

Posted: September 29, 2022

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library 18 Library Street

6:30 pm Regular Meeting
followed by non-public session

Agenda – October 3, 2022

Estimated
time

- 6:30pm **A. Call to Order**
Pledge of Allegiance
- 6:31pm **B. Public Hearing (decision)**
Pursuant to RSA 198:20-b, and in accordance with Article 4 of the March 6, 1992 Town Meeting and Board [Policy KCD](#), the Hudson School Board shall hold a public hearing to receive a donation of property
[Public Hearing Memo](#)
[Memo regarding property donation – list of equipment](#)
- C. Donation of Property**
The School Board vote on the donation
- 6:35pm **D. Public Input**
Hudson residents are welcome and encouraged to share feedback with the board on agenda items
- 7:05pm **E. Good News Update (Information)**
Assistant Superintendent Kim Organek will share some good news about what's happening in our schools
- 7:10pm **F. Presentations to the Board**
1. Hudson Memorial Middle School and Alvirne High School Data (Information)
Middle and high school administrators will present assessment data

8:00pm **G. Old Business**

1. Policies – second reading (Decision)

DFGA Crowdfunding	New, NHSBA version with tracked changes
ECAF Audio and Video Surveillance on School Buses	NHSBA version replaces current policy
IMAH Daily Physical Activity	New, NHSBA version with tracked changes
JLCF Wellness	New, NHSBA version with tracked changes

8:05pm **H. New Business**

1. October 1 Enrollment (Information)

Superintendent Moulis will present information about district enrollment

2. Construction Fund at CTE

School Board Member Ethan Beals will offer information on this agenda item

8:15pm **I. Recommended Action**

1. Manifests – Recommended action: Make necessary corrections and sign
2. [Minutes – September 26, 2022](#)

8:20pm **J. Reports to the Board (Information)**

District administrators will share updates for the board and public

1. Superintendent Report
2. Assistant Superintendent Report
3. Director of Special Services Report
4. Business Administrator Report

8:25pm **K. Committee Reports**

Board members will share committee updates

8:32pm **L. Board of Selectmen – Liaison Comments**

8:34pm **M. Board Comments - Student Representative**

8:35pm **N. Board Member Comments**

8:40pm **O. Non-Public Session**

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- b. The hiring of any person as a public employee.*
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- d. Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- i. Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*
- k. Consideration by school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or of district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.*
- l. Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*
- m. Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.*

9:00pm **P. Adjourn**

Upcoming Meetings

Meeting	Date	Time	Location	Purpose
School Board	October 17	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	October 20	6:30 pm	Hills Memorial Library	Budget Meeting
School Board	October 26	6:30 pm	Hills Memorial Library	Budget Meeting

HUDSON SCHOOL DISTRICT

SAU # 81

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To:	Hudson School Board Members Dan Moulis, Superintendent
From:	Jennifer Burk, Business Administrator
Date:	September 28, 2022
Re:	RSA 198:20-b Hearing for Unanticipated Revenue

RSA 198:20-b provides that "... any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year."

The School District adopted the provision of this law at the annual district meeting on March 6, 1992. The reason for this is that, while every attempt is made in developing budgets to estimate the amount of grants and private donations, much of what will be available and received is unknown at that time. This process allows the School District to take advantage of grant and private donation opportunities that occur during the year which were not or could not have been anticipated in advance.

RSA 198:20-b goes on to provide that "for unanticipated funds in the amount of \$5,000 or more, the school board shall hold a prior public hearing on the action to be taken..." In addition, district policy KCD on Public Gifts/Donations, requires that the Board hold a public hearing regarding action to be taken with gifts valued at \$5,000 or more. A gift in this policy shall be defined as money, real or personal property, and personal services provided without consideration.

As outlined in the accompanying memo from Eric Frauwirth, CTE Director, the estate of James O'Neil would like to make a donation of tools and equipment to the Palmer Center for the Welding & Fabrication and Heavy Duty Mechanics programs. The value of these tools and equipment is approximately \$15,250.

The process for the hearing is as follows:

1. Chairman opens the Hearing.
2. Chairman provides an explanation of the purpose of the hearing and reviews the breakdown of the donation source.
3. Chairman accepts comments/questions/discussion from School Board members.
4. Chairman accepts comments/questions/discussion from the public.
5. Chairman closes the Hearing, returns to the regular school board meeting.
6. Motion is made by a Board member to receive the donated equipment. **(Suggested motion: I move to accept the donation of tools and equipment valued at approximately \$15,250.)**
7. Vote on the motion.



