

Posted: Thursday, September 14, 2023

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library 18 Library Street

5:45 pm **Non-Public**
6:30 pm **Regular Meeting**
followed by **non-public session**

Hudson School Board Agenda - September 18, 2023

Estimated
time

5:45pm **A. Call to Order**

5:46pm **B. Non-Public Session**

*(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.
(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

6:30pm **C. Resume Regular Session**

Pledge of Allegiance

6:31pm **D. Public Input**

Hudson residents are welcome and encouraged to share feedback with the board on agenda items

7:01pm **E. Presentations to the Board**

1. Nottingham Elementary School Teaching Update (Information)

Principal Scott Baker will provide an update on team teaching with fifth-grade teachers Jennifer Vesey and Karen Murphy

2. NEASC Accreditation Update (Information)

Alvirne High School principal Steve Beals will provide an update on the New England Association of Schools and Colleges (NEASC) accreditation process and the upcoming site visit on Monday, September 25

7:25pm **F. New Business**

1. New Staffing at Alvirne High School (Decision)

Alvirne High School Principal Steve Beals will present new staffing requests for this year

[New Staffing Memo](#)

2. Co-Curricular and Coach Nominations (Decision)

Superintendent Moulis will present nominations

1. [Alvirne High School Co-Curricular Nomination Memo](#)
2. [Hills Garrison Co-curricular Nomination Memo](#)
3. [Hudson Memorial School Coaches Memo](#)
4. [Hudson Memorial School Co-Curricular Memo](#)

3. Strategic Planning Committee (Discussion)

Superintendent Moulis will provide an update on the strategic planning process

[Strategic Planning Committee Memo](#)

7:45pm **G. Policies – First Reading**

| | |
|---|---|
| EBCD Emergency School and District Closings | EBCD – current EBCD - proposed |
| EBCE School Closings for withdrawal when/if EBCD is approved after Second Reading | EBCE – current policy |
| EEAB Establishment of School Bus Routes | NHSBA version with updates |
| IC School Year and Calendar School Year | NHSBA version with edits- proposed |
| ICA School Calendar for withdrawal when/if IC is approved after Second Reading | Current policy |
| IMBA Distance Education | NHSBA version with edits- proposed |
| ILDA Non-Educational Questionnaires, Surveys and Research, for withdrawal | ILDA -current version |

8:05pm **H. Recommended Action**

1. Manifests – Recommended action: Confirm required signatures received
2. Minutes – [September 5, 2023 – Draft minutes](#)

Posted: Thursday, September 14, 2023

At: All Hudson schools, SAU building, district website

8:10pm **I. Reports to the Board (Information)**

1. Superintendent Report

8:15pm **J. Committee Reports**

Board members will share committee updates (if necessary)

8:20pm **K. Board of Selectmen – Liaison Comments**

8:23pm **L. Student Representative Comments**

8:25pm **M. Board Member Comments**

8:30pm **N. Non-Public Session**

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session. (a)

These conditions are:

(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

(f) [Repealed.]

(g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county or state correctional facilities by county correctional superintendents or the commissioner of the department of corrections, or their designees.

(h) Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

(j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

Posted: Thursday, September 14, 2023

At: All Hudson schools, SAU building, district website

(k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations. A contract negotiated by a school board shall be made public prior to its consideration for approval by a school district, together with minutes of all meetings held in nonpublic session, any proposals or records related to the contract, and any proposal or records involving a school district that did not become a party to the contract, shall be made public. Approval of a contract by a school district shall occur only at a meeting open to the public at which, or after which, the public has had an opportunity to participate.

(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

(m) Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.

9:00pm **O. Adjourn**

Upcoming Meetings

| Meeting | Date | Time | Location | Purpose |
|--------------|--------------|---------|------------------------|---|
| School Board | September 28 | 6:30 pm | The Barnyard Cafe | State of the Town: with the School District and the Town of Hudson NH |
| School Board | October 2 | 6:30 pm | Hills Memorial Library | Regular Meeting |
| School Board | October 16 | 6:30 pm | Hills Memorial Library | Regular Meeting |

Jodi C. Hallas
Associate Principal

Jason C. Tesini
Associate Principal

Louise M. Goulet
Assistant Principal

Eric C. Frauwirth
Career & Technical
Education Director

ALVIRNE HIGH SCHOOL

Home of the Broncos

200 Derry Road
Hudson, NH 03051

Steven J. Beals, Principal

Phone: (603) 886-1260 Fax: (603) 816-3513

William R. Hughen
District Director
of School Counseling

Karen E. Bonney
Director of Athletics

Joyce M. Wise
Dean of Academics

Robert J. Scagnelli
District Music Director

Memorandum

To: Hudson School Board

From: Steve Beals, Alvirne Principal

Date: September 14, 2023

RE: Staffing Support

CC: Dan Moulis, Superintendent
Jen Burk, Business Administrator

I would like your consideration in reviewing staffing needs for Alvirne High School, that is impacting us for the 2023-24 year and our school goals. This request was not budgeted, as it was unanticipated. We are looking for a Humanities/Credit Recovery Tutor:

Humanities/Credit Recovery Tutor: As we purchased a school wide credit recovery program, Imagine Learning, we currently have 85 course enrollments. Of these enrollments, approximately 70 are currently for Humanities area courses, most in English and social studies. Our successful academic support center has currently three math tutors, we are grateful for their efforts.

We placed credit recovery students within the same room to support their needs as well. Within the next budget cycle, I will be requesting to fully staff the area with two math and two humanities tutors. All would work part time with the hope of 8-12 hours of coverage each day by the combined tutors.

