

Posted: 09/01/2020

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT
Hudson, New Hampshire
September 3, 2020
Hills Memorial Library

6:30 pm Regular Meeting
followed by Non-public Session

AGENDA

- A. Call to Order:** Board Chair Orellana will call the meeting to order.
- B. Public Input**
- C. Presentations to the Board**
 - 1. [COVID-related Spending \(SH\)](#)
- D. Requests of the Board**
 - 1. [Donation Acceptance Request \(SH\)](#)
- E. Old Business**
 - 1. School Reopening Update (LR)
- F. New Business**
 - 1. Fall Sports (LR)
 - 2. [Extracurricular Nominations \(LR\)](#)
- G. Recommended Action**
 - 1. Manifests – Recommended action: Make necessary corrections and sign.
- H. Reports to the Board**
 - 1. Superintendent Report
 - 2. Assistant Superintendent Report
 - 3. Business Administrator Report
 - 4. Director of Special Services Report
- I. Legislative Updates**
- J. Board Member Comments**

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K. Upcoming Meetings

Meeting	Date	Time	Location	Purpose
School Board	09/14/2020	6:30 pm	TBD	Regular Meeting
School Board	09/28/2020	6:30 pm	TBD	Regular Meeting

L. Non-Public Session

1. Nominations

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- (f) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

M. Adjourn



Hudson School District
FINANCIAL IMPACT
PANDEMIC AND REMOTE LEARNING
September 2, 2020

REOPENING PLAN

- The safety and well being of our students and staff is our highest priority.
- School doors closed on March 13, 2020,
- School is reopening on September 8, 2020
- Education Options are either:
 1. Remote Learning Academy K-12
 - OR
 2. Full-time In-School K-8
 - Hybrid Model 9-12

Tonight's discussion will include:

- The impact to staff absences
- Funding sources
- Incurred and anticipated costs
- Revenue impact

STAFF IMPACT

Families First Coronavirus Response Act (FFCRA) – mandates:

- Sick Leave - Up to 80 hours of paid sick leave where the employee is unable to work due to a quarantine and/or experiencing COVID-19 symptoms and seeking a medical diagnosis
 - 10-15 employees have used 1 or more days
- FMLA - Up to 10 weeks of paid expanded family and medical leave to care for a child whose school or childcare provider is closed or unavailable for reasons related to COVID-19
 - None – The District has been able to accommodate some needs with remote work.

Leave of Absence:

- 3-5 employee will be taking a leave of absence in the FY21 school year due to COVID concerns

FUNDING SOURCES

We continue to pursue all available funding options. To date, we have received or anticipate receiving funding from the following sources:

Federal Funds

- ESSER Grant – under the CARES Act
- IDEA Grant (Special Education)

State Funds

- Remote Learning Grant (Special Education)
- NH Homeland Security
- NH National Guard

School District Funds

- General Fund

ESSER GRANT

The CARES Act was signed into law on March 27, 2020.

- Includes the Elementary and Secondary Schools Emergency Relief (ESSER) funds to help K-12 educational entities prevent, prepare for, and respond to impact of COVID-19.
- ESSER funds are subject to equitable services:
 - Public School portion \$ 404,356
 - Presentation of Mary portion \$ 50,419
 - Total Hudson School District Grant \$ 454,775
- Allowable activities include, but are not limited to:
 - Educational Technology (internet, hardware, devices, software, support, etc.)
 - Supplies and services that enable remote learning
 - Mental health services and supports
 - Student Assessments
 - Professional Development
 - Sanitization supplies and PPE

OTHER FEDERAL GRANTS

IDEA GRANT - (Individuals with Disabilities Education Act)

- Federal Grant, established in 1975, to:
 - Ensure all children with disabilities have available a free and appropriate public education
 - Assist States in providing the education of children with disabilities
- Modified the FY20 Grant to purchase:
 - Glass Barriers
 - Bucket Hat Face Shields
 - Clear Masks
- Total Expenditures incurred/obligated - \$9,847

REMOTE LEARNING GRANT

- One-time State grant to support special education services
- Funds expire on September 30, 2020
- Awarded based on enrollment
 - Hudson School District: \$15,000
- Allowable activities, include but are not limited to:
 - Technology needed for remote learning
 - Services provided to students while remote learning
 - Software and programming
 - PPE

OTHER STATE FUNDING

NH Homeland Security – Provided, at no cost to HSD,:

	Quantity	Estimated Value	
		Per Piece	Total
Infrared Thermometers	75	\$ 50.00	\$ 3,750
Cloth Reusable Masks	1,300	\$ 1.59	\$ 2,067
KN95 Disposable Masks	1,300	\$ 1.18	\$ 1,534
Disposable Masks	1,300	\$ 0.38	\$ 494
Nitrile Gloves	3,000	\$ 0.20	\$ 600
			<u>\$ 8,445</u>