**PALMER CTE CENTER
HUDSON SCHOOL DISTRICT
MEMORANDUM**

TO: HUDSON SCHOOL BOARD

FROM: ERIC FRAUWIRTH

SUBJECT: DONATION

DATE: SEPTEMBER 21, 2022

CC: JENNIFER BURK

The estate of James O'Neil would like to make a donation of the following tools and equipment to the Palmer Center for the Welding & Fabrication and Heavy Duty Mechanics programs:

Item	Value
Chevy S-10 electric truck	\$1,000
E-vehicle battery bank	\$2,000
Powder coat oven	\$250
Sandblasting booth – Econoline 120psi	\$1,000
Sandblast cabinet vent system	\$300
Nordson powder coat gun	\$2,500
Ultrasonic cleaner	\$1,000
Spot welder	\$500
Portable welder	\$5,000
Material rollers (4)	\$400
Finger joiner	\$200
Mini rollers (2)	\$400
Versa cabinet (2)	\$100

Arbor press	\$200
Standing flat stock roller	\$200
Air compressor	\$200

CROWD FUNDING

Category: Recommended

Related Policies: EHAB, GBEC, JJE, JLCF, JRA & KCD

A. Purpose and General Policy Statement.

The purpose of this policy is to establish and regulate parameters for use of crowdfunding or other forms of online fundraising and solicitations for classroom, school or district programs. **This policy does not apply to any independent outside organizations, including a parent-teacher organization or other 501c3 groups not under the governance of the Hudson School District.**

The School Board recognizes that crowdfunding campaigns and other forms of online fundraising have become an increasingly popular method by which teachers and school sponsored activities or organizations can procure funding for specific projects and/or programs. The revenue-raising potential that crowdfunding campaigns may provide may be a benefit for District programs and classrooms. The Board further recognizes, however, that unregulated employee use of crowdfunding campaigns on behalf of the District can subject both the District and its employees to significant potential legal liability.

For purposes of this policy, “crowdfunding” is the practice of using online sites to solicit donations, whether monetary or in-kind, on behalf of the School District. A crowdfunding campaign is considered “to be on behalf of the School District” if it uses imagery, logos or language that would lead a reasonable person to believe that (1) the School District or any school within the District, or program/activity of a school within the District, is associated with the campaign or (2) the campaign has the purpose or effect of providing resources or a benefit to the District.

B. Unapproved Crowdfunding Prohibited.

Crowdfunding on behalf of the District is prohibited unless undertaken by an employee with prior written approval under this policy. No public action towards initiating a crowdfunding campaign on behalf of the District may be taken until the campaign is approved in writing pursuant to this policy.

No employee or student will be compelled to initiate or participate in a crowdfunding campaign on behalf of the District. Students are permitted to participate in publicizing an employee’s approved crowdfunding campaign but are prohibited from otherwise engaging in crowdfunding on behalf of the District. Employees or students who participate in crowdfunding on behalf of the District are acting in their capacity as employees or students and are subject to all rules governing employee and student conduct.

Except in furtherance of an approved campaign, employees are prohibited from doing any of the following as part of a crowdfunding campaign: identifying as an employee of or stating an association with the District; using a District email address, school name, logo, or mascot; or linking to or referencing any school website, social media site, platform, or account associated with the District.

Approved crowdfunding campaigns will operate in compliance with all laws and other Board policies and regulations.

CROWD FUNDING**C. Crowdfunding Request and Approval Procedures.**

1. Crowdfunding Requests. Any request for approval of a crowdfunding campaign shall be in writing and shall include the following information:
 - a. the employee's name, job title, school, and email address;
 - b. the approved crowdfunding website to be used;
 - c. the nature and quantity or amount of donations being requested;
 - d. the classroom, program, or activity to be benefitted and the educational purpose to be served;
 - e. the exact language that will be used in the crowdfunding campaign, as well as any graphics that will be included;
 - f. the start and end dates of the crowdfunding campaign; and
 - g. a statement of recognition by the requester that any proceeds of the campaign are school property.

The Superintendent may create and make available a form, which may be online, to be used for such requests.

2. Approved Crowdfunding Sites

The Superintendent or designee shall create a list of approved crowdfunding sites. All approved crowdfunding sites must (1) be operated by an entity with no known significant history of fraud, unlawful activity, financial mismanagement, or other misconduct and (2) have a policy requiring all donations on behalf of the District to go directly to the District. The Superintendent/designee shall encourage the use of sites focused on K-12 education.

If no site meets these requirements or the Superintendent or designee does not approve any sites, no crowdfunding requests will be approved.

3. Approval Process. Notwithstanding anything to the contrary in Board policy KCD, Gifts and Bequests, the terms of this section control the approval of proposed online crowdfunding campaigns.

- ~~a. Review by the Building Principal. To be eligible for approval under this policy, employees must submit in writing a fully completed approval request form to the building Principal. Notwithstanding any contrary provision in Board policy KCD, the building Principal has authority to approve proposed campaigns seeking a dollar value up the amount of \$250. [delete fn.]. Regardless of the amount sought to be donated, the Building Principal has authority to deny a proposed campaign because the campaign is not in compliance with the requirements of this policy or because, in the judgment of the Building Principal, the proposed campaign would produce unacceptable inequity in the educational environment.~~

CROWD FUNDING

~~If a proposed campaign seeks a dollar value in excess of \$250, and the building Principal believes that the proposed campaign is in compliance with the requirements of this policy and should be accepted, the building Principal shall refer the proposed campaign to the Superintendent or designee.~~

- b. Review by the Superintendent. The Superintendent or designee shall review referred approval request forms and seek additional information about proposed campaigns as appropriate. The Superintendent or designee has authority to approve proposed campaigns seeking a dollar value up to \$5,000. Regardless of the amount sought to be donated, the Superintendent or designee may deny a referred campaign because the campaign is not in compliance with the requirements of this policy or because, in the judgment of the Superintendent or designee, the proposed campaign would produce unacceptable inequity in the educational environment.