Credit recovery has been somewhat overwhelming to school administration as we begun school. I am very proud of the students and families who have chosen this as part of their graduation pathway. We will continue to evaluate the effectiveness of our academic support tutors through our student achievement data (SAT English, SAT Math, SAS Science, and I-Ready) as well as our graduation rate.

HUDSON SCHOOL DISTRICT

SAU # 81

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Business Administrator

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TO: Hudson School Board
FROM: Cathy Brackett, HRIS Coordinator
SUBJECT: Co-Curricular Nominations
DATE: September 18, 2023

The following co-curricular nominations have been submitted for the 2023-2024 school year:

Alvirne High School:

| | | | |
|---|-----------|--|------------------------------------|
| Art Club 1 | \$ 950 | Crockett, Meghan | 950 |
| Art Club 2 | \$ 950 | Crockett, Meghan Oakley, Maria | 475 475 |
| Art Club 3 | \$ 950 | Oakley, Maria | 950 |
| Assistant Band Director | \$ 2,000 | Seckla, Mike | 2000 |
| Backyard Games | \$ 500 | Rush, Scott McAlevy, Tyler | 250 250 |
| Balloon Art Club | \$ 500 | Tieman, Michelle | 500 |
| BC2M (Bring Change to Mind) | \$ 500 | Quarles, Tricia | 500 |
| Best Buddies | \$ 500 | Rush, Andrew | 500 |
| Book Club | \$ 500 | Vallee, Danielle | 500 |
| Class Act Theater | \$ 14,400 | LaFrance, Jen Gallagan, Mike Nelson, Julie Denis, Lauren Torres, Claudia | 6950 3000 3000 950 500 |
| CTE Ambassadors | \$ 500 | Paiva, Richard | 500 |
| DECA | \$ 950 | Compagna, Sarah Tuck, Travis | 475 475 |
| DECA Nationals | \$ 500 | Compagna, Sarah | 500 |
| Diversity, Equity, Inclusion and Justice Club | \$ 950 | Rush, Scott McAlevy, Tyler | 475 475 |
| Dungeons and Dragons | 500 | Marcure, Jessica | 500 |

| | | | |
|---|----------|--|----------------------------|
| Facebook Management/Student Recognition/Website | \$ 2,000 | Reven, Leslie | 2000 |
| FFA Competition | \$ 6,700 | Beaudry, Jenny Bliss, Corie Marshall, Ben | 2600 2050 2050 |
| Skills USA Heavy Equipment | \$ 500 | Brown, Ernie | 500 |
| Skills USA Heavy Equipment Nationals | \$ 500 | Brown, Ernie | 500 |
| Fitness Club 1 | \$ 950 | Mirabella, John | 950 |
| Fitness Club 2 | \$ 950 | Garon, Seth | 950 |
| French National Honor Society | \$ 950 | Stewart, Svetlana | 950 |
| Freshman Class | \$ 950 | Schratwieser, Jeanne | 950 |
| Gender Sexuality Alliance | \$ 950 | Close, Ryder Tieman, Michelle Rose-Abbott, Katie | 316.66 316.66 316.66 |
| Hiking Club | \$ 950 | Dufault, Adam | 950 |
| Intramurals | \$ 500 | Loftus, Richard | 500 |
| Junior Class | \$ 950 | McCarthy, Shannon | 950 |
| Leo Club | \$ 950 | Cole, Deborah | 950 |
| Math Team | \$ 500 | Shangraw, Kathryn | 500 |
| Mock Trial | \$ 500 | Close, Ryder Morin, Donna | 250 250 |
| Model UN | \$ 950 | Rush, Scott McAlevy, Tyler | 475 475 |
| Multi-cultural Club | \$ 500 | Matteo, Margoth | 500 |
| National Honor Society | \$ 2,000 | Wilder, David Morin, Donna Beals, Regina | 666.66 666.66 666.66 |
| National Technical Honor Society | \$ 500 | Hill-Blouin, Susan | 500 |
| Percussion Director | \$ 2,000 | Stillson, Toby | 2000 |
| Robotics | \$ 500 | Stone, Collin | 500 |
| School Climate Club Students & Staff | \$ 950 | Low, Gail | 950 |
| Science Olympiad | \$ 950 | Peckham, Doug | 950 |
| Senior Class | \$ 2,000 | Gora, Chevon Weaver, Varinia | 1000 1000 |
| Senior Graduation Advisor | \$ 2,700 | Reven, Leslie | 2700 |
| Ski Club 1 | \$ 950 | Peckham, Doug | 950 |
| Ski Club 2 | \$ 950 | McAlevy, Tyler | 950 |
| Skills USA Building Trades | \$ 500 | Somers, Matthew | 500 |
| Skills USA Building Trades Nationals | \$ 500 | Somers, Matthew | 500 |
| Skills USA Culinary | \$ 500 | Bressler, David Sarno, Jessica | 250 250 |
| Skills USA Culinary Nationals | \$ 500 | Sarno, Jessica | 500 |

| | | | |
|-------------------------------------|----------|-----------------------------------|--------------|
| Skills USA Health Science | \$ 500 | Nelson, Julie | 500 |
| Skills USA Health Science Nationals | \$ 500 | Nelson, Julie | 500 |
| Skills USA Welding Nationals | \$ 500 | Anger, Dave | 500 |
| Skills Welding | \$ 500 | Anger, Dave | 500 |
| Sophomore Class | \$ 950 | Close, Ryder Torres, Claudia | 475 475 |
| Spanish Club | \$ 500 | Matteo, Margoth | 500 |
| Spanish National Honor Society | \$ 950 | Matteo, Margoth | 950 |
| Student Athletic Leadership Council | 500 | Hanson, Thomas Larson, Alex | 250 250 |
| Student Council | \$ 2,000 | Fletcher, Janessa | 2000 |
| Students of Faith | \$ 500 | Matteo, Margoth | 500 |
| Studio 19 | \$ 500 | Moriarty, Brian | 500 |
| Tri-M Music Honor Society | \$ 500 | Gallagan, Michael | 500 |
| Upcycle Clothing/Fashion Club | \$ 500 | Fletcher, Janessa | 500 |
| WATS Club | \$ 950 | Rush, Andrew Toomey, Jessica | 475 475 |
| Writers Club | \$ 500 | Wilson, Kaitlyn | 500 |
| Yearbook | \$ 4,700 | Oakley, Maria O'Toole, Melanie | 2350 2350 |
| Cooking Club | \$ 500 | Waisanen-Morin, Lynn | 500 |

