1x	2x +	Total	1 day	2 days +	Total	1 day	2 days +			
ELC - Library Street	201	0	0	0	0	0	0	0	0	0	0	0	
ELC - Dr. H.O. Smith	199	0	0	0	0	0	0	2	2	0	1	1	
Hills Garrison	366	0	0	0	4	4	0	0	0	0	0	0	
Nottingham West	574	10	10	0	1	1	0	0	0	0	1	1	
Hudson Memorial	694	26	18	8	17	16	1	3	3	0	0	0	
Alvirne High School	990	70	42	28	13	13	0	13	13	0	5	2	5 reports for the month of April 1 report still being worked on 1 report victim did not want to pursue with report 1 report allegation was unsubstantiated 2 reports allegations were substantiated

April 2023

School	# Student	Detentions			In-School Suspensions			Out-of-School Suspensions			Reported Incidents of Bullying	Incidents of Bullying Being "Found"	Note
		#	1x	2x +	Total	1 day	2 days +	Total	1 day	2 days +			
ELC - Library Street	190	0	0	0	0	0	0	0	0	0	0	0	
ELC - Dr. H.O. Smith	215	0	0	0	0	0	0	0	0	0	0	0	
Hills Garrison	388	0	0	0	3	3	0	2	1	1	0	0	
Nottingham West	556	7	7	0	0	0	0	0	0	0	0	0	
Hudson Memorial	689	14	11	3	8	6	2	8	5	3	1	1	
Alvirne High School	1017	27	25	2	8	8	0	10	10	0	0	0	

Detentions # = total number of detentions 1x = single incidents 2x+ = number of students receiving detention more than once in the month

ISS/OSS Total = total number of incidents in category 1 day = number of students receiving ISS/OSS for one day 2 days+ = number of students receiving ISS/OSS for multiple days

The Hudson School District has *Student Behavior Standards for PreK-12*, which are included in the student handbook at each school. Detailed expectations and the response to disruptive behaviors, by grade span, are included.

Detention – a student is given detention for purposeful or repeated behaviors that interrupt the school day such as skipping class, repeated tardies, disruptions to the learning environment. Teachers and administrators can assign detention, which is used to rectify the behavior.

In-School Suspension (ISS) – a student is given in-school suspension for significant violations of accepted behavioral standards and require the intervention of a building administrator. Behaviors include significant noncompliance, cheating/plagiarism and bullying. A principal can assign ISS for *one to 10 days.

Out-of-School Suspension (OSS) – a student is given out-of-school suspension for significant violations of safety for students, teachers, staff and other members of the school community. OSS is avoided at the elementary level. Behaviors include bullying, aggressive physical conduct, threats of violence and possession or use of drugs. A principal can assign OSS for one to 10 days and it can be extended by the superintendent for an additional 10 days.

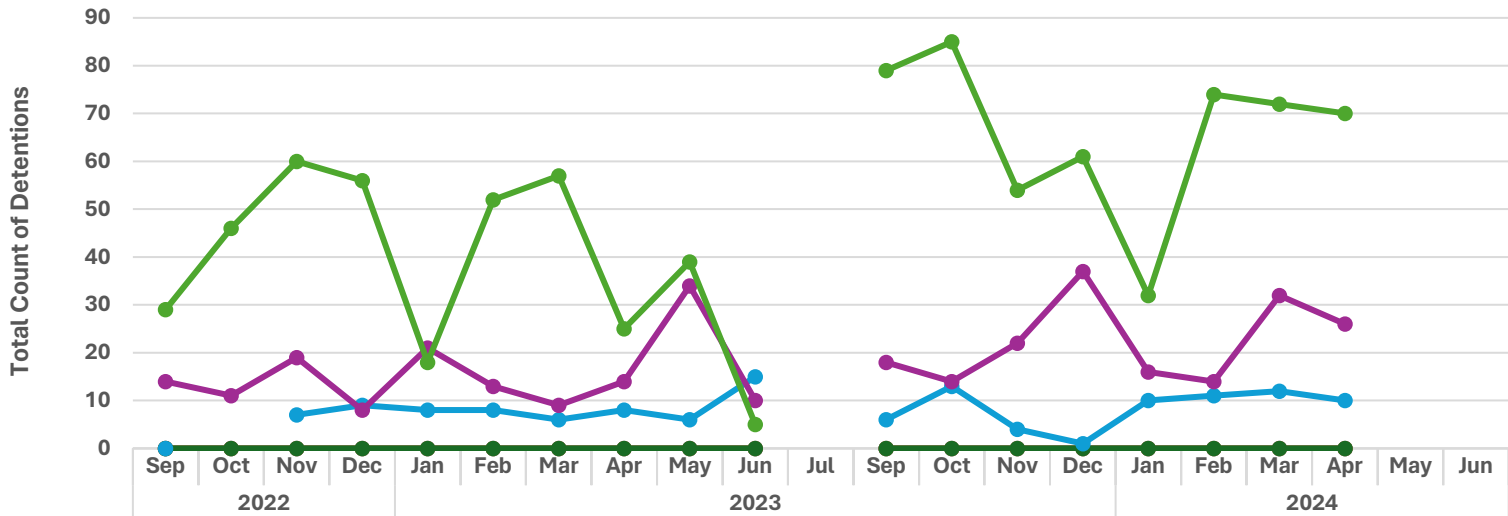
Bullying – a single significant incident or a pattern of incidents involving a written, verbal, or electronic communication, or a physical act or gesture, or any combination thereof, directed at another student which:

- (a) physically harms a student or damages the student's property;
- (b) causes emotional distress to a student;
- (c) interferes with a student's educational opportunities;
- (d) creates a hostile educational environment; or
- (e) substantially disrupts the orderly operation of the school

"Bullying" includes actions motivated by an imbalance of power based on a student's actual or perceived personal characteristics, behaviors, or beliefs, or motivated by the student's association with another person and based on the other person's characteristics, behaviors or beliefs

DETENTION TRENDS THROUGH APRIL 2024

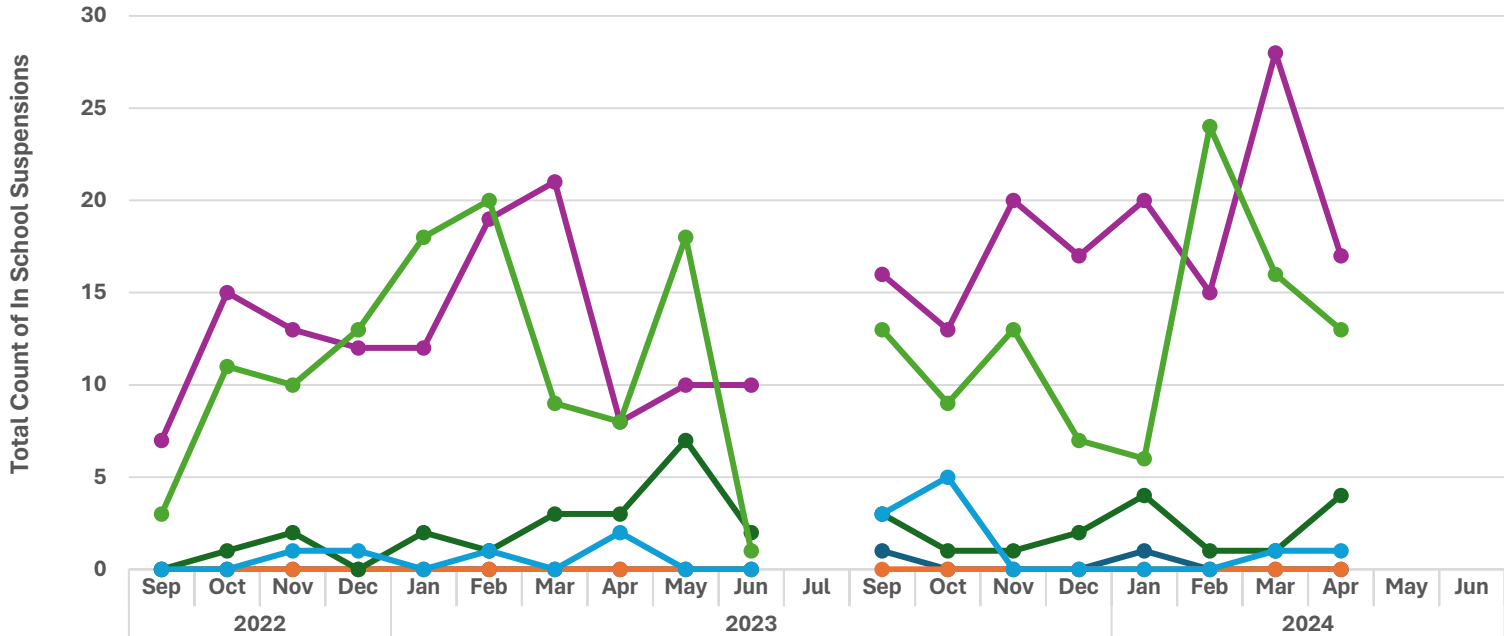
Hudson School District Detention Trends 2022-2023 & 2023-2024