If a proposed campaign seeks a dollar value in excess of \$5,000, and the Superintendent or designee believes that the proposed campaign is in compliance with the requirements of this policy and should be accepted, the Superintendent or designee shall refer the proposed campaign to the Board.

- c. Review by the Board. Subject to the requirements of RSA 198:20-b, only the Board has the authority to approve a campaign that seeks a dollar value in excess of \$5,000. After considering the Superintendent's or designee's recommendation, the Board will decide whether to approve or deny the proposed campaign.
4. Criteria of Approval of Crowdfunding Requests. Crowdfunding requests will not be approved unless the proposed campaign:
- meets all requirements of applicable Board policies and administrative regulations, and is consistent with the requirements of Title IX, FERPA, the IDEA, and any other applicable state or federal laws or regulations;
 - uses a crowdfunding site that has been approved by the Superintendent pursuant to Section C.2, above;
 - is consistent with the District's approved curriculum;
 - does not create significant disparities or inequities among similarly situated students;
 - does not solicit funds for items or projects that are religious or political in nature or that have a religious or political purpose;
 - seeks donations that are compatible with the District's Data and Privacy Governance Plan, as confirmed by the District's Director of Technology or designee.
 - has a specific, pre-determined beginning and ending date;
 - does not disparage the District or any of its buildings, programs, representatives, employees, or students;
 - does not include pictures or the identifying or confidential information of any District student, unless specifically approved by the student's parent or guardian in writing and attached to the approval request form;
 - further the educational mission of the school and is not used for the unrelated personal

CROWD FUNDING

- gain of any individual;
- k. does not result in donations being delivered directly to the requester;
- l. is not contingent on the District matching funds or making any expenditure;
- m. does not request food or beverage items inconsistent with the District Wellness Policy JLCF;
- n. does not suggest or state that the donation sought is required for or integral to a student’s special education program, a student’s ability to achieve his or her IEP goals, or the participation of students with disabilities in any school program.

Any crowdfunding campaign that does not fully comply with the requirements of this policy is prohibited. It is the responsibility of the employee implementing an approved crowdfunding campaign to ensure that all applicable policies, regulations, and laws, including the requirements of the crowdfunding site, are followed.

The Board reserves the right to terminate any approved crowdfunding campaign or refuse any donation for any reason and at any time.

D. Receipt and Allocation of Donations

All monetary donations will be made payable to and deposited into an account designated by the SAU business office. All in-kind donations must be inventoried in accordance with Board policy and District procedures.

All donations, regardless of their form, obtained through crowdfunding on behalf of the District are school property. As a general matter, the employee who completed an approved crowdfunding campaign should be given preference in the use of the donations obtained. Employees shall only use donations from a crowdfunding campaign for the approved purpose stated in the campaign. The Board reserves the right to transfer donations to a different use at the Board’s sole discretion.

E. Record Keeping

After donations obtained through an approved crowdfunding campaign have been utilized, the employee must file a written report with the Superintendent or Building Principal detailing how the donations were used and how students benefited. Such records will be forwarded to the District’s business office.

District Policy History:

First reading: _____ Last revised: _____
 Second reading/adopted: _____ Reviewed/reaffirmed: _____
 Other district policy history: _____

Legal References:

RSA 198:20-b – Appropriation for Unanticipated Funds Made Available During Year

AUDIO AND VIDEO SURVEILLANCE ON SCHOOL BUSES

Category: Recommended

Related Policies: EEA, EEAA, JICC, JICK & JRA

General Authorization.

Video cameras may be used on school buses to monitor student behavior. Audio recordings in conjunction with video recordings may also be captured on school buses, in accordance with the provisions of RSA 570-A:2.

NOTE CONCERNING AUDIO RECORDINGS: Recordings that include audio must also comply with the limitations of RSA 570-A:2, II (k)(2), which provides in pertinent part: "In no event, however, shall the recording be retained for longer than 10 school days unless the school district determines that the recording is relevant to a disciplinary proceeding, or a court orders that it be retained for a longer period of time. An audio recording shall only be reviewed if there has been a report of an incident or a complaint relative to conduct on the school bus, and only that portion of the audio recording which is relevant to the incident or complaint shall be reviewed."

Notification.

This policy constitutes notification that audio and video recordings may be made on school buses used in the district.¹ See also Board policy JICK - Pupil Safety and Violence Prevention.

The Superintendent or his/her designee shall ensure that there is a sign prominently displayed on the school buses informing the occupants of the school buses that such video and audio recordings are occurring. Notification of such video and audio recordings on the bus will also be included in the Student-Parent Handbook as well as the district and school websites.

Procedures Concerning Usage and Retention of Audio Recordings.

The Superintendent is charged with establishing additional administrative procedures consistent with this policy to address the length of time which any audio recording is retained, ownership of the recording, limitations on who may view and listen to the recording, and provisions for erasing or destroying the recordings. Video recordings without audio may be used, retained or destroyed as provided in Board policy EEAA.