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TO: Hudson School Board
FROM: Cathy Brackett, HRIS Coordinator
SUBJECT: Extracurricular Nominations
DATE: September 18, 2023

The following nomination has been submitted for HMS extracurricular for the 2023-2024 school year:

Hills Garrison School:

| | | |
|--------|---------------|---------|
| Chorus | John A. Volpe | \$2,000 |
|--------|---------------|---------|

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TO: Hudson School Board
FROM: Cathy Brackett, HRIS Coordinator
SUBJECT: Fall Extracurricular Nominations
DATE: September 18, 2023

The following nominations have been submitted for fall of the 2023-2024 school year:

Hudson Memorial School:

| | | |
|--------------|------------------|---------|
| Girls Soccer | Frank Girginis | \$1,600 |
| Boys Soccer | Sang Bjuddhiraju | \$1,600 |
| Volleyball | Dennis Larocque | \$1,600 |

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TO: Hudson School Board
FROM: Cathy Brackett, HRIS Coordinator
SUBJECT: Fall Extracurricular Nominations
DATE: September 18, 2023

The following nominations have been submitted for fall of the 2023-2024 school year:

Hudson Memorial School:

| | | |
|-------------------------|-------------------|--------|
| Art Club | Brianna Stevens | \$ 950 |
| Math Club | Elizabeth Ide | 250 |
| Math Club | Stephanie Richard | 250 |
| Computer Club | Elaine Reinitzer | 950 |
| Destination Imagination | Rebecca Decker | 2,000 |
| Jazz Band | Michael Seckla | 2,000 |
| Sewing Club | Rebecca Decker | 500 |
| Swing Choir | Rebecca Crivello | 2,000 |
| Woodwind Choir | Bradley Smith | 2,000 |
| Yearbook Advisor | Karen O'Brien | 1,000 |
| Yearbook Advisor | Ashley Ciaraldi | 1,000 |
| Library Club | Beth Sloat | 500 |
| Spanish National HS | Amy O'Leary | 500 |
| Student Council | Rachael Tirone | 475 |
| Student Council | Leonie Freemantle | 475 |
| Student Activities | Rachael Tirone | 1,000 |
| Student Activities | Leonie Freemantle | 1,000 |
| Drama Club | Rebecca Crivello | 2,350 |
| Drama Club | Paul Gymziak | 2,350 |
| Dance Committee | Daniel Pooler | 687.50 |
| Dance Committee | Rachael Tirone | 687.50 |
| C.O.L.T.S. | Karen O'Brien | 475 |
| C.O.L.T.S. | Ashley Ciaraldi | 475 |
| Kickball | Erica Guilbeault | 500 |
| Kickball | Michel Stilphen | 500 |
| Kickball | Stephanie Richard | 500 |
| Kickball | Dave Perrin | 500 |
| Kickball | Elizabeth Curtis | 500 |

| | | |
|-----------------|----------------|-----|
| Ski Club | John Curtis | 950 |
| Grade 8 Advisor | Daniel Pooler | 625 |
| Chess Club | John Curtis | 500 |
| Book Club | Leanne Phaneuf | 500 |