NH National Guard – Provided, at no cost to HSD,:

	Quantity	Estimated Value	
		Per Piece	Total
Cloth Reusable Masks	1,250	\$ 1.59	\$ 1,988

COST OVERVIEW

- Costs associated with the pandemic and remote learning continue to increase
- Every effort was made to capture:
 - What has been incurred to date and
 - What future costs might be
- These numbers are based on what is known as of August 26, 2020
- It assumes that the purchased/ordered PPE and cleaning supplies will last 3 months
- We cannot guarantee that these costs will not increase

COST CATEGORIES

- ADDITIONAL EXPENSES
 - These are hard costs that HSD incurred/expects to incur due to the pandemic and remote learning.
- EXPENDITURES FOR SERVICES NOT RENDERED – These are expenditures that HSD made in FY20 for services that were not receive.
 - Payments to the bus company
 - Compensation paid to certain district employees whose services were not require during remote learning.
- ADDITIONAL WORKLOAD – This category reflects the time that Custodians, Guidance Counselors and others worked through August 2020 on Pandemic/Remote Learning activities. It is not additional cost. It's time effort on non-traditional duties. It excludes SAU administration, Principals and Department Heads time and effort.

ADDITIONAL EXPENDITURES

(As of August 26, 2020)

	Actual/ Obligated	Anticipated	Total
ADDITIONAL EXPENDITURES			
Salary & Benefits			
Task Force	15,639		15,639
School Building Meetings	5,116		5,116
Food Service	20,836		20,836
Substitute Nurse		18,125	18,125
Substitute Custodian		21,600	21,600
Bus Monitors		71,100	71,100
Permanent Substitutes		118,800	118,800
	41,591	229,625	271,216
Computer & Software Costs			
Software	112,070		112,070
iPads	6,400		6,400
Computers	87,774		87,774
	206,244	-	206,244
Other			
PPE	129,601		129,601
Cleaning Supplies & Sanitizers	76,263		76,263
Third Party Cleaning Crew		199,680	199,680
Transportation - Bus Cleaning		29,250	29,250
Miscellaneous	34,642	-	34,642
	240,505	228,930	469,435
Sub-Total	488,340	458,555	946,895

EXPENDITURES FOR SERVICES NOT RENDERED

	Actual/ Obligated	Anticipated	Total
EXPENDITURES FOR SERVICES NOT RENDERED			
Salary & Benefits			
Food Service	128,026		128,026
Monitors	50,779		50,779
	178,805	-	178,805
Other			
Transportation Costs	508,353		508,353
Sub-Total	687,158	-	687,158

Transportation - HSD negotiated a 20% discount on all post-Remote learning invoices

	Regular Bus Routes	Other Bus Transportation*	Total
Paid - Rendered	908,712.10	92,951.12	1,001,663.22
Paid - Not Rendered	477,458.90	30,893.94	508,352.84
Discount	88,479.00	7,723.50	96,202.50
Budget Savings	-	97,162.60	97,162.60
Original FY20 Budget	1,474,650.00	228,731.16	1,703,381.16

* Includes midday Kindergarten routes, late buses, CTE buses and bus monitors

ADDITIONAL WORKLOAD

	Actual/ Obligated	Anticipated	Total
ADDITIONAL WORKLOAD (excludes Administration personnel time)			
Salary & Benefits			
Custodians	118,691		118,691
Counselors, etc.	54,844		54,844
Sub-Total	<u>173,535</u>	-	<u>173,535</u>

This excludes the time and effort put in by the SAU and Building Administration staff.

TOTAL ACTUAL/EXPECTED COSTS

(As of August 26, 2020)

	<u>Actual/ Obligated</u>	<u>Anticipated</u>	<u>Total</u>
Additional Expenditures	488,340	458,555	946,895
Expenditures for Services not rendered	687,158	-	687,158
Additional Workload	173,535	-	173,535
	<u>1,349,034</u>	<u>458,555</u>	<u>1,807,589</u>
 Estimated value of State-provided PPE			<u>10,433</u>
			<u>1,818,021</u>

FUNDING SOURCES:		GENERAL FUND FY20	
ESSER GRANT*	404,355	Additional Expenditures	20,836
Other STATE & FEDERAL GRANTS	24,803	Expenditures for Services Not Rendered	687,158
GENERAL FUND - FY20	854,824 (A)	Additional Workload	<u>146,830</u>
GENERAL FUND - FY21	<u>523,607</u>		<u>854,824 (A)</u>
	<u>1,807,589</u>		

* Excludes allocation to Presentation of Mary Academy

REVENUE IMPACT

FY20 Revenues

No material impact to revenues.