Recordings may be viewed/heard only by the following persons and only after expressly authorized by the Superintendent **while maintaining confidentiality of individuals** :

- Superintendent or designee
- Transportation Coordinator
- Investigators or attorneys retained by district
- Business Administrator
- Building Administrator

¹ **[Delete footnote.]** For districts that have not previously recorded on school buses, RSA 570-A:2 requires that the School Board publicly authorize such recordings after public hearing, in addition to appropriate notification of parents/guardians. Districts that have previously authorized audio recordings on buses do not need to hold another public hearing.

AUDIO AND VIDEO SURVEILLANCE ON SCHOOL BUSES

- Law Enforcement Officers
- Parent/guardian of any student involved in disciplinary proceedings and present on the recording.

The Superintendent is authorized to consult with the district's attorney, relative to the use and retention of an audio and video recording either generally or in reference to a particular occurrence.

Student Records.

In the event an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's education record, the provisions of Policy JRA shall apply.

District Policy History:

First reading: _____
Second reading/adopted: _____

District revision history:

Legal References:

RSA 570-A:2, Capture of Audio Recordings on School Buses Allowed
34 C.F.R. Part 99, Family Educational Rights and Privacy Act Regulations

IMAH - DAILY PHYSICAL ACTIVITY

(Download policy)

Category: Priority/Required by Law

The Board recognizes that developmentally appropriate daily physical activity, exercise and physical education are ways to minimize health risks created by chronic inactivity, childhood obesity, and other related health problems. The Board recommends that students and staff participate in developmentally appropriate physical activity and exercise at for at least 30 to 60 minutes each day as a way to minimize these health risks. *Per Ed310*, the Board recommends the following practices:

- (1) Encourage parents/guardians to support their children's participation in enjoyable physical activities, and recognize that parents/guardians act as role models for active lifestyles;
- (2) Support special programs such as student and staff walking programs, family fitness events, and events that emphasize lifelong physical activity;
- (3) Integrate health and physical activity across the school curriculum;
- (4) Encourage student-initiated activities that promote inclusive physical activity on a school-wide basis;
- (5) Commit adequate resources that include program funding, personnel, safe equipment, and facilities;
- (6) Provide professional development opportunities for all school staff that will assist them to effectively promote enjoyable and lifelong physical activity among youth, and that will assist school staff to recognize their influence as role models for active lifestyles;
- (7) Establish relationships with community recreation and youth sports programs and agencies to coordinate and complement physical activity programs;
- (8) Encourage physical activity recess periods; and
- (9) *Support* ~~Institute~~ a tracking and evaluation method to ensure that all students are engaging in developmentally appropriate daily physical activity.

Legal References:

Ed 306.04(a)(17), Daily Physical Activity

Ed 306.04(l), Daily Physical Activity

Ed 310, Daily Physical Activity

Revised: May 2014

Revised: August 2007, September 2008

NHSBA Note, May 2014: Changes to Legal References only.

WELLNESS

Category: Priority/Required by Law

Related Policies: EF, IMAH, JLC, JLCF & JLCI

The Board recognizes the importance of proper nutrition and developmentally appropriate physical activity as ways of promoting healthy lifestyles, minimizing childhood obesity, and preventing other diet-related chronic diseases. The Board also recognizes that health and student success are inter-related. It is, therefore, the goal of the Board that the learning environment positively influences a student's understanding, beliefs, and habits as they relate to good nutrition and physical activity.

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. This policy applies to all students, staff and schools in the District.

I. DISTRICT WELLNESS COMMITTEE

The Superintendent, in consultation with ~~the Director of Food Services, other _____~~, will facilitate development of updates to the District Wellness Policy, subject to School Board approval, and will oversee compliance with the policy. In addition, the Superintendent shall designate a Building Wellness Coordinator for each school to help ensure compliance with this policy at the building level.

The ~~District will establish a "District Wellness Committee (DWC)"~~ ~~Superintendent shall convene a representative "District Wellness Committee"~~ (or "Wellness Committee"), whose functions will include review and recommendations regarding implementation of and updates to this policy, and establishment of ~~periodic reviews of specific goals~~ ~~specific goals~~ for nutrition promotion, education and physical activity. ~~The committee will meet at least three times per school year (October, January, and April).~~

The Superintendent or his/her designee shall serve as the Chairperson of the District Wellness Committee, and shall maintain an updated roster of Building Wellness Coordinators and other persons serving on the Committee. ~~Committee membership will represent each school and the diversity of the community, and will consist of faculty and staff within the District including the Director of Food Services, Building Wellness Coordinators, school administrators, physical education teachers, school health professionals, and to the extent possible: Superintendent or her/his designee, school counselors, a school board member, outside health professionals, individual school building representatives, parents/guardians, students, and members of the public.~~

~~The District Wellness Committee shall meet no less than three times per school year.~~

~~The District Wellness Committee should represent each school and the diversity of the community, and to the extent feasible include the Superintendent or her/his designee, [the Food Services Director/Director of School Nutrition _____], each Building Wellness Coordinator, parents, students, physical education teachers, health education teachers, school counselors, school administrators, a school board member, outside health professionals, individual school building representatives, and members of the public.~~

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Staff appointments to the Wellness Committee will be made by the Superintendent. The School Board Chair shall appoint the School Board member. Remaining members, other than those who are ex officio, shall be appointed and approved by the Wellness Committee.