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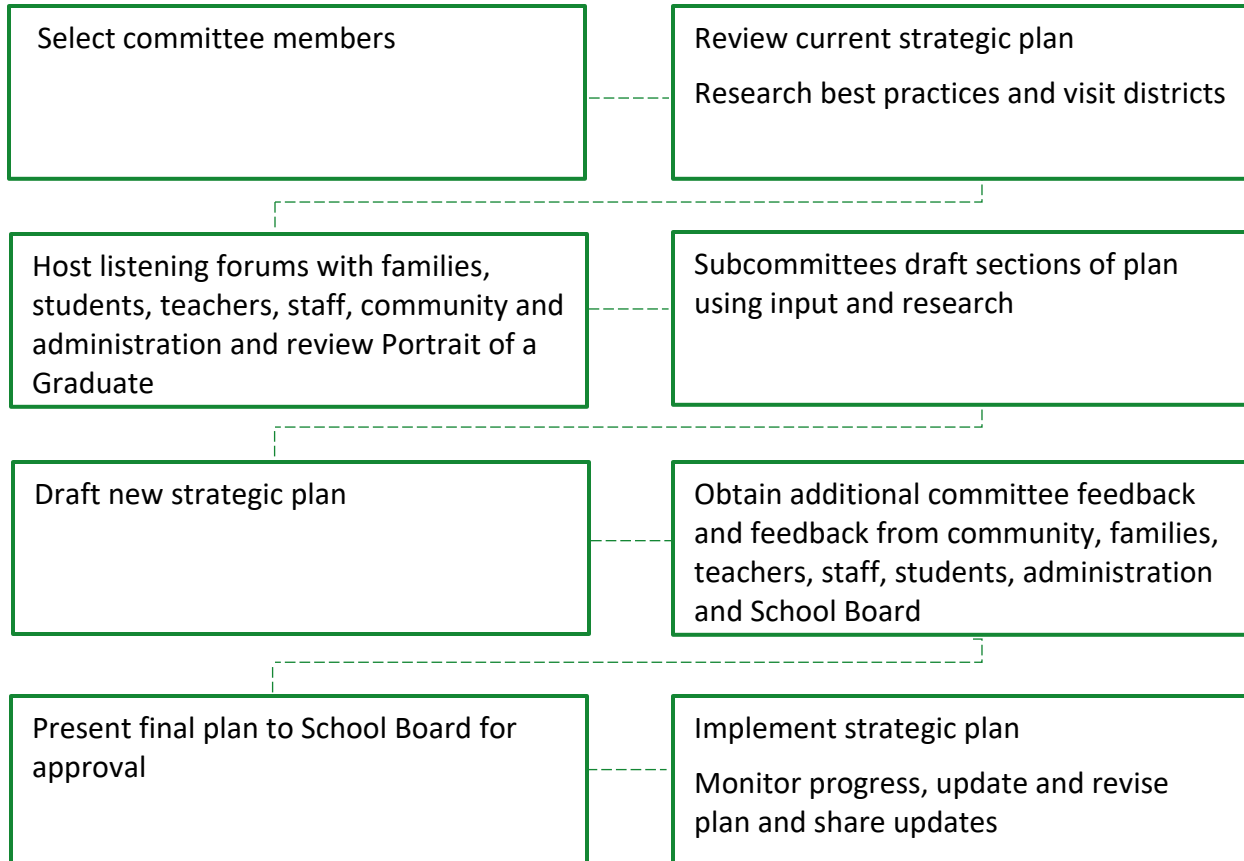
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| | |
|-------|---------------------------------|
| To: | Hudson School Board |
| From: | Superintendent Dan Moulis |
| Date: | September 14, 2023 |
| Re: | Strategic Plan Committee Update |

The district will begin the process to update the strategic plan. The current strategic plan ends in June 2024. The committee will be comprised of approximately 15 committee members to gain feedback and perspectives to revise a new 5-year strategic plan.

Strategic Planning Process



Committee Membership

The membership will include varied stakeholders that include teachers, staff, building administrators, families, community members, School Board members and district administration. As part of the committee process, sub-committees (ex. Early Learning Center Committee) will be developed as necessary based upon the strategic planning work to include more input from stakeholders.

Timeline

The new strategic plan will require a 12–18-month process to finalize a new strategic plan which will gain feedback and input from stakeholders to ensure a comprehensive plan. The beginning of this school year will be spent messaging and obtaining committee members. This fall and winter, time will be spent reviewing the Portrait of the Graduate to develop the necessary competencies and skills for students to be successful learners and citizens. As part of this work research will be gathered to formulate a new strategic plan. The second half of this school year will be spent obtaining community input, student input, family and teacher/staff input with listening sessions scheduled preliminarily for February 2024 and March 2024.

Communication

Initial messaging will be sent to obtain strategic planning committee members. During the school year messages will be sent to have in-person and remote listening sessions with various stakeholders.

Committee Work

At a minimum, a monthly meeting will be established to develop actionable goals and benchmarks for the committee to draft a new 5-year strategic plan. The committee will also complete site visits of school districts in NH and MA to gain multiple perspectives and insights in educational practice and educational reform. The committee's work will not end during this school year and will continue into the summer and early fall to complete the final plan. During each school year that the new strategic plan is in place the committee will update the plan, check progress and provide annual updates at School Board meetings.

HUDSON SCHOOL DISTRICT

| | |
|---|---|
| POLICY CODE: EBCD Emergency Closings | FIRST ADOPTION: 01/06/2020 |
| RELATED POLICIES: EBCE | LATEST REVISION: 01/06/2020 Page 1 of 1 |

Category R

The Superintendent shall establish criteria and procedures for emergency closings of the schools.

Students, parents, and staff shall be informed early in each school year of the procedures which will be used to notify them in case of emergency closing, whether action is taken before or during school hours. When schools are closed for emergency reasons, staff members shall comply with superintendent instructions.

CURRENT

HUDSON SCHOOL DISTRICT POLICY

EBCD Emergency School and District Closings

Updated: NHSBA version replaces current version - for School Board Meeting - First Reading, September 18, 2023

Related Policies: EBCF, EBCG, IC, IMBA

Category: Recommended

No school, office or district cancellation or delay will be made without the direct authorization of the superintendent. In the event the superintendent is unavailable, such decisions will be made by a senior administrator specifically designated by the superintendent.

A. Announcements and Notifications

When the superintendent/designee decides it is necessary to delay opening or close any facility or school, or cancel any school event, the superintendent will share detailed information through the district's school alert system and other available means. The procedures used to notify students, parents/guardians, staff and the community will be shared early in the school year. In the event of any closings, cancellations or early dismissals, the superintendent shall notify the School Board.

B. Delayed Opening of Schools

The superintendent/designee may delay the opening of schools upon determining that weather conditions appear extremely hazardous to operate school buses at the regular early morning hours, but that travel conditions will appreciably improve later in the morning. The public announcement will report the delayed opening, including the cancellation of morning preschool, if necessary. Schools and offices shall close at the regularly scheduled closing. After-school activities and events will not be affected by a delayed opening.

C. Closing of Schools for the Entire Day

When the superintendent/designee determines that weather or other conditions exist or will develop that would make it unwise to open one or more schools any time during the day, all afternoon and evening programs shall also be canceled.