	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2022										2023										
ELC - Library Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
ELC - Dr. H.O. Smith	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Hills Garrison	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Nottingham West	0		7	9	8	8	6	8	6	15	6	13	4	1	10	11	12	10			
Hudson Memorial	14	11	19	8	21	13	9	14	34	10	18	14	22	37	16	14	32	26			
Alvirne High School	29	46	60	56	18	52	57	25	39	5	79	85	54	61	32	74	72	70			

IN SCHOOL SUSPENSION TRENDS THROUGH APRIL 2024

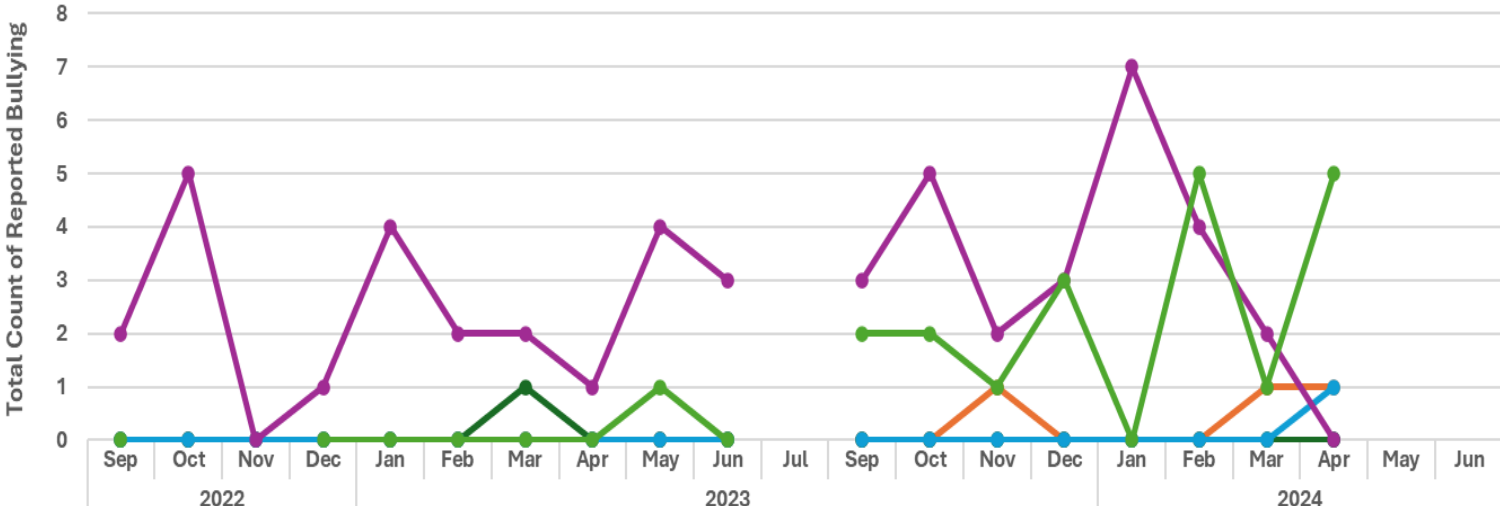
Hudson School District In School Suspension Trends 2022-2023 & 2023-2024