As a statutory committee, the Wellness Committee shall comply with the requirements of RSA 91-A regarding meetings.

II. WELLNESS POLICY IMPLEMENTATION, MONITORING, ACCOUNTABILITY AND COMMUNITY ENGAGEMENT.

A. Implementation Plan

Each Building Wellness Coordinator, with the assistance of the District Wellness Committee, will conduct a school level assessment based on the Centers for Disease Control and Prevention's School Health Index, using tools available through such programs as the Alliance for a Healthier Generation Healthy Schools Program. An annual progress report will be generated and presented to the District Wellness Committee at the first yearly meeting for review. The District Wellness Committee will create, based on the annual progress reports, a school and district wide action plan, and to create an action plan and generate an annual progress report. The school-level assessment/report should be completed by September 30th of each school year and provided to the Superintendent or her/his designee.

B. Annual Notification of Policy

The District will ~~annually~~ inform families and the public of basic information about this policy, including its content, any updates to the policy, upcoming wellness events and/or activities organized by the District Wellness Committee, and the policy's implementation status. The District will make this information available via the district website. Annually, the District will publicize the name and contact information of the District Office leading the committee, as well ~~This information will include the contact information of the District official(s) chairing the Wellness Committee (i.e., the Superintendent or his/her designee) as information on how the public can get involved with the District Wellness Committee.~~ and any Building Wellness Coordinator(s), in addition to on how the public can get involved with the District Wellness Committee.

C. Triennial Progress Assessments

Every three years, the Director of Food Services ~~Food Services Director/Director of School Nutrition~~ I will assess the implementation of the policy and include: will assess:

- The extent to which each of the District's schools are in compliance with the wellness policy;

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- The extent to which the District Wellness Policy compares to model wellness policies; and
- A description of the progress made in attaining the goals of the District's Wellness Policy.

The Wellness Committee will make recommendations to update the District Wellness Policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The Board will review and act upon such assessments as required or as the Board deems appropriate.

D. Recordkeeping

The Superintendent will retain records related to this Policy, to include at least the following:

- The District Wellness Policy;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation on how the District Wellness Policy and Policy assessments are/were made available to the public;
- Documentation confirming annual compliance with the requirement that District Wellness Policy, including updates, and the most recent assessment on the implementation of the Policy have been made available to the public; and
- Documentation of efforts to review and update the District Wellness Policy; including who is/was involved in each update and methods the District uses to make stakeholders aware of opportunities to participate on the District Wellness Committee.

E. Community Involvement, Outreach and Communications

The District will inform parents/guardians of any changes that have been made to school meals and compliance with school meal regulations, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snack in School nutrition standards. The District will use email, displaying notices on the district's website newsletters, and sending information home to parents/guardians, to ensure all families are actively notified of the content of, implementation of, and updates to the wellness policy as well as how to get involved and support the policy. The District will communicate ways in which representatives of DWC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents/guardians of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards.

III. NUTRITION

WELLNESS**A. School Meals**

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP)~~f~~ and the School Breakfast Program (SBP)~~f~~. District schools are committed to offering school meals that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Promote healthy food and beverage choices; and
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. The District offers reimbursable school meals that meet USDA nutrition standards, which may be found at:

<https://www.fns.usda.gov/school-meals/nutrition-standards-school-meals>

B. Staff Qualifications and Professional Development

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for school nutrition professionals, which may be found at:

<https://www.fns.usda.gov/school-meals/professional-standards>

C. Water

To promote hydration, free, safe, unflavored drinking water will be available to all students at every school ~~{throughout the school day, including mealtimes, including mealtimes,}~~ ~~{OR}[at all places and times that school meals are served mealtimes, at every school].~~

D. Competitive Foods and Beverages and Marketing of Same in Schools

“Competitive foods and beverages” (i.e., foods and beverages sold and served or marketed during the school day, but outside of the school meal programs) must meet the USDA Smart Snacks in School nutrition standards, which may be accessed at:

<https://www.fns.usda.gov/school-meals/smart-snacks-school>

These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias and vending machines.

Except as may be provided elsewhere in this Policy, any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the

WELLNESS

USDA Smart Snacks in School nutrition standards. Food and beverage marketing is defined as advertising and other promotions in schools, including, but is not limited to:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors.
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (*note*: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is financially possible over time so that items are in compliance with the marketing policy.).
- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

Corporate brand names, logos, and trademarks for companies that market products that comply with the USDA Smart Snacks in School nutrition standards will not be prohibited because they offer some non-compliant food or beverage items in their product line. Likewise, the marketing restrictions do not apply to clothing or other examples of expression which include brand information for non-compliant food or beverage items.

As the District, school athletic department, and parent teacher associations review existing contracts and consider new contracts, equipment, and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

E. Celebrations and Rewards

All foods offered during the school day on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards. Foods and beverages will not be used as a reward or withheld as punishment for any reason. The District's School Nutrition Services will make available a list of healthy party ideas to parents and teachers, including non-food celebration ideas, and a list of foods and beverages which meet Smart Snack nutrition standards.