D. Distance Education Due to Weather Conditions

Pursuant to School Board policy IC School Year and Calendar School Year, the superintendent/designee may approve school or districtwide instruction by way of remote instruction or other form of "distance education." Unless the use of distance education for a specific day has previously been communicated, the superintendent/designee will include the necessary information regarding the remote instruction/distance learning day in the announcement that school has been canceled.

E. Emergency Early Release

In the event that weather conditions are safe for travel in the morning but become hazardous by the time of normally scheduled dismissals, the superintendent/designee may decide to release students early. The superintendent will notify parents/guardians as soon as possible in order to allow for the arrangement of after-school care and transportation when necessary. The superintendent/designee shall develop protocols for dismissal schedules, transportation of

students and notification of stakeholders. If there is an emergency early release, all afternoon and evening programs shall also be canceled.

F. Afternoon and Evening Program Cancellations

When schools are open to the end of the school day, but weather or other conditions deteriorate in the late afternoon, the superintendent/designee may decide to cancel afternoon and evening programs. Schools and offices should plan and communicate alternate dates and times to hold programs or events.

G. Weekend Closings

When weather or other conditions are predicted or develop that would make it hazardous to operate weekend programs or events, the superintendent/designee is responsible for decisions regarding cancellations and for notifying the appropriate media.

H. Staff Responsibilities

When schools are closed pursuant to this policy, staff members shall remain available for work as directed by the superintendent.

Legal References

RSA 189:1, Days of School

N.H. Dept. of Ed. Rule - Ed 306.18, School Year

N.H. Dept. of Ed. Rule - Ed 306.19, School Calendar

N.H. Dept. of Ed. Rule - Ed 306.22, Distance Education

Adopted: January 6, 2020

First Reading: September 18, 2023

HUDSON SCHOOL DISTRICT

| | |
|--|---|
| POLICY CODE: EBCE School Closings | FIRST ADOPTION: 01/06/2020 |
| RELATED POLICIES: EBCD | LATEST REVISION: 01/06/2020 Page 1 of 1 |

Category R

SCHOOL CLOSINGS

No school, office, or district activity cancellation or delay will be made without the direct authorization of the Superintendent of Schools. In the event the Superintendent is unavailable, such decisions will be made by the documented chain of command.

Announcements: When the Superintendent decides it is necessary to delay opening or close any facility or school or cancel any school event, he/she will initiate all related communications to the public by radio, television, website, or other available means.

Delayed Opening of Schools: The Superintendent may delay the opening of schools upon determining that weather conditions appear extremely hazardous to operate school buses at the regular early morning hours, but that travel conditions will appreciably improve later in the morning. The public announcement will report the delayed opening, including the cancellation of morning kindergarten, if necessary. Schools and offices shall close on the regular schedules. After-school activities and events will not be affected by a delayed opening.

Closing of Schools Only for the Entire Day: When the Superintendent determines that weather or other conditions exist or will develop that would make it unwise to open one or more schools any time during the day, the announcement communicated shall state that the school district is closed. If school is closed for the entire day, all evening programs will be cancelled.

Afternoon and Evening Program Cancellations: When schools are open to the end of the school day, but weather or other conditions deteriorate in the late afternoon, the Superintendent may decide to cancel afternoon and evening programs. Schools and offices should plan and communicate alternate dates and times to hold programs or events.

Weekend Closings: When weather or other conditions are predicted or develop that would make it hazardous to operate weekend programs or events, the Superintendent is responsible for decisions regarding cancellations and for notifying the appropriate media.

Students, parents, and staff shall be informed early in each school year of the procedures which will be used to notify them in case of emergency closings, whether action is taken before or during school hours. When schools are closed for emergency reasons, staff members shall comply with Board policy in reporting for work.

HUDSON SCHOOL DISTRICT POLICY

EEAB Establishment of School Bus Routes

Updated: **New NHSBA policy for School Board First Reading - September 18, 2023**

Related Policies: EEA, EEAA & JICC

Related Administrative Procedures: EEAE-R & JICC-R

Category: Recommended

A. General Policy

The transportation coordinator, designated by the superintendent pursuant to board policy EEA, in consultation with the transportation provider shall establish bus routes, schedules and stops for all students eligible for transportation pursuant to board policy EEA. Routes will be over the most direct roads practicable for bus travel. Where an alternate route may be selected without sacrifice to efficiency or economy, preference will be given to that route serving the larger number of students more directly. Routes will be designed to employ as nearly as practicable the full carrying capacity of each bus trip. New routes will be established only when full capacity of the trips on existing routes has been reached or is imminent. The establishment of routes for students with special needs will be coordinated by the special services department.

The purpose of bus scheduling shall be to achieve maximum service with a minimum fleet of buses consistent with rendering equitable service to all eligible students. The measure of service rendered shall be the total time between leaving a bus stop in the morning and returning in the afternoon on a regular bus trip. To the greatest extent possible, routes, schedules and stops will minimize and balance the time students spend on buses. However, priority in distance to stops will be given to younger children in kindergarten and grade 1 only, when possible.

Authorized bus stops shall be located at convenient intervals in places where students can be loaded or unloaded, cross highways and await arrival of buses with the utmost safety permitted based upon highway conditions, terrain, and visibility. Bus stops will be situated so that no student is required to walk more than one mile to reach a stop, when possible. Per RSA 189:8, the maximum distance to stops can be extended to 1 ½ miles for students residing in areas which are inaccessible by the district's established mode of transportation, provided that the vehicle, route and schedule have been approved by the commissioner of education. The number of bus stops on each trip shall be limited, consistent with the policy, so as to enable buses to maintain a reasonable timetable and schedule.