- Pre-School tuition was down due to the school closure. ~\$30K

FY21 Revenues

No anticipated impact. The Town Finance Director has indicated that there should not be a reduction in anticipated town funding.

New Grants

ESSER Grant	\$404,355 (including PMA allocation \$454,775)
Remote Learning Grant	\$ 15,000

ADDITIONAL INFORMATION

PAYROLL TAXES – CARES ACT

CARES Act – Deferred Payroll Tax Payments – Eligible, not participating

- Taxpayers can defer paying the employer portion of certain payroll taxes through the end of 2020, with all 2020 deferred amounts due in two equal installments, one at the end of 2021 and the other at the end of 2022.
- HSD is not taking advantage of this provision **as it's only a deferral.**

CARES Act – Employee Retention Credit – Ineligible

- Eligible employers are private-sector business
- Tax-exempt organizations that carry on a trade or business
- **Federal and State governments and not eligible.**

PAYROLL TAXES - FFCRA

Families First Coronavirus Response Act (FFCRA)

- Expands family and medical leave eligibility and requires paid sick leave in certain circumstances.
- Payroll Tax Credit
 - Refundable tax credit for 50% of wages paid under FFCRA by eligible employers
 - *Municipalities are NOT eligible employers*
- Payroll Tax Exemption
 - All employers are exempt from paying the Social Security (6.2%) portion of FICA on all wages required to be paid under FFCRA.
 - No exemption from paying the Medicare (1.45%) portion of FICA.
 - Full amount of FICA (7.65%) must be withheld from the employee's wage as there is no exemption for their share of the Social Security tax required.

PAYROLL TAXES – Presidential Memorandum

On August 8, 2020, the President issued a Memorandum allowing:

- The deferral of withholding, depositing and payment of payroll taxes on wages paid during September 1, 2020 – December 31, 2020.
- If the employee wages during any bi-weekly period are generally less than \$4,000 (translates to ~\$104,000 annually)
- Only Employee's share is deferrable
- Only applies to the Social Security (6.2%) portion of FICA
- No exemption from paying the Medicare (1.45%) portion of FICA.
- Likely would have to be repaid in January 2021
- President has the authority to delay the collection of taxes, only Congress can eliminate them altogether.

Eligible, not participating – Per auditors, most of their clients are not participating

Jodi C. Hallas
Associate Principal

Jason C. Tesini
Associate Principal

Sarah T. Gilliam
Assistant Principal

Donald G. Jalbert
Career & Technical
Education Director

ALVIRNE HIGH SCHOOL

Home of the Broncos

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Steven J. Beals, Principal

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William R. Hughen
District Director
of School Counseling

Karen E. Bonney
Director of Athletics

Susan E. Bureau
Dean of Academics

Sherri L. Lavoie
Assistant Principal for
Special Services

To: Hudson School District/SAU 81 School Board

From: Richard Paiva, Career Development Coordinator

cc: Larry Russell, Superintendent

Date: 8/25/20

Re: Intervala Fundraiser & Donation

Intervala, is an advanced manufacturing facility in Hudson, New Hampshire with more than 40 employees. Over the course of the 2019-2020 school year, they have become an instrumental industry partner in providing valuable work-based learning and career readiness experiences for students. They have been generous in offering informational interviews, job shadows, and participating in this past spring's 'Enrichment Series', virtually presenting to Hudson Memorial and Alvirne High School students about careers in manufacturing and engineering.

Due to the negative impact of Covid-19 on families and students in the Hudson community, Intervala aspired to support students that need additional support. Spearheaded by Jon Saunders, Vice President & General Manager for Intervala's Northeast Region, the staff at the Hudson facility initiated a fundraising campaign raising money to go to Chromebooks or other similar devices in preparation for working in a partial or fully remote learning this school year.

As part of a communal effort, the Intervala corporate offices matched the \$1,500 that was raised by Hudson facility employees for a total of \$3,000.

Intervala is asking to donate its proceeds of \$3,000 from its fundraising campaign to the IT department in order to purchase Chromebooks for those students in need as identified by the Hudson School District.

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MEMORANDUM

TO: Hudson School Board
FROM: Stephanie Colton, Benefits Coordinator
SUBJECT: Extracurricular Nominations
DATE: August 31, 2020

The following nominations have been submitted for the 2020-2021 school year:

Hudson Memorial:

Athletic Director	Adam Goldstein	\$4,700
Special Olympics	Terry Savage	\$2,000