	2022										Jul	2024									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
● ELC - Library Street	0	0	0	0	0	0	0	0	0	0		1	0	0	0	1	0	0	0		
● ELC - Dr. H.O. Smith	0	0	0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0		
● Hills Garrison	0	1	2	0	2	1	3	3	7	2		3	1	1	2	4	1	1	4		
● Nottingham West	0	0	1	1	0	1	0	2	0	0		3	5	0	0	0	0	1	1		
● Hudson Memorial	7	15	13	12	12	19	21	8	10	10		16	13	20	17	20	15	28	17		
● Alvirne High School	3	11	10	13	18	20	9	8	18	1		13	9	13	7	6	24	16	13		

REPORTED INCIDENTS OF BULLYING THROUGH APRIL 2024

Hudson School District Reported Incidents of Bullying 2022-2023 & 2023-2024



	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2022										2023											
ELC - Library Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ELC - Dr. H.O. Smith	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	1			
Hills Garrison	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0			
Nottingham West	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1			
Hudson Memorial	2	5	0	1	4	2	2	1	4	3	3	5	2	3	7	4	2	0				
Alvirne High School	0			0	0	0	0	0	1	0	2	2	1	3	0	5	1	5				

FY2024 FINANCIAL STATEMENT

as of: **4/30/2024**

<u>REVENUE</u>	REVENUE 2024	ACTUAL YTD REVENUE	ANTICIPATED REVENUE	TOTAL ANTICIPATED REVENUE	EXCESS/ (SHORTFALL)
10 1121 CURRENT TAX APPROP	43,296,398	36,186,098	7,110,300	43,296,398	-
10 1320 TUITION FROM OTHER LEA'S	240,000	194,358	45,642	240,000	0
10 1340 PRE-SCHOOL TUITION	80,000	75,980	10,260	86,240	6,240
10 1510 INTEREST ON INVESTMENTS	15,000	264,685	-	264,685	249,685
10 1710 ATHLETIC FEES	9,000	8,983	-	8,983	(17)
10 1730 1:1 COMPUTER INSURANCE	25,000	29,665	-	29,665	4,665
10 1900 OTHER LOCAL REVENUE	20,000	16,952	3,048	20,000	(0)
10 1901 ERATE	18,000	30,693	-	30,693	12,693
10 1910 RENTALS	15,000	13,495	1,505	15,000	(0)
10 1920 CONTRIBUTIONS FROM PRIVATE SOURCE	-	639	-	639	639
10 1921 ROTC PROGRAM CONTRIBUTIONS	96,097	67,549	28,548	96,097	(0)
10 3110 STATEWIDE EDUCATION TAX (SWEPT)	6,136,479	5,110,486	1,025,993	6,136,479	-
10 3190 OTHER STATE AID	-	27,642	-	27,642	27,642
10 3241 SPECIAL EDUCATION AID	394,267	607,493	-	607,493	213,226
10 3242 VOCATIONAL TUITION AID	650,000	562,728	87,272	650,000	0
10 3800 EDUCATION GRANT	8,178,027	8,178,027	-	8,178,027	(0)
10 4580 MEDICAID	42,000	-	10,000	10,000	(32,000)
10 5220 INDIRECT COSTS	55,000	81,541	26,100	107,641	52,641
<i>FUND BALANCE FROM FY23</i>	2,140,295	2,140,295	-	2,140,295	-
TOTAL GENERAL FUND REVENUE	61,410,563	53,597,308	8,348,668	61,945,976	535,413

<u>REVENUE</u>	REVENUE BUDGET	ACTUAL YTD REVENUE	ANTICIPATED REVENUE	TOTAL ANTICIPATED REVENUE	EXCESS/ (SHORTFALL)
TOTAL GENERAL FUND REVENUE (From Page 1)	61,410,563	53,597,308	8,348,668	61,945,976	535,413

<u>EXPENDITURES</u>	APPROPRIATION BUDGET	ACTUAL YTD EXPENDITURES	ANTICIPATED EXPENDITURES	TOTAL ANTICIPATED EXPENDITURES	(EXCESS)/ SHORTFALL
---------------------	----------------------	-------------------------	--------------------------	--------------------------------	---------------------

FY23 PRIOR YEAR ENCUMBRANCES

Prior Year Encumbrances (FY23)	1,261,042				
Prior Year Encumbrances Paid to Date		380,995			
Anticipated Prior Year Encumbrance Payments			72,755		
EXCESS/SHORTFALL					807,292