B. Process for Establishing Bus Routes and Stops

1. Transportation coordinator obtains student enrollment list in early July
2. Transportation coordinator evaluates the past year's routes and stops, find houses of new students and draft a route/stop proposal
3. Proposed route and stop schedule is reviewed with superintendent and/or designee
4. In August, the superintendent approves final route and stop schedule
5. Routes and stops are posted on the district and school websites
6. Late enrollments and other factors may necessitate alteration of approved and publicized routes and stops

7. Seasonal changes to bus stop locations may be made to routes during the winter months

C. Parent/Guardian Requests for Changes and Appeals

1. Change Requests

Students entitled to transportation service will be assigned to a school bus and stop and will be expected to adhere to the assignment. Parent/guardian requests for changes in a student's regular bus assignment should be sent to the transportation coordinator. Bus assignment changes will be made based on the following criteria:

- a. Request must be written by parent or guardian
- b. Space must be available
- c. Change in a student's regular bus assignment may be approved for the year, the half year, or the season ~~quarter~~; changes for shorter periods will ~~not~~ be ~~honored~~ reviewed by the transportation coordinator
- d. Emergency situations or one-day changes may be authorized on a case-by-case basis by the principal or his/her designee. Any such one-time change must be requested in writing and in advance by the parent/guardian. The principal/designee will coordinate the change directly.

2. Appeals of Change Requests

- a. Appeals under C.1 must be presented in writing to the superintendent within 10 calendar days of the transportation coordinator's decision
- b. The superintendent will review relevant information and consult with the parent/guardian, principal and transportation contractor
- c. If the superintendent perceives a safety concern or if there is agreement that a change or addition to the route/stop is justified, the superintendent will immediately make the change
- d. If the superintendent does not approve the request, the parent/guardian may request a review by the School Board. To initiate the review/appeal the parent/guardian must request review/appeal in writing to the superintendent within 10 calendar days from the date of the superintendent's decision
- e. The board will hear the appeal as part of its next available agenda subject to the availability of the parent/guardian
- f. The board will make its decision after hearing all appropriate information

Legal References

189:6, Transportation of Students

189:8, Limitations and Additions

189:9, Pupils in Private Schools

First Reading: September 18, 2023

Second Reading:

Adopted:

HUDSON SCHOOL DISTRICT POLICY

IC School Year and School Year Calendar

Reviewed: **New policy for School Board First Reading - September 18, 2023, replaces policy current policy ICA**

Related Policies: IMBA

Category: Recommended

A. School Year

The school year for students, teachers, other certified professionals and support staff shall be a minimum of 180 instructional days or, alternatively, the equivalent number of hours as required in the rules of the NH Department of Education (see Ed rules 306.18).

The school calendar will be established annually as described in paragraph D below.

B. School Closures

Any days that the schools are closed for emergency reasons and are not designated by the superintendent as distance education days (see paragraph C below) will be made up at the end of the school year, as approved by the School Board upon the superintendent's recommendation. Under special circumstances the School Board may request an exception to this requirement from the NH State Board of Education.

In the event schools are closed for excessive days for emergency reasons, the superintendent may recommend to the School Board a revised schedule that satisfies all NH Department of Education requirements, but which may amend the number of days in the school year.

C. **Distance Education** Due to Weather Conditions

If weather conditions makes it unsafe to transport students to or from school, the superintendent/designee is authorized to designate that day as a remote instruction or "distance learning." Before remote instruction/distance learning is used as instructional day for the purpose of satisfying the minimum instructional day/hour requirements of the NH Department of Education, the superintendent shall ensure that a plan exists with procedures to promote and allow for participation by all students in any affected school.

Prior to approving a day as a remote instruction/distance learning day, or any school/districtwide distance education that is dependent on technology, the superintendent/designee will consider the impact that weather conditions may have on necessary technology.

Distance education will only count toward the required instructional days/ [hours requirement](#) when conducted in accordance with NH Department of Education Rule Ed 306.22. See also School Board policies IMBA.

D. School Calendar

The school calendar will be developed by the superintendent and submitted to the School Board no later than February 1. The School Board will approve the final calendar by March 1. Any exceptions or revisions to the calendar thereafter must be approved in advance by the School Board with the exception of updating snow days that have been used.

The superintendent shall ensure that the calendar conforms to the number of actual days of instruction and employment as required by law, School Board policy and staff contracts.

To the extent possible, the calendar will be coordinated with the school calendars of the area career and technical education schools, area districts and regional special education programs.

The high school graduation date shall be set no more than 5 school days or 30 instructional hours before the end of the scheduled school year. The date may remain fixed notwithstanding the need for other grades to make up days lost to weather conditions or other emergencies. See Ed 306.18(a)(4).

Legal References

RSA 189:1, Days of School

RSA 189:24, Standard School

N.H. Dept. of Education Rules, Ed 306.18, School Year

N.H. Dept. of Education Rules, Ed 306.19, School Calendar

N.H. Dept. of Education Rules, Ed 306.22, Distance Education

First Reading: September 18, 2023

Second Reading:

Adopted:

HUDSON SCHOOL DISTRICT

POLICY NUMBER: ICA School Calendar

ADOPTED: 2/17/2014

Page 1 of 1

First Reading: 2/13/2014
Second Reading: 2/17/2014

SCHOOL CALENDAR

The school calendar shall be adopted annually by the Hudson School Board. The Superintendent of Schools shall recommend a school calendar to the School Board after consultation with administrators, faculty and staff. The calendar shall be adopted by February 1st, in order for the adopted calendar to be included in the School District Annual Report.

WITHDRAWN

HUDSON SCHOOL DISTRICT POLICY

IMBA Distance Education

Reviewed: **New NHSBA Policy for School Board First Reading - September 18, 2023**

Related Policies: IC, IFA, IHBH, IHBI, IK, IKF, IMBC and JICL

Category: Required

“Distance education” is defined as any instructional mode that is not in-person instruction including, but not limited to, correspondence, video-based, internet-based, online courses, remote instruction or any combination thereof. It also includes hybrid instructional models that utilize elements of distance education and traditional instruction in any combination.

Under rules of the NH Department of Education, distance education may be offered when weather conditions makes it unsafe to safely transport students to or from school

When weather conditions makes it unsafe to transport students to or from in-person instruction, the district or school may elect to provide instruction remotely, pursuant to policy IC School Year and Calendar School Year.

1. The school district will provide safeguards for students participating in online instruction activities and policy JICL School District Internet Access for Students will apply.

Students who violate any of the policies or engage in any other activity that school authorities consider inappropriate are subject to disciplinary action consistent with School Board policies and the student handbook.

Legal References

Ed 306.04(a)(12), Distance Education

Ed 306.18(a)(7), School Year

Ed 306.22, Distance Education

First Reading: September 18, 2023

Second Reading:

Reviewed:

HUDSON SCHOOL DISTRICT

POLICY NUMBER: ILDA Non-Educational Questionnaires, Surveys and Research

Page 1 of 2

ADOPTED: 7/18/2005

First Reading: 7/11/2005

Second Reading: 7/18/2005

NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

The Protection of Pupil Rights Amendment (PPRA) provides parents, students of majority (18 years or older), and emancipated minors rights regarding the district's conduct of surveys, collections and use of information for marketing purposes, and certain physical exams.

Parent Rights Include:

1. Parents must receive notice and provide written consent before students are required to submit to a survey that concerns one or more of the following areas:
 - a. Political affiliation or beliefs of the students or the student's parents
 - b. Mental or psychological problems the students or the student's parents
 - c. Sex behaviors or attitudes
 - d. Illegal, anti-social, self-incriminating or demeaning behavior
 - e. Critical appraisals of others with whom the respondents have close family relationships
 - f. Religious practices, affiliations or beliefs the students or the student's parents
 - g. Income, other than is required by law to determine program eligibility
 - h. Legally recognized privileged relationships such as lawyers, doctors or ministers
2. Parents must receive annual notice with approximate dates and be provided an opportunity to opt a student out of activities that include:
 - a. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, not necessary to protect the immediate health and safety of students except for hearing, vision, or scoliosis screenings
 - b. Activities involving collection, disclosure, or use of personal information for the purpose of marketing or selling that information
3. Parents may inspect, upon request and before administration or use –
 - a. Protected information surveys of students that are created by third parties
 - b. Instruments used to collect personal information from students for any marketing, sales, or other distribution purposes and
 - c. Instructional material used as part of the educational curriculum

The Hudson School District has developed this policy, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The Hudson School District will notify parents and eligible students annually at the start of each school year of this policy and after any substantive changes.

HUDSON SCHOOL DISTRICT

POLICY NUMBER: ILDA Non-Educational Questionnaires, Surveys and Research

Page 2 of 2

ADOPTED: 7/18/2005

First Reading: 7/11/2005
Second Reading: 7/18/2005

Protection of Pupil Rights Amendment Opt Out Form

School:

Date:

Student Name:

Date of Birth:

As a parent you have the right to request that your child does not participate in surveys, collection and use of information for marketing purposes and certain physical exams.

_____ I request that my child, _____, not participate in surveys, the collection of information for marketing purposes and certain physical exams.

Signature of parent or guardian: _____

As required by 20 U.S.C. 1232h



HUDSON SCHOOL BOARD

18 Library Street Hudson, New Hampshire

6:30 pm Regular Meeting
Followed by Non-public Session

DRAFT Minutes - September 5, 2023

In Attendance

Board Members

Gretchen Whiting, Chair
Maureen Dionne, Vice Chair
Ethan Beals
Mike Campbell
Gary Gasdia

SAU Staff

Dan Moulis, Superintendent of Schools
Kimberly Organek, Assistant Superintendent
Of Curriculum & Instruction
Rachel Borge, Director Special Services

Victoria Tilley, Student Representative

A. Call to Order [0:00:10]

Pledge of Allegiance

Chair Gretchen Whiting called the meeting to order at 6:30pm. Gary Gasdia led the Pledge of Allegiance.

There was a moment of silence and remembrance for Bob Clegg, a long-time Hudson resident and Budget Committee member who passed away this week.

B. Public Input [0:01:05]

Patty Langlais of 22 Stonewood Lane (and Alvirne Trustees treasurer) requested that consideration be made during budget discussions for a reserve fund for the farm at Alvirne. She thanked the district for hiring full-time paraprofessionals.

C. Good News Update (Information) [0:05:20]

Superintendent Moulis shared district news:

- The district's opening day celebration included staff with 25 years of service
- New kindergarten students were welcomed at Library Street School
- A note of appreciation goes out to the Alvirne food service staff
- The Alvirne football team had a huge opening season win

D. New Business [0:07:48]**1. Hudson Memorial School Fundraiser (Decision)**

HMS Principal Keith Bowen presented a fundraiser request for the grade 8 Washington, DC trip. The cookie dough fundraiser will be run again to raise money to offset the trip cost.

Gary Gasdia made a motion to approve the fundraiser request for the grade 8 Washington, DC trip as presented. Maureen Dionne seconded the motion. Motion passed 5-0.

2. Culinary Convention Update (Information)

Chef Bressler shared his experience at the 2023 summer annual culinary convention, which included an educators summit, post-secondary culinary arts programs, innovative classroom technology, master chef seminars, food career seminars, cooking with allergies presentation and networking opportunities.

- The culinary program is working toward certification for students.
- The work being done in the kitchen is going well and is on time.
- There are currently 40 students in culinary 1; 26 students in culinary 2; 12 students in baking and pastry; and 7 students in culinary 3.
- The program received a grant from FeedNH.org in May for \$15,000 to use in the classroom. It is being used toward related technology.

3. Budget Transfer (Decision)

Superintendent Moulis requested a budget transfer for the Palmer Center at Alvirne High School. Salary object code 110 was moved to the correct code of clerical salaries (\$7,750).

Ethan Beals made a motion to approve the budget transfer request for the Palmer Center at Alvirne High School as presented for \$7,750. Maureen Dionne seconded the motion. Motion passed 5-0.

4. Enrollment Totals (Information)

Superintendent Moulis reviewed the first day student enrollment numbers as of August 28, 2023. There were 3055 students on the first day of school. CTE programs are seeing increases. The board stated it is important that all Alvirne students can get into the programs they want and asked for follow up on enrollment in CTE programs.

5. New District Hires (Information)

Superintendent Moulis presented new hire information.

Ethan Beals made a motion to approve the nominees as presented. Maureen Dionne seconded the motion. Motion passed 5-0.

Ethan Beals made a motion to allow Superintendent Moulis to continue to hire until the end of the calendar year; hiring memos would be brought to the Board. Gary Gasdia seconded the motion. Motion passed 5-0.

6. New Hire Memo (Decision)

Superintendent Moulis presented a list of fall nominations for HMS.

Ethan Beals made a motion to approve the list of HMS fall nominations as presented. Maureen Dionne seconded the motion. Motion passed 5-0.

E. Old Business [0:50:55]

1. School Board and Town Meeting (Discussion)

There was discussion about the details of the September 28 joint meeting of the School Board and the Board of Selectmen at 6:30pm at the Community Center.

There will be topics with supporting materials on curriculum format, budget information, paraprofessional position details, where district information is available online (FAQ) and assessment scores.

F. Recommended Action [0:59:35]

1. Manifests

2. Minutes: August 21, 2023

Maureen Dionne made a motion to approve the minutes of August 21, 2023, as presented. Gary Gasdia seconded the motion. Motion passed 5-0.

G. Reports to the Board (Information) [1:00:07]

1. Superintendent Report

Superintendent Moulis reported:

- Teachers were welcomed back with 3 workshop days, including one with keynote speaker John Wortmann regarding managing stress
- New student orientation took place at the high school
- There were meet and greet events at all schools
- The ELC held a scaled back Community Fair (due to rain) with student vision screenings and SEL resources
- Monday was back to school for students
- The district is hiring for 46 paraprofessional positions; two special education teachers at Alvirne and two at Hudson Memorial, and a music teacher for Hills Garrison (alternatives being discussed)
- A Back-to-School Show was recorded for HCTV highlighting back to school and planning
- Alvirne's recent opening season football win was posted in the Union Leader

2. Assistant Superintendent Report

Ms. Organek reported:

- A professional learning day took place on August 24 with a vendor presentation and staff training

- Opening Day in the district was a success
- Professional Learning Library online will soon be posted in PowerSchool; this will help with teachers with alternative certification plans; required and recommended courses will be available based on competencies and plans

3. Director of Special Services Report

Ms. Borge reported:

- There was professional development for district paraprofessionals which included Medicaid, ADHD, behavior, and ALICE emergency training
- The district is rolling SABERS, a tool that helps teachers guide instruction, it was piloted last year and the results help guide student instruction; it is completed entirely by teachers and does not detract from student instructional time, no taxpayer expense associated with it
- The full-time paraprofessional positions have been posted and positions will be filled based on the needs of the building; external and internal candidates will be considered equally

4. Business Administrator Report - N/A

H. Committee Reports [1:18:37]

Ms. Whiting mentioned that she opened up the file to add agenda items for the parking lot.

I. Correspondence (Information) [1:19:41]

Superintendent Moulis reviewed the Discipline Reports for June 2022 and 2023.

J. Board of Selectmen - Liaison Comments - N/A [1:20:31] N/A

The Board of Selectmen Liaison was absent tonight as they are also meeting tonight.

K. Student Representative Comments - N/A [1:20:44]

Ms. Tilley had no comments tonight.

L. Board Member Comments [1:20:53]

Mr. Campbell welcomed everyone back. He reminded people not to pass school buses and watch for the blinking red lights.

Mr. Gasdia noted that the Board of Selectmen are meeting tonight and discussing the relocation of the Town Hall. He gave condolences to the family of Bob Clegg.

Mr. Beals mentioned he was coaching girls soccer tonight and was a little late to the meeting.

Ms. Dionne commended those at Hudson Memorial for helping sixth graders and welcoming them in the building.

Ms. Whiting welcomed everyone back. She reminded people to stop for school buses. She gave condolences to the Clegg family. She had worked alongside him on the Budget Committee.

M. Non-Public Session per RSA 91-A:3 II c and I [1:25:27]

At 7:56pm, Ethan Beals made a motion to enter into a non-public session per RSA 91-A:3 II c and I. Gary Gasdia seconded the motion. Motion passed 5-0. Roll call vote.

Personnel matter discussed

Review of legal counsel correspondence

N. Leave Non-Public Session and Adjourn

At 9:04pm, Ethan Beals made a motion to return to general session and adjourn. Gary Gasdia seconded the motion. Motion passed 5-0. Roll call vote.

Submitted by

Susan DeFelice

Non-public reported by Dan Moulis and Kim Organek

DRAFT