F. Food Sale Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day.

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except during times school meals are being served. Fundraising groups are encouraged to choose non-food fundraisers, and to consider healthy fundraising ideas. Notwithstanding this provision, each school may allow up to nine bake sales or other fundraising food sales of non-compliant foods (i.e., that do not meet Smart Snack standards), which are no more than one day in duration each.

G. Nutrition Promotion

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will include.

- Implementation of at least 3 or more evidence-based healthy food promotion techniques in the school meal programs using methods included in the Smarter Lunchroom Movement, which may be found at:

<https://www.smarterlunchrooms.org/scorecard-tools/smarter-lunchrooms-strategies>

Smarter Lunchrooms Movement (healthy.eating.org)

- Ensuring 100% of foods and beverages promoted to students during the school day meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available through the Smart Food Planner of the Alliance for a Healthier Generation, available at:

<https://www.healthiergeneration.org/our-work/business-sector-engagement/improving-access-to-address-health-equity/smart-food-planner>.

H. Nutrition Education

The District will teach, model, encourage and support healthy eating by all students.

- Nutrition education shall be included in the health curriculum so that instruction is sequential and standards-based and provides students with the knowledge, attitudes, and skills necessary to lead healthy lives.
- Nutrition education posters will be displayed in ~~{each school cafeteria}~~ **{OR if no cafeteria}** ~~{each room in which students regularly eat their lunches}~~.
- Consistent nutrition messages shall be disseminated throughout the school.

Schools should provide additional nutrition education that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- To the extent practicable is integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;

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- May include enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

IV. PHYSICAL ACTIVITY

The District will provide physical education consistent with national and state standards. Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) **will not be withheld** as punishment for any reason.

A. Classroom Physical Activity Breaks

In addition to any recess periods provided in the ordinary daily schedule, students will be offered **periodic opportunities** to be active or to stretch throughout the day. The District recommends teachers provide short (3-5)-minute physical activity breaks to students during and between classroom time at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

B. Before and After School Activities

The District offers opportunities for students to participate in physical activity after school through interscholastic and intramural sports and clubs.

C. Walking and Biking to School

The District will support walking or biking to school by students or faculty only if determined safe by the building principal.

V. OTHER ACTIVITIES TO PROMOTE STUDENT WELLNESS

The District will endeavor to integrate wellness activities across the entire school setting, not just in the cafeteria or physical education and athletic facilities. In furtherance of this objective, each school in the District will *[identify at least one activity or list of options with a requirement to engage in one or more]* each school year.

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VI. PROFESSIONAL LEARNING

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class).

District Policy History:

First reading: _____

Second reading/adopted: _____

District revision history:

Legal References:

- 42 U.S.C. 1751, Richard B. Russell National School Lunch Act
- 42 U.S.C. 1771, Child Nutrition Act of 1966
- Section 204 of Public Law 108-265, Child Nutrition and WIC Reauthorization Act of 2004
- The Healthy Hunger-Free Kids Act of 2010
- 7 C.F.R 210, National School Lunch Program
- 7 C.F.R 220, School Breakfast Program
- RSA 189:11-a, Food and Nutrition Programs
- N.H. Dept. of Education Administrative Rule – Ed 306.04 (a)(20), Wellness
- N.H. Dept. of Education Administrative Rule – Ed 306.11 (g), Food and Nutrition Services
- N.H. Dept. of Education Administrative Rule – Ed 306.38 (b)(1)b, Family and Consumer Science Education Program (middle schools)
- N.H. Dept of Education Administrative Rule – Ed 306.40, Health Education Program



HUDSON SCHOOL BOARD

Community Center Hudson, New Hampshire

6:30 pm

Regular Meeting
Non-Public Session

DRAFT Minutes

September 26, 2022

In Attendance

Board Members

Gary Gasdia, Chairman
Gretchen Whiting, Vice Chair
Ethan Beals
Mike Campbell
Maureen Dionne

SAU Staff

Dan Moulis, Superintendent of Schools
Kim Organek, Assistant Superintendent
Rachel Borge, Director of Special Services
Jen Burk, Business Administrator

Brett Gagnon, Board of Selectmen Liaison
Emily Dozois, Student Representative

A. Call to Order [0:00:10]

1. Pledge of Allegiance

Mr. Gasdia called the meeting to order at 6:30pm. Ethan Beals led the Pledge of Allegiance.

B. Public Input [0:00:40]

There was no public input.

Superintendent Moulis made a statement thanking students for sharing their opinions in a respectful manner without disrupting the learning process. Students have the right to protest if they did not disrupt classroom instruction, cause safety concerns, or miss classes. A process is underway.

C. Good News Update (Information) [0:01:52]

Kim Organek shared good news about school happenings including:

- The Hudson School District partnered with the NH Department of Education for the Exploring Your Future Series – a program for Hudson Memorial's seventh graders to learn

about CTE and future careers. CTE alumni and Palmer CTE ambassadors spoke about careers and life stories

- Hudson Memorial School students learned about events that took place on September 11, 2001, and honored our local first responders, the Hudson Fire and Police departments and members of the VFW
- Alvirne's FFA Vet Science team was congratulated for placing first at the Big E Regional FFA competition; they will attend the National FFA convention in October

D. Presentation to the Board [0:03:57]

1. Elementary Data (Information)

Superintendent Moulis and Assistant Superintendent Kim Organek started the presentation on elementary assessment data. The strategic plan includes a vibrant learning system for all students. The principals shared statewide assessment data, which is available for grades 3-5 and iReady data. The district adopted iReady last year and it was the first year of using the test. Attendance data shows the impact of student attendance during COVID.

- iReady - online reading/math program helps determine individual student needs. There is an increase shown in reading proficiency overall in grades 1-8. There are score ranges per grade level. There is also an overall increase in math proficiency.
- Principal Nancy Maguire from Library Street School shared that kindergarten reading went from 42% on grade level to 69% on or above grade level and shared a breakdown by domain (phonics, vocabulary, etc.). Kindergarten (winter to spring comparison) went from 47% on grade level to 88% on grade level and math assessment scores increased from 39% to 73% on/above grade level.
- Principal Mary Ellen Labrie from Dr. H. O. Smith School shared that first-grade reading went from 33% at or above grade level to 54% and in math, ended with 53% of students at or above grade level.
- It was noted that the first test is administered without teaching having been done yet. iReady information is not shared with other towns. The board requested a comparison of data with surrounding districts, including the starting point for students. Assistant Superintendent Kim Organic said it matters if districts use the whole iReady toolbox vs. just the diagnostic, with no personalized learning path. Research will be done with state assessments to get a feel of how Hudson students are doing, as there is concern that a number of students are not starting at grade level.
- COVID challenges and technology use by young students played into assessment data. It was noted that iReady results at the end of the year corresponded well with what was seen in classroom performance. Teachers explained to students that the assessments were helpful in showing what they learned.
- Hills Garrison Principal Bill McCarthy provided data for his school including attendance and NH statewide assessment given in the spring. Overall, there was an increase going through grade levels in reading and math, even over the pandemic. Older students performed better since they had experience in taking the tests. It was noted that in 2022, the Mystery Science program and Genius was embedded into the curriculum and gave students more exposure to traditional classroom activities, so they had exposure to different science questions. This showed on the 2022 science assessment scoring (blue level 4). Domain

assessment data was reviewed. There were increases in grade level reading and math diagnostics. Mr. McCarthy felt that iReady is a good tool to help guide teachers outside of their assessments and formulate conversations within PLCs (Professional Learning Communities). It is also real-time.

- Nottingham West Principal Scott Baker provided information on attendance, noting the pandemic, state assessment and iReady. Students scored well on the tests. When looking at the specific standards where students struggled, they were weaker in the writing portion than the reading portion. Staff will work on “cold writes” to help students prepare for the test and for life. Typing skills need to be improved as well. With iReady there was annual typical growth. Catch-up growth was done to get to grade-level in iReady in reading and math (example: in second grade, 94% started at below grade level but ended with 58% proficient by the end of the year). In iReady math for all grades, 80 proficient students increased to 260 students testing proficient. Staff taught geometry throughout the year (usually it was done towards the end of the year). It was noted that students were burned out by the end of the year as far as end of year testing. Assessment data is not used to evaluate teachers. Summer scholars helped students.
- There was concern about there being a significant number of students that were below or approaching red or yellow (40-73% of students). To address the needs in science, more informational science text is being incorporated into the reading block to increase time spent at the elementary level in science. Magnetic Reading and Collaborative Classroom were used for text. There is collaboration among teachers within schools and among the 4 elementary schools.
- Principals were asked to think of helpful tools for continued growth.

E. Old Business [1:27:22]

1. ELC - Dr. H. O. Smith Playground Update (Information)

Superintendent Moulis provided an update on the new playground at H. O. Smith. The manufacturer reported that the playground materials would not be shipped until October 24 or November 7. This would put the build into mid-November. Mr. Beals confirmed that delivery was delayed and there were concerns with a November build date, so the date of May 4, 2023, is planned for the build. (Correction: The date is the weekend of May 6.) The hope is that there will be a large turnout to help with the build. There is no cost component regarding the delay. As part of safety, etc., pine trees will be cut down.

2. Policies - Second Reading (Decision)

The board reviewed the following policies for second reading.

- EEAA - Video Surveillance on School Property
- JI - Student Rights and Responsibilities
- JICD - Student Discipline and Due Process
- JIH - Student Searches and Their Property
- JLCJ - Concussion and Head Injuries
- JIA - Student Due Process (withdrawn)

Gretchen Whiting made a motion to approve the second reading of the following policies as presented. Mike Campbell seconded the motion. Motion passed 5:0.

F. New Business [1:34:00]

1. Hills Memorial Library (Discussion)

Superintendent Moulis gave an update on the request from the Library Trustees regarding the District overseeing the building. Maintenance and cost were discussed. The building is listed as an historical building. Walk-throughs would be required. Potential use could be for meeting space, professional development, office space or a school library. Renovation would be necessary, and the town would continue to use the building. Maintenance items, such as a roof replacement, could have cost impacts. There were concerns that cost is funded by the taxpayers either way. Mr. Beals favored an agreement where such ongoing maintenance pieces could be split 50/50. Mr. Gasdia wondered about the value if the district did take over the building, considering liability, etc.

2. Policies - First Reading (Discussion)

The board reviewed the following policies for first reading.

- DFGA - Crowdfunding
- ECAF - Audio and Video Surveillance on School Buses
- IMAH - Daily Physical Activity
- JLCF - Wellness

G. Recommended Action [1:48:56]

1. Manifests

2. Minutes - September 12, 2022

Mike Campbell made a motion to approve the minutes of September 12, 2022, as presented. Maureen Dionne seconded the motion. Motion passed 5:0.

It was noted that meetings are recorded, and a minute taker takes minutes. Draft minutes are then posted online until the next Board meeting where they are approved.

H. Reports to the Board (Information) [1:50:12]

1. Superintendent Report

- Superintendent Moulis thanked Lieutenant Colonel Cheetham and the JROTC for the invitation to the 75th Anniversary Air Force event.
- The New Hampshire Department of Education and the Hudson School District partnered for the CTE alumni event introducing seventh graders to different career pathways. He recognized Rich Paiva for his work as the Career CTE Development Coordinator organizing this opportunity.
- Emergency Management training occurred on September 13 that included an overview of drugs impacting the Hudson area and emergency scenarios.
- There was a NEASC accreditation process meeting including site visits and comprehensive reporting as part of new goals for Alvirne High School.
- Budget meetings began last week and there would be a preliminary budget review at the October 17 budget meeting.

- There was a walk-through of Alvirne with New Hampshire Department of Education staff as part of the state building aid process. The review highlighted the renovation project, and the school will be notified around mid-January regarding determination of receiving state building aid.
- The first Alvirne renovation forum was held on September 14 with a tour and a question-and-answer session. It was recorded by HCTV and is available online. The second Alvirne renovation meeting is scheduled for Wednesday.
- On September 28, there will be a visit for Lt. Col. Christian Cheetham as NH Finalist for Teacher of the Year with members of the NH Teacher of the Year Selection Committee.

I. Committee Reports [1:54:57]

Ms. Whiting noted that the Budget Committee put together a renovation review committee who will tour Alvirne.

Mr. Beals noted that the Capital Improvement Committee met last week with Lavallee architects to discuss the ongoing proposed renovation project. Topics of discussion included messaging.

J. Correspondence (Information) [1:56:30]

1. FY22 Financial Reports

K. Board of Selectmen - Liaison Comments [1:57:08]

Mr. Gagnon gave updates:

- The Right to Know Committee was finalizing Right to Know policy for the Town that will be presented tomorrow night
- The Nashua Regional Planning Commission had a Technical Transportation Advisory Committee meeting welcoming about eighteen projects for the NH Department of Transportation plan and fourteen were bicycle and pedestrian improvements
- The Executive Committee meeting for the Nashua regional Planning Commission had a presentation on affordable housing and available grant funding opportunities
- The Hudson Planning Committee would be seeing a presentation for the Green Meadow Golf Course by Hillwood Developers
- Board of Selectmen meeting topics included: Janssen Pharmaceuticals and Johnson & Johnson were forced to pay \$39.6 million due to involvement with opioid epidemic in NH (\$31million will go directly to repair the negative effects in the State - 15% will go to the twenty-three political subdivisions that filed the lawsuit, and the rest of the money will go to a trust fund for grants for communities to apply for money, which Hudson has done
- The passage of Senate Bill 401 allowed for \$30 million to be distributed across the state to help pay for the maintenance of construction and reconstruction of class 4 and 5 highways; Hudson would receive \$467,498
- A topic at the October 4 Board of Selectmen meeting will be the townwide possibility of a power aggregation contract that will potentially move residents and local businesses off Eversource as the main supplier of energy. This would be a warrant article in March.

L. Student Representative [2:00:42]

Ms. Dozois wished everyone a nice week.

M. Board Member Comments [2:00:51]

Mr. Campbell mentioned the Hills Garrison and Nottingham book fairs and thanked Stacey Douglas for organizing the one at Hills Garrison, where he volunteered.

Ms. Dionne noted that curriculum night was held at Nottingham and Hills Garrison. She said it was nice for parents to see teachers. She commended fifth graders at Nottingham West who were going through the process as nominees for the leadership team.

Ms. Whiting reported that there was now a chapter of Best Buddies at Alvirne High School.

Mr. Gasdia thanked the principals and Ms. Organek for tonight's assessment presentations. He thanked HCTV and the Community Center staff for their help in organizing the meeting.

N. Non-Public Session - RSA 91-A:3 II a [2:04:36]

At 8:35 pm, Gretchen Whiting made a motion to enter into non-public session per RSA 91-A:3 II a. Mike Campbell seconded the motion. Motion passed 5:0. Roll call vote.

Personnel matters and an intent to retire letter were discussed.

Ms. Burk, Ms. Borge, and Ms. Organek were dismissed from the meeting at 10:05pm.

Superintendent Moulis exited non-public at 10:42pm.

O. Leave Non-Public Session and Adjourn

At 11:21pm, Mr. Beals made a motion to return to general session. Mr. Campbell seconded the motion. Motion passed 5:0. Roll call vote.

Submitted by
Susan DeFelice

Non-Public submitted by Superintendent Moulis