FY24 GENERAL FUND APPROPRIATION BUDGET

Expenditures	61,856,935	43,372,328			
Current Year Encumbrances			10,450,264		
Anticipated Expenditures			6,832,588		
TOTAL ANTICIPATED EXPENDITURES				60,655,180	
EXCESS/SHORTFALL					1,201,755

TOTAL EXPENDITURES					2,009,047
---------------------------	--	--	--	--	------------------

<u>ANTICIPATED FUND BALANCE w/ ANTICIPATED EXPENDITURES</u>					<u>2,544,460</u>
--	--	--	--	--	-------------------------

Warrant Articles from End of Year Fund Balance:

<i>HMS Science Labs</i>					200,000
<i>Checkers Kitchen Renovation</i>					250,000
<i>HMS Flooring Replacement</i>					94,000
<i>Alvirne Farm Capital Reserve Fund contribution</i>					150,000
TOTAL OF WARRANT ARTICLES					694,000

<u>ANTICIPATED FUND BALANCE AFTER WARRANT ARTICLES</u>					<u>1,850,460</u>
---	--	--	--	--	-------------------------

**FY2024 FINANCIAL STATEMENT
FUNCTION SUMMARY REPORT**

GENERAL FUND

4/30/2024

FUNCTION	DESCRIPTION	BUDGET	TRANSFERS / ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBERED	ANTICIPATED EXPENDITURE	AVAILABLE BUDGET
1100	Regular Programs	23,969,868	41,415	24,011,283	15,538,840	4,104,378	3,251,941	1,116,124
1200	Special Education	9,398,611	680,728	10,079,339	6,576,224	2,196,307	1,116,049	190,759
1300	Vocational	2,507,607	25	2,507,632	1,616,020	387,727	197,759	306,126
1400	Student Activities	822,288	32,953	855,240	563,810	32,458	226,561	32,412
2100	Student Services	5,612,961	16,766	5,629,727	3,547,182	989,241	705,608	387,696
2200	Student Support (Instruction)	2,383,458	4,465	2,387,922	1,534,657	224,073	524,929	104,263
2300	Student Support (Administration)	1,147,632	4,847	1,152,479	1,109,389	220,228		(177,138)
2400	School Administration	3,661,606	3,259	3,664,865	2,901,967	540,362	169,861	52,674
2500	School Resources	1,180,255	1,867	1,182,121	960,985	154,384	53,897	12,856
2600	Operations/Maint. Of Plant	6,155,068	249,680	6,404,748	5,050,262	1,040,469	303,532	10,485
2700	Student Transportation	2,844,363	119,572	2,963,935	2,442,425	570,924	5,458	(54,872)
2800	Information Mgt Services	657,303	25,465	682,768	481,780	49,567	187,632	(36,211)
4000	Facilities	780,005	80,000	860,005	795,070	12,900	39,361	12,674
5100/5200	Principal/Interest/Fund Transfers	735,912	-	735,912	634,712	-	50,000	51,200
TOTAL		61,856,935	1,261,042	63,117,977	43,753,323	10,523,019	6,832,588	2,009,047

**FY2024 FINANCIAL STATEMENT
OBJECT SUMMARY REPORT**

GENERAL FUND

as of: **4/30/2024**

FUNCTION	DESCRIPTION	BUDGET	TRANSFERS / ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBERED	ANTICIPATED EXPENDITURE	AVAILABLE BUDGET
100	Salaries	30,529,231	2,699	30,531,930	20,956,480	7,507,363	915,882	1,152,205
200	Benefits	17,733,002	(775)	17,732,227	11,341,965	489,777	4,067,562	1,832,924
300-500	Purchased Services	8,954,887	1,150,777	10,105,663	7,819,384	2,051,902	1,264,521	(1,030,143)
600	Supplies	3,050,672	50,294	3,100,966	2,304,992	438,595	353,546	3,833
700	Property	753,924	58,009	811,933	624,487	34,431	176,964	(23,949)
800	Other	485,507	39	485,546	456,304	952	17,182	11,108
900	Principal/Interest/Fund Transfers	349,712	-	349,712	249,712	-	36,931	63,069
TOTAL		61,856,935	1,261,042	63,117,977	43,753,323	10,523,019	6,832,588	2,